Ordinary Council Meeting - 27 October 2026 Attachments

2.3 AUDIT PANEL DRAFT MINUTES - TUESDAY 6 OCTOBER 2026 2

2.3.1 Audit Panel Draft Minutes 6 Oct 2026 2

5.1 FINANCIAL REPORTS FOR SEPTEMBER 2026 5

5.1.1 Capital Works Project 2026-09 5

5.1.2 Group Financial Statements 2026-09 7

5.1.3 P& L Briefing Papers 2026-09 10

7.5 ACTION REGISTER - SEPTEMBER 2026 22

7.5.1 Action Register September 2026 22

8.1 COMMUNITY GRANTS PROGRAM 23

8.1.1 Event Support Grant Application - Friends of Buckland Church 23

8.1.2 Event Grant Application - Tivoli Triabunna 30

8.1.3 Event Support Grant Application - Off The Edge/Cliff Masters 51

8.1.4 Event Support Grant Application - Bicheno Oz Film Festival 57

8.1.5 Event Support Grant Application - Bicheno Food and Wine Festival 63

8.1.6 Event Support Grant Application - Three Peaks 69

8.1.7 Events Support Grant Application - Swansea Local Events (Auspiced by Swansea Community & Men's Shed Inc) 75

8.1.8 Event Support Grant Application - Maria Voices 81

8.2 CODE OF CONDUCT PANEL DETERMINATION 91

8.2.1 Attachment 1 - Determination Report - Glamorgan Spring Bay Council - C 38653 91

9.0 COUNCILLOR MOTIONS WITH NOTICE 113

9.0.1 Thryptomene-micrantha confirmation Dr Nicky Meeson October 2026 113

9.0.2 Thryptomene-micrantha- Listing Statment 114

Audit Panel - DRAFT Minutes

GLAMORGAN SPRING BAY COUNCIL

Date	6 October 2026
Time	9:30am
Location	GSBC Meeting Room
Minute taker	Isabelle Clarkson, Executive Officer
Attendees	Heather Salisbury - Chair, Ric De Santi – Independent Member, Rob Churchill – Councillor Representative, Nick McGuire - Chief Executive Officer, Isabelle Clarkson - Executive Officer, Danielle Tuck – Acting Director Corporate & Finance, Marissa Walters, Consultant Accountant, Mary Oyeyiola – Accountant, Ron Sanderson – Director Works & Infrastructure.
Apologies	Jon Parks – Tasmanian Audit Office (TAO) Chloe Bellchambers - Tasmanian Audit Office

Item Number		Agenda Items
	4. Declaration of Interest	• Danielle Tuck to update the Declaration of Interest Register
	5. Confirmation of Minutes	• Minutes of previous meeting 2 June 2026 confirmed
	6. Action Tracking Register	• Item #5 Evaluation Questionnaires – closed.
	7. Audit Findings Tracking Register	• Isabelle Clarkson will provide printed copies to Audit Panel meetings • A verbal update was provided on the progress of items.
	8. Council Decisions made contrary to recommendations	• CEO provided verbal advice regarding where recommendations were not accepted. • The only officer recommendation during the reporting period not supported by council was a lost motion, so not a council decision made contrary to the recommendation.
	9. Monthly Financial Reports YTD	• Isabelle Clarkson to circulate the Attachments to the Council report.

		• The Audit Panel discussed 26/27 estimates and any likely impacts. Also covered was Asset Renewal indicators and how they are affected by the timing of work and overlap with new asset work. • Excess leave balances were discussed along with moves to put in place accrued leave plans. It was suggested that leave balances be shown as increasing and decreasing with a comparison to the previous financial year to show any trends. • It was agreed that leave balances would be reviewed by the Panel in 12 months.
	10. External Audit	• Danielle Tuck to circulate Auditor General's Annual Plan to Audit Panel Members – completed 6/10/26. • Danielle Tuck confirmed that the TAO would provide feedback and report back on 16/10/26. • During discussions Ric De Santi spoke about Audit Tasmania's Annual Plan which provides for an audit of local government asset management. The Panel suggested that a) GSB draft a general workplan to review what is up to date and what is not, in relation to Asset Management, Long Term Management Plan and Strategic Plan, in anticipation of the audit that will be undertaken in August 2027/28 by the Auditor General; and b) To provide the Audit Panel with any comment about GSB Asset Management arrangements against risk areas in line with Auditor General Performance Plan.
	11. Policy Review – *Draft Asset Recognition & Depreciation Policy*	Discussed the policy – it was suggested that this document be redrafted as a procedure to support the administration processes rather than as a Council policy • Ric De Santi to share additional detailed comments with Marissa Walters for consideration.
	12. Risk Management	• Nick McGuire to contact Wise Lord & Ferguson to complete the work started in relation to the Risk Management and Framework.
	13. Work Health & Safety report update	• Suggested that a comparison table be provided showing the variation in statistics over time
	14. Audit Panel Annual Report	• Ric De Santi to provide comment to chair and final report to be provided to Isabelle Clarkson for inclusion in the October Council Meeting.
	15. CEO Update	• Council endorsed a 12 month agreement with cohealth.

		• Review of the preferred medical services model into the future will be presented to council. • Annual Plan 2026/27 endorsed by council. • Noted Local Provisions Scheme (LPS) is due for review in March 2027 • Review of Section 24 Committees Terms of Reference and use of council facilities currently underway. • Review of existing advocacy projects going forward. • Planning to undertake a Service Review to be better understand current service levels, risks and future needs. • Noted a website update will be provided on the next Audit Panel Agenda. • Policy Review underway which has highlighted internal operation procedures that need to be in place. The Panel suggested considering internal administrative directives as an alternative to a Council Policy, where appropriate.
	17. Any other business	• Clr Rob Churchil raised a question about a possible governance compliance -breach.
		• Clr Rob Churchill asked a question about decision making delegations for development applications and council owned land. The Panel requested information about Council's planning delegations to officers be provided to the next meeting.

DRAFT

Capital Works Detail

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Dept	Capital Item	Cost YTD	% Cost Spent	Status	Budget 2026/27	Carry Fwd Amount 30/06/2026	Renewal Works	New / Upgrade Works	New Budget	Council Funded	Grant Funded
Roads, Footpaths, Kerbs											
	Resheeting Program	-	0%		**200,000**	-	200,000	-	200,000	200,000	
	Pavement renewal program	-	0%		**500,000**	-	500,000	-	500,000	500,000	
	Kerb & channel renewal program	-	0%		**150,000**	-	150,000	-	150,000	150,000	
	Reseal Program	-	0%		**700,000**	-	700,000	-	700,000	-	700,000
	Orford Ryans Road reconstruction	-	0%		**210,000**	-	210,000	-	210,000	147,932	62,068
	Triabunna Tomorrow Vicary St Streetscape	785,870	64%	In Progress	**1,220,000**	1,220,000		1,220,000			1,220,000
	Bicheno Gamble Crescent reconstruction	150	0%		**220,000**	-	220,000	-	220,000	220,000	
	Morrison St, Bicheno new rollover kerb	37,848	95%	In Progress	**40,000**	-	40,000	-	40,000	40,000	
	DDA Parking Space Upgrade near IGA - Swansea	-	0%		**20,000**	-	20,000	-	20,000	20,000	
	Bus stop relocation - Swansea	-	0%		**20,000**	-	20,000	-	20,000	20,000	
	Asphalt Marina carpark	5,181	5%	Commenced	**115,000**	-	115,000	-	115,000	115,000	
	Footpath & disability compliance program	3,936	2%	Commenced	**200,000**	-	200,000	-	200,000	200,000	
	Total Roads, Footpaths, Kerbs	**832,986**	**23%**		**3,595,000**	**1,220,000**	**2,375,000**	**1,220,000**	**2,375,000**	**1,612,932**	**1,982,068**
Bridges, Culverts											
	Redecking timber bridges	32,045	32%	Commenced	**100,000**	-	100,000	-	100,000	100,000	-
	Triabunna Vicary/Boyle St bridge steel coating	3,609	4%	Commenced	**100,000**	-	100,000	-	100,000	100,000	-
	17 Acre bridge Wielangta Road	237,880	53%	In Progress	**450,000**	-	450,000	-	450,000	450,000	-
	Duck Park (Foot) Bridge	142,462	37%	In Progress	**390,000**	390,000	390,000	-		390,000	-
	Total Bridges, Culverts	**415,995**	**40%**		**1,040,000**	**390,000**	**1,040,000**	**-**	**650,000**	**1,040,000**	**-**
Parks, Reserves, Walking Tracks, Cemeteries											
	BBQ renewal program	-	0%		**40,000**	-	40,000	-	40,000	40,000	-
	Playground renewal & upgrades	23,909	12%	Commenced	**200,000**	-	200,000	-	200,000	200,000	-
	Bicheno Lions Park Playground	4,871	3%	Commenced	**150,000**	150,000	75,000	75,000		150,000	-
	Total Parks, Reserves, Walking Tracks, Cemeteries	**28,780**	**7%**		**390,000**	**150,000**	**315,000**	**75,000**	**240,000**	**390,000**	**-**
Stormwater & Drainage											
	49 Reheban Rd to West Shelley Beach	11,608	6%	Commenced	**200,000**	200,000	-	200,000	-	200,000	-
	Nautilus Drive	-	0%		**50,000**	-	-	50,000	50,000	50,000	-
	Stormwater / flood mitigation and monitoring	-	0%		**550,537**	-	-	550,537	550,537	45,700	504,837
	Pit & pipe renewal program	20,764	10%	Commenced	**200,000**	-	200,000	-	200,000	200,000	-
	Total Stormwater & Drainage	**32,372**	**3%**		**1,000,537**	**200,000**	**200,000**	**800,537**	**800,537**	**495,700**	**504,837**
Building											
	Bicheno hall concertina doors	-	0%		**10,000**		10,000		10,000	10,000	
	Swansea football clubrooms refurbish showers	-	0%		**60,000**		60,000		60,000	60,000	
	Bicheno skate park toilets	-	0%		**75,000**	75,000		75,000			75,000
	Orford Raspins Beach toilet refurbishment	7,225	4%	Commenced	**200,000**		200,000		200,000	200,000	
	Orford Prosser House kitchen upgrade	-	0%		**35,000**		35,000		35,000	35,000	
	Triabunna rec ground toilet reburishment	19,504	24%	Commenced	**80,000**		80,000		80,000	80,000	
	Bicheno depot fence and gate	7,501	50%	In Progress	**15,000**		15,000		15,000	15,000	
	Swansea depot security fence	-	0%		**20,000**		20,000		20,000	20,000	
	Marina Toilets and Showers	-	0%		**300,000**	300,000	300,000				300,000
	Gulch toilet rellocation	-	0%		**150,000**		150,000		150,000	150,000	
	Muirs Beach Toilet -Toilet Strategy Works	19,825	7%	Commenced	**300,000**	300,000	300,000			300,000	
	Bicheno Surf Club and Toilet Upgrade	-	0%		**230,000**	230,000		230,000		150,000	80,000
	Total Building	**54,054**	**4%**		**1,475,000**	**905,000**	**1,170,000**	**305,000**	**570,000**	**1,020,000**	**455,000**

Capital Works Detail

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Dept	Capital Item	Cost YTD	% Cost Spent	Status	Budget 2026/27	Carry Fwd Amount 30/06/2026	Renewal Works	New / Upgrade Works	New Budget	Council Funded	Grant Funded
Marine Infrastructure											
	Saltwater Boat Ramp	-	0%		**99,123**	99,123	-	99,123			99,123
	Renew 3 Piles at Marina	-	0%		**30,000**		30,000		30,000	30,000	
	Total Marine Infrastructure	**-**	**0%**		**129,123**	**99,123**	**30,000**	**99,123**	**30,000**	**30,000**	**99,123**
Sewerage											
	Total Sewerage	**-**	**0%**		**-**	**-**	**-**			**-**	**-**
Plant Equipment & Other											
	Replace Coles Bay WTS backhoe	-	0%		**110,000**		110,000		110,000	110,000	
	Replace tip truck with crane	-	0%		**145,000**		145,000		145,000	145,000	
	Replace two mowers	173	0%	Commenced	**70,000**	-	70,000		70,000	70,000	
	Small plant	-	0%		**25,000**	-	25,000		25,000	25,000	
	Trailer replacement	15,167	101%	Completed	**15,000**	-	15,000		15,000	15,000	
	Replace two sets excavator loading ramps	7,428	74%	Commenced	**10,000**	-	10,000		10,000	10,000	
	New portaloo Orford WTS	2,591	86%	In Progress	**3,000**	-	3,000		3,000	3,000	
	Swansea depot pressure washer	9,479	105%		**9,000**	-	9,000		9,000	9,000	
	Triabunna depot maintenance hardstand	-	0%		**20,000**	-	20,000		20,000	20,000	
	Chipper replacement	92,184	115%	Completed	**80,000**	-	80,000		80,000	80,000	
	Replace Animal Control vehicle with cage	-	0%		**90,000**	-	90,000		90,000	90,000	
	Replace four utes	149,582	77%	Commenced	**195,000**	-	195,000		195,000	195,000	
	New fleet - Plumbing Inspector	41,701	76%	Commenced	**55,000**	-	-	55,000	55,000	55,000	
	Replace fleet - Mayor/Director Vehicles x 2	53,332	32%	Commenced	**165,000**	-	165,000		165,000	165,000	
	Bicheno BEAMS storage container	2,955		Commenced	**-**	-	-	-	-	-	
	Replace Elected Member Laptops	-	0%	`	**17,500**	-	17,500		17,500	17,500	
	Server Replacement Museum	-	0%		**20,000**	-	20,000		20,000	20,000	
	Office furniture & equipment	3,054	5%	Commenced	**60,000**	20,000	60,000		40,000	60,000	
	IT/Comms replacements - Chambers	48,021	96%	In Progress	**50,000**	-	50,000		50,000	50,000	
	IT/Comms replacements - Meeting Room	10,329	69%	In Progress	**15,000**	-	15,000		15,000	15,000	
	IT/Comms public meeting room	-	0%		**5,000**	-		5,000	5,000	5,000	
	Laptops Replacements	12,026	60%	In Progress	**20,000**	-	20,000		20,000	20,000	
	Total Plant Equipment & Others	**448,022**	**38%**		**1,179,500**	**20,000**	**1,119,500**	**60,000**	**1,159,500**	**1,179,500**	**-**
Total Capital Works		**1,812,210**	**21%**		**8,809,160**	**2,984,123**	**6,249,500**	**2,559,660**	**5,825,037**	**5,768,132**	**3,041,028**

Profit and Loss

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget	Notes
Trading Income						
Rate Revenue	15,898,681	15,776,170	122,511	1%	15,776,170	
Statutory Charges	233,879	213,900	19,979	9%	855,165	
User Charges	478,943	485,219	(6,276)	-1%	790,396	
Grants	75,748	96,458	(20,710)	-21%	2,000,012	
Interest & Investment Revenue	199,188	273,557	(74,369)	-27%	1,104,524	1
Other Revenue	395,263	357,549	37,714	11%	725,469	
Total Trading Income	**17,281,701**	**17,202,853**	**78,848**	**0%**	**21,251,736**	
Gross Profit	**17,281,701**	**17,202,853**	**78,848**	**0%**	**21,251,736**	
Capital Grants						
Grants Commonwealth Capital - Other	0	0	0	0%	504,837	
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	762,068	
Grants State Capital - Other	1,473,908	1,618,845	(144,937)	-9%	1,774,123	
Total Capital Grants	**1,473,908**	**1,618,845**	**(144,937)**	**-9%**	**3,041,028**	
Other Income						
Net Gain (Loss) on Disposal of Assets	58,938	0	58,938	0%	1,052,000	
Contributions	52,400	0	52,400	0%	0	
Total Other Income	**111,338**	**0**	**111,338**	**0%**	**1,052,000**	
Operating Expenses						
Employee Costs	1,557,839	1,422,321	135,518	10%	6,673,261	
Materials & Services	2,156,499	2,738,325	(581,826)	-21%	9,200,830	2
Depreciation	1,122,795	1,101,768	21,027	2%	4,407,074	
Interest	(13,374)	(15,504)	2,130	-14%	133,508	
Other Expenses	30,831	99,955	(69,124)	-69%	313,202	
Total Operating Expenses	**4,854,590**	**5,346,865**	**(492,275)**	**-9%**	**20,727,875**	
Net Profit	**12,427,111**	**11,855,988**	**571,123**	**5%**	**523,861**	
Total Comprehensive Result (incl Capital Income)	**14,012,357**	**13,474,833**	**537,524**	**4%**	**4,616,889**	

NOTES OF BUDGET VARIANCES > $50k and >10%.

1. **TIMING**: 113K quatrerly interest revenue on water coperation not received.
2. **TIMING**:Some periodic charges not received for medical, insurances, water, waste and infrastructure activities.

Statement of Financial Position

Glamorgan Spring Bay Council
As at 30 September 2026

Account	30 Sept 2026	30 June 2026
Assets		
Current Assets		
Cash & Cash Equivalents	17,783,377	14,539,467
Trade & Other Receivables	10,515,663	1,773,360
Other Assets	297,464	42,431
Total Current Assets	**28,596,504**	**16,355,258**
Non-current Assets		
Investment in Water Corporation	35,650,151	35,650,151
Property, Infrastructure, Plant & Equipment	234,258,850	235,414,259
Total Non-current Assets	**269,909,001**	**271,064,410**
Total Assets	**298,505,505**	**287,419,668**
Liabilities		
Current Liabilities		
Trade & Other Payables	1,402,052	964,194
Trust Funds & Deposits	423,183	432,728
Provisions	805,450	805,450
Contract Liabilities	0	1,473,908
Interest bearing Loans & Borrowings	157,505	210,630
Trust Funds & Deposits - Retention Monied Held	8,392	8,392
Total Current Liabilities	**2,796,583**	**3,895,302**
Non-current Liabilities		
Provisions	195,736	195,736
Interest Bearing Loans & Borrowings	4,076,854	4,076,854
Total Non-current Liabilities	**4,272,590**	**4,272,590**
Total Liabilities	**7,069,173**	**8,167,892**
Net Assets	**291,436,332**	**279,251,776**
Equity		
Current Year Earnings	12,195,384	4,646,052
Retained Earnings	107,794,140	103,148,089
Equity - Asset Revaluation Reserve	169,471,085	169,481,913
Equity - Restricted Reserves	1,975,723	1,975,723
Total Equity	**291,436,332**	**279,251,776**

Statement of Cash Flows

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Account	YTD Actual	2026
Operating Activities		
Receipts from Customers	8,030,341	18,217,728
Operating Grants	73,252	2,469,001
Payment to employees and Suppliers	(3,468,434)	(13,732,173)
Other Payments	(33,938)	(252,210)
Finance Costs Paid	(17,096)	(167,803)
Net Cash Flows from Operating Activities	**4,584,124**	**6,534,543**
Investing Activities		
Proceeds from sale of property, plant and equipment	88,837	200,647
Payment for property, plant and equipment	(1,454,078)	(6,186,447)
Receipts from capital grants	55,539	2,378,257
Net Cash Flows from Investing Activities	**(1,309,702)**	**(3,607,544)**
Financing Activities		
Trust funds & deposits	(9,545)	(35,179)
Proceeds from/ repayment of long term loans	(20,968)	(1,147,209)
Net Cash Flows from Financing Activities	**(30,513)**	**(1,182,388)**
Net Cash Flows	**3,243,909**	**1,744,611**
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	14,446,559	12,701,948
Cash and cash equivalents at end of period	17,690,469	14,446,559
Net change in cash for period	**3,243,909**	**1,744,611**

Profit and Loss

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Rate Revenue	15,898,681	15,776,170	122,511	1%	15,776,170
Statutory Charges	233,879	213,900	19,979	9%	855,165
User Charges	478,943	485,219	(6,276)	-1%	790,396
Grants	75,748	96,458	(20,710)	-21%	2,000,012
Interest & Investment Revenue	199,188	273,557	(74,369)	-27%	1,104,524
Contributions	52,400	0	52,400	0%	0
Other Revenue	395,263	357,549	37,714	11%	725,469
Total Trading Income	**17,334,101**	**17,202,853**	**131,248**	**1%**	**21,251,736**
Gross Profit	**17,334,101**	**17,202,853**	**131,248**	**1%**	**21,251,736**
Capital Grants					
Grants Commonwealth Capital - Other	0	0	0	0%	504,837
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	762,068
Grants State Capital - Other	1,473,908	1,618,845	(144,937)	-9%	1,774,123
Total Capital Grants	**1,473,908**	**1,618,845**	**(144,937)**	**-9%**	**3,041,028**
Other Income					
Net Gain (Loss) on Disposal of Assets	58,938	0	58,938	0%	1,052,000
Total Other Income	**58,938**	**0**	**58,938**	**0%**	**1,052,000**
Operating Expenses					
Employee Costs	1,557,839	1,422,321	135,518	10%	6,673,261
Materials & Services	2,155,109	2,738,037	(582,928)	-21%	9,199,677
Depreciation	1,122,795	1,101,768	21,027	2%	4,407,074
Interest	(13,374)	(15,504)	2,130	-14%	133,508
Other Expenses	32,221	100,243	(68,022)	-68%	314,355
Total Operating Expenses	**4,854,590**	**5,346,865**	**(492,275)**	**-9%**	**20,727,875**
Net Profit	**12,479,511**	**11,855,988**	**623,523**	**5%**	**523,861**
Total Comprehensive Result (incl Capital Income)	**14,012,357**	**13,474,833**	**537,524**	**4%**	**4,616,889**

Profit and Loss Summary - Governance

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Governance.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Statutory Charges	48	18	30	165%	67
Total Trading Income	**48**	**18**	**30**	**165%**	**67**
Gross Profit	**48**	**18**	**30**	**165%**	**67**
Other Income					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	12,000
Total Other Income	**0**	**0**	**0**	**0%**	**12,000**
Operating Expenses					
Employee Costs	115,026	135,435	(20,409)	-15%	586,882
Materials & Services	35,052	45,006	(9,954)	-22%	251,710
Depreciation	8,254	4,611	3,643	79%	18,448
Other Expenses	30,281	50,835	(20,554)	-40%	203,342
Total Operating Expenses	**188,613**	**235,887**	**(47,274)**	**-20%**	**1,060,382**
Net Profit	**(188,565)**	**(235,869)**	**47,304**	**-20%**	**(1,060,315)**
Total Comprehensive Result (incl Capital Income)	**(188,565)**	**(235,869)**	**47,304**	**-20%**	**(1,048,315)**

Profit and Loss Summary - Corporate Services

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Corporate Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Rate Revenue	13,255,981	13,176,121	79,860	1%	13,176,121
Statutory Charges	46,092	30,630	15,462	50%	122,519
Grants	19,235	25,037	(5,802)	-23%	500,739
Interest & Investment Revenue	197,404	271,643	(74,239)	-27%	1,096,868
Other Revenue	333,272	315,196	18,076	6%	362,030
Total Trading Income	**13,851,985**	**13,818,627**	**33,358**	**0%**	**15,258,277**
Gross Profit	**13,851,985**	**13,818,627**	**33,358**	**0%**	**15,258,277**
Operating Expenses					
Employee Costs	230,621	248,196	(17,575)	-7%	1,074,360
Materials & Services	977,530	967,507	10,023	1%	1,822,925
Depreciation	5,584	10,677	(5,093)	-48%	42,710
Other Expenses	1,090	49,309	(48,219)	-98%	110,616
Total Operating Expenses	**1,214,825**	**1,275,689**	**(60,864)**	**-5%**	**3,050,611**
Net Profit	**12,637,160**	**12,542,938**	**94,222**	**1%**	**12,207,666**
Total Comprehensive Result (incl Capital Income)	**12,637,160**	**12,542,938**	**94,222**	**1%**	**12,207,666**

Profit and Loss Summary - Community Development

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Community Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Grants	0	0	0	0%	350
Other Revenue	6,811	1,662	5,149	310%	6,621
Total Trading Income	**6,811**	**1,662**	**5,149**	**310%**	**6,971**
Gross Profit	**6,811**	**1,662**	**5,149**	**310%**	**6,971**
Operating Expenses					
Employee Costs	87,417	75,546	11,871	16%	327,368
Materials & Services	23,569	34,701	(11,132)	-32%	139,233
Depreciation	36	13,956	(13,920)	-100%	55,820
Total Operating Expenses	**111,022**	**124,203**	**(13,181)**	**-11%**	**522,421**
Net Profit	**(104,211)**	**(122,541)**	**18,330**	**-15%**	**(515,450)**
Total Comprehensive Result (incl Capital Income)	**(104,211)**	**(122,541)**	**18,330**	**-15%**	**(515,450)**

Profit and Loss Summary - Tourism and Economic Development

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Tourism & Economic Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Gross Profit	**0**	**0**	**0**	**0%**	**0**
Operating Expenses					
Materials & Services	77,780	76,249	1,531	2%	95,000
Total Operating Expenses	**77,780**	**76,249**	**1,531**	**2%**	**95,000**
Net Profit	**(77,780)**	**(76,249)**	**(1,531)**	**2%**	**(95,000)**
Total Comprehensive Result (incl Capital Income)	**(77,780)**	**(76,249)**	**(1,531)**	**2%**	**(95,000)**

Profit and Loss Summary - Development Services

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Development Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Statutory Charges	184,331	183,252	1,079	1%	733,005
User Charges	2,363	1,383	980	71%	5,531
Contributions	48,000	0	48,000	0%	0
Other Revenue	4,053	381	3,672	964%	3,024
Total Trading Income	**238,747**	**185,016**	**53,731**	**29%**	**741,560**
Gross Profit	**238,747**	**185,016**	**53,731**	**29%**	**741,560**
Other Income					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	35,000
Total Other Income	**0**	**0**	**0**	**0%**	**35,000**
Operating Expenses					
Employee Costs	378,272	320,385	57,887	18%	1,388,332
Materials & Services	104,228	174,093	(69,865)	-40%	700,207
Depreciation	8,358	8,604	(246)	-3%	34,420
Total Operating Expenses	**490,858**	**503,082**	**(12,224)**	**-2%**	**2,122,959**
Net Profit	**(252,111)**	**(318,066)**	**65,955**	**-21%**	**(1,381,399)**
Total Comprehensive Result (incl Capital Income)	**(252,111)**	**(318,066)**	**65,955**	**-21%**	**(1,346,399)**

Profit and Loss Summary - Animal Control

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Animal Control.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Statutory Charges	3,408	0	3,408	0%	(426)
User Charges	27,031	25,000	2,031	8%	39,320
Total Trading Income	**30,439**	**25,000**	**5,439**	**22%**	**38,894**
Gross Profit	**30,439**	**25,000**	**5,439**	**22%**	**38,894**
Other Income					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	25,000
Total Other Income	**0**	**0**	**0**	**0%**	**25,000**
Operating Expenses					
Employee Costs	23,308	15,006	8,302	55%	65,029
Materials & Services	823	2,358	(1,535)	-65%	10,055
Depreciation	0	642	(642)	-100%	2,571
Total Operating Expenses	**24,131**	**18,006**	**6,125**	**34%**	**77,655**
Net Profit	**6,308**	**6,994**	**(686)**	**-10%**	**(38,761)**
Total Comprehensive Result (incl Capital Income)	**6,308**	**6,994**	**(686)**	**-10%**	**(13,761)**

Profit and Loss Summary - Medical Services

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Medical Centres.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Other Revenue	0	1,221	(1,221)	-100%	5,906
Total Trading Income	**0**	**1,221**	**(1,221)**	**-100%**	**5,906**
Gross Profit	**0**	**1,221**	**(1,221)**	**-100%**	**5,906**
Operating Expenses					
Materials & Services	6,377	3,448	2,929	85%	508,381
Depreciation	126	9,999	(9,873)	-99%	40,000
Total Operating Expenses	**6,503**	**13,447**	**(6,944)**	**-52%**	**548,381**
Net Profit	**(6,503)**	**(12,226)**	**5,723**	**-47%**	**(542,475)**
Total Comprehensive Result (incl Capital Income)	**(6,503)**	**(12,226)**	**5,723**	**-47%**	**(542,475)**

Profit and Loss Summary - Marina & Wharf

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Marina & Wharf.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
User Charges	422,644	407,095	15,549	4%	481,759
Other Revenue	0	864	(864)	-100%	864
Total Trading Income	**422,644**	**407,959**	**14,685**	**4%**	**482,623**
Gross Profit	**422,644**	**407,959**	**14,685**	**4%**	**482,623**
Operating Expenses					
Employee Costs	8,477	9,702	(1,225)	-13%	42,035
Materials & Services	55,309	65,421	(10,112)	-15%	188,516
Depreciation	37,013	41,214	(4,201)	-10%	164,852
Interest	68	(2,576)	2,644	-103%	17,440
Total Operating Expenses	**100,868**	**113,761**	**(12,893)**	**-11%**	**412,843**
Net Profit	**321,776**	**294,198**	**27,578**	**9%**	**69,780**
Total Comprehensive Result (incl Capital Income)	**321,776**	**294,198**	**27,578**	**9%**	**69,780**

Profit and Loss Summary - Building & Facilites

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Buildings & Facilities.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Interest & Investment Revenue	1,783	1,914	(131)	-7%	7,656
Other Revenue	19,424	35,675	(16,251)	-46%	105,594
Total Trading Income	**21,207**	**37,589**	**(16,382)**	**-44%**	**113,250**
Gross Profit	**21,207**	**37,589**	**(16,382)**	**-44%**	**113,250**
Capital Grants					
Grants State Capital - Other	49,366	398,845	(349,479)	-88%	554,123
Total Capital Grants	**49,366**	**398,845**	**(349,479)**	**-88%**	**554,123**
Other Income					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	900,000
Total Other Income	**0**	**0**	**0**	**0%**	**900,000**
Operating Expenses					
Employee Costs	38,484	25,449	13,035	51%	110,278
Materials & Services	83,089	179,898	(96,809)	-54%	683,690
Depreciation	264,570	158,985	105,585	66%	635,934
Total Operating Expenses	**386,142**	**364,332**	**21,810**	**6%**	**1,429,902**
Net Profit	**(364,935)**	**(326,743)**	**(38,192)**	**12%**	**(1,316,652)**
Total Comprehensive Result (incl Capital Income)	**(315,569)**	**72,102**	**(387,671)**	**-538%**	**137,471**

Profit and Loss Summary - Works & Services
Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Sewer, Stormwater & Drainage, Town Maintenance, Waste Management.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
Rate Revenue	2,595,131	2,552,480	42,651	2%	2,552,480
User Charges	26,905	51,741	(24,836)	-48%	206,969
Grants	56,513	71,421	(14,908)	-21%	1,498,923
Contributions	4,400	0	4,400	0%	0
Other Revenue	13,900	2,550	11,350	445%	10,186
Rates Charged - Sewerage	47,569	47,569	0	0%	47,569
Total Trading Income	**2,744,418**	**2,725,761**	**18,657**	**1%**	**4,316,127**
Gross Profit	**2,744,418**	**2,725,761**	**18,657**	**1%**	**4,316,127**
Capital Grants					
Grants Commonwealth Capital - Other	0	0	0	0%	504,837
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	762,068
Grants State Capital - Other	1,424,542	1,220,000	204,542	17%	1,220,000
Total Capital Grants	**1,424,542**	**1,220,000**	**204,542**	**17%**	**2,486,905**
Other Income					
Net Gain (Loss) on Disposal of Assets	58,938	0	58,938	0%	80,000
Total Other Income	**58,938**	**0**	**58,938**	**0%**	**80,000**
Operating Expenses					
Employee Costs	756,488	736,968	19,520	3%	3,193,505
Materials & Services	740,647	1,142,082	(401,435)	-35%	4,627,448
Depreciation	771,839	826,260	(54,421)	-7%	3,305,041
Other Expenses	850	99	751	759%	397
Total Operating Expenses	**2,269,824**	**2,705,409**	**(435,585)**	**-16%**	**11,126,391**
Net Profit	**474,594**	**20,352**	**454,242**	**2232%**	**(6,810,264)**
Total Comprehensive Result (incl Capital Income)	**1,958,073**	**1,240,352**	**717,721**	**58%**	**(4,243,359)**

Profit and Loss Summary - Prosser Plains Raw Water Scheme

Glamorgan Spring Bay Council
For the 3 months ended 30 September 2026

Department is Prosser Plains Raw Water Scheme.

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget
Trading Income					
User Charges	0	0	0	0%	56,817
Other Revenue	0	0	0	0%	231,244
Total Trading Income	**0**	**0**	**0**	**0%**	**288,061**
Gross Profit	**0**	**0**	**0**	**0%**	**288,061**
Operating Expenses					
Materials & Services	14,196	16,318	(2,122)	-13%	53,439
Depreciation	27,015	26,820	195	1%	107,278
Interest	(13,443)	(12,928)	(515)	4%	116,068
Total Operating Expenses	**27,769**	**30,210**	**(2,441)**	**-8%**	**276,785**
Net Profit	**(27,769)**	**(30,210)**	**2,441**	**-8%**	**11,276**
Total Comprehensive Result (incl Capital Income)	**(27,769)**	**(30,210)**	**2,441**	**-8%**	**11,276**

ACTION REGISTER

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	OFFICERS UPDATE	STATUS
28 April 2026	8.6	416/25	Draft Councillor Expenses Reimbursement and Provision of Facilities Policy	DCFS	That Council adopt the Draft Councillor Expenses Reimbursement and Provision of Facilities Policy, as amended.	Item will be presented to an upcoming Council Meeting for consideration.	In Progress
23 June 2026	8.4	464/25	DRAFT Dog Management Policy	DPD	That Council reconsider the policy at a workshop within the next 60 days.	The matter was brought to the July workshop for further discussion. This item will come to full council for consideration as soon as the updated draft of the policy is completed.	In Progress
28 July 2026	8.3	25/26	Draft Parking Facilities By-Law	GOV	That Council resolves to make the proposed Parking Facilities By-law No.1 0f 2026 as attached in accordance with Section 156 of the Local Government Act 1993.	The Office of Local Government has been notified.	In Progress
28 July 2026	8.4	26/26	Draft By-Law Regulatory Impact Statement	GOV	That Council authorises the submission of the proposed regulatory impact statement to the Director of Local Government.	As above.	In Progress
25 August 2026	2.1	38/26	Provision of Medical Services	GOV	1. That Council endorse a Further Term of one year for Cohealth Limited and issue an Extension Notice and issue the following documents with the Extension Notice: a. Deed of Variation – Management Services Agreement (one-year Further Term). b. Deed of Variation – Lease 94-96 Foster Street Bicheno (one-year). c. Deed of Variation – Lease 1 Victoria Street Triabunna (one-year) 2. That Council delegate to the Chief Executive Officer the authority to negotiate and finalise the Management Services Agreement in line with the direction in this report. 3. That Council notes that the Chief Executive Officer will lead a full review and undertake a detailed analysis into the preferred model and present this to a future Council meeting for consideration.	The only outstanding item on this is point 3.	In Progress
25 August 2026	8.2	54/26	Tasmanian Seafarers Memorial Section 24 Committee	GOV	That Council adopts the following recommendations as proposed by the Tasmanian Seafarers Memorial Committee: 1. Note and acknowledge the work of the Tasmanian Seafarers Memorial Section 24 Committee. 2. That Spring Bay Rotary host the 2026 Tasmanian Seafarers' Memorial. 3. That the Tasmanian Seafarers' Committee be dissolved following the Annual Memorial to be held on 18 October 2026. 4. That Council call for Expressions of Interest from community organisations to host the Tasmanian Seafarers' Memorial from 2027 onwards. 5. Note that responsibility for the ongoing administration and management of the Tasmanian Seafarers' Memorial will transfer to the Glamorgan Spring Bay Council.	The only outstanding action on this resolution is point 4	In Progress
22 September 2026	8.1	78/26	Annual Plan - Update		That Council endorses the Annual Plan 2026/27 attached to this report.		Completed

Commented [IC1]: @Ron Sanderson are these two items now completed or do they remain in progress?

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Lona Turvey		
Position in organisation:	Secretary		
Postal Address:	430 Twamley Road, Buckland		
Phone:		Mobile:	0428 360 789
Email:	turveylona@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Friends of Buckland Church Inc.
Address:	1 Duke Street, Buckland, 7190
Website:	www.fobc-tas.org.au
ABN:	90 881 215 737
Incorporation number:	IAI2550
Legal Status (Please tick which one applies to your group):	
■ Not-for-profit or incorporated association. ☐ Registered business hosting a fundraising event where proceeds are donated to charity. ☐ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	Christmas Carols		
Event description:	Christmas Carols with free barbecue, drinks, ice creams for the children, visit by santa and tl		
Event date(s):	13th December, 2026	Time(s):	1.30 pm
Set up date(s):	13th December, 2026	Close down date(s):	5.30 pm
Event held previously:	■ Yes ☐ No	Total no. of people expected to attend at any one time:	80 - 100
Entry costs:	Free entry: ■	Voluntary donation: ☐	Admission fees: $0

EVENT VENUE	
Venue Name:	Buckland Church
Venue Address:	1 Duke Street, Buckland
Has permission been obtained from the venue:	Yes ■ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	■ Yes ☐ No
Will the event be held on Council or private land?	☐ Council Land ■ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

A free Christmas Carols event for the local community and surrounding towns.

A free sausage sizzle, soft drinks, ice creams, lollies for the children and a visit by Santa.

Young Voices of Hobart Choir to lead the Carols and engage with the children.

Food items will be purchased from local businesses where possible.

Showcases the beautiful, historic Buckland Church.

INSURANCE	
Do you hold insurance for this event?	■ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

Public Liability for $20 million.

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ■ No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
■ Community Participation	☐ Environment	☐ Sport & Recreation
☐ Community Education	☐ Tourism & Events	■ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	☐ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

A free event for families of Glamorgan Spring Bay in a safe and happy environment.

A free event is very important at this time when many people are facing financial challenges and hardship.

Provides an opportunity for local families to socialise with friends and meet new people.

A happy and fun celebration of Christmas for children.

What will Glamorgan Spring Bay businesses gain from this event?

Food items will be purchased from local businesses.

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

Council logo will be placed on all promotional material.

Council will be acknowledged at the beginning of the event by FOBC president.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 1,650

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

$550 for Young Voices of Hobart Choir towards their transport costs.

$100 for hire of Santa costume and promotion of event.

$1,000 for sausages, bread, sauces, soft drinks, ice creams and lollies.

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	■ Yes ☐ No

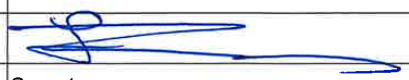
IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☐ Yes	■ No
What in-kind support would you like?		
☐ Wheelie bin hire	☐ Venue/Site hire waiver	
☐ Permit fees waiver	☐ Power	
Other: _____		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Lona Turvey
Signature:	
Position in organisation:	Secretary

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☒ Yes ☐ No
Signed the application form	☒ Yes ☐ No
Attached copies of any required documentation	☐ Yes ☐ No
Attached copies of supporting quotes	☐ Yes ☐ No

Invoice

Invoice number **LUZYBKDZ-0001**
Date of issue December 15, 2025
Date due December 29, 2025

Young Voices of Hobart
Salamanca Arts Centre
77 Salamanca Place
Hobart Tasmania 7000
Australia
treasurer@youngvoiceshobart.com.au

AU ABN 32766950813

Bill to
Friends of the Buckland Church
turveylona@gmail.com

A$500.00 due December 29, 2025

Pay online

Description	Qty	Unit price	Amount
Buckland Community Carols Service 14 Dec 2025	1	A$500.00	A$500.00

Subtotal	A$500.00
Total	A$500.00
Amount due	**A$500.00**

Bank details for transfer:
Young Voices of Hobart Inc.
BSB: 083 170
ACC: 937859463

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
🖷 03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

RECEIVED
23 SEP 2026
BY:

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Jan Newton		
Position in organisation:	Treasurer		
Postal Address:	88 Hoods Road, Spring Beach		
Phone:		Mobile:	0400839836
Email:	newtonhiggs1@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Tivoli Triabunna
Address:	3 Vicary St Triabunna 7190
Website:	–
ABN:	97 450 419 428
Incorporation number:	IA 13099
Legal Status (Please tick which one applies to your group):	
■ Not-for-profit or incorporated association.	
☐ Registered business hosting a fundraising event where proceeds are donated to charity.	
☐ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	Tivoli Triabunna		
Event description:	Monthly screenings of films for the Spring Bay Community		
Event date(s):	Annual	Time(s):	6.30-10pm
Set up date(s):		Close down date(s):	
Event held previously:	☑ Yes ☐ No	Total no. of people expected to attend at any one time:	30 give or take
Entry costs:	Free entry: ☐	Voluntary donation: ☐	Admission fees: $ 5.00

EVENT VENUE	
Venue Name:	Triabunna Community Hall
Venue Address:	Vicary Street, Triabunna
Has permission been obtained from the venue:	Yes ■ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	■ Yes ☐ No
Will the event be held on Council or private land?	■ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

* Tivoli Triabunna provides regular monthly film screenings open to all members of the community
* Spring Bay is a regional rural community with many people who live alone or outside of town. This regular screening - every second Tuesday of the month is a ritual for many to attend.
* Research reflects that community film screenings have significant social and community benefits, promote economic and town vitality and have cultural value.
* Tivoli Triabunna has been going strong for three years demonstrating that there is a need for this community offering. We have built up a loyal following as well as being a draw card for visitors who see the fliers/banner out the front of the Hall and often attend screenings.
* Tivoli Triabunna is operational from the Triabunna Community Hall, Vicary Street Triabunna
* We have partnered over the years with Maria Voices, PUBS, Spring Bay Suicide Prevention Network, Rotary, Nipaluna-Nursery,Reconcilation Tasmania, Rural Alive and Well.

INSURANCE	
Do you hold insurance for this event?	■ Yes ☐ No
Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)* ✓	
PUBLIC AND PRODUCTS LIABILITY	

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ■ No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
■ Community Participation	☐ Environment	☐ Sport & Recreation
■ Community Education	☐ Tourism & Events	☐ Heritage & History
■ Health & Safety	■ Multi-Cultural	■ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

The Tivoli is a safe, supportive and inclusive event for all ages. We are committed to a $5 entry charge to enable access for all. The screenings (every second Tuesday in the month) facilitate social interaction/community engagement. A study by Keys 2018, found that rural cinemas significantly enhance community connectivity and social engagement. 73% of interviewees reported they attended the screenings to socialise with family/friends and to support the local community. This is particularly important in the Spring Bay area as we have the highest median age in Tas (57 years to 42) and the highest number of people who live alone (31% compared with 29%, 2021 Census).There is also cultural value as we have targeted screenings for Mental Health and Reconciliation. Our screenings promote the access and use of the local Hall to others. We partner with other local community/state organisations to value add to our experience eg PUBS anniversary screening, Just a Farmer screening with RAW, Rotary, Maria Voices, Red Cross. The Tivoli is run by volunteers and this opportunity to give back builds networks and leadership skills among residents.

What will Glamorgan Spring Bay businesses gain from this event?

There are economic and community benefits from the regular screenings of films at Tivoli Triabunna. Our motto is 'Locals for Locals'. We purchase all required items from local businesses - IGA's etc. Any catering needs are always arranged using local cafes or service providers within our towns. Regular door prizes are from local businesses promoting their wares and building clientele. Many attendees now arrange to go out for meals together prior to a screening and support local restaurants and hoteliers. This all helps build the local economy.

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

There will always be a Council logo on every screening flier.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 1789.12

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

Hall hire - $50 per month - $600 per year asking Council for $600
Insurance - $47.62 per month -$571.44 asking Council support for 6 months only= $285.72
Screening Fees - $137.50 per month -$1650, asking Council support for 6 months only = $825
Inc fees - $78.40 per annum asking Council for $78.40

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	■ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?		☐ Yes ■ No
What in-kind support would you like?		
☐ Wheelie bin hire	☐ Venue/Site hire waiver	
☐ Permit fees waiver	☐ Power	
Other: _____		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Jan Newton
Signature:	
Position in organisation:	Treasurer

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☑ Yes ☐ No
Signed the application form	☑ Yes ☐ No
Attached copies of any required documentation	☑ Yes ☐ No – Hall hire / licensing fees / Insurance / INSURANCE / LIQUOR DUP.
Attached copies of supporting quotes	☐ Yes ☐ No

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
🖷 03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

I / We, Susan Hawkins
(Name)

for and on behalf Triabunna Tivoli Theatre Incorporated hereinafter called the "permit holder"
(Organisation, Business, Group)

of Address 3 Vicary Street, Triabunna, 7190

of Telephone / Email contact 0407429558 fayeurchin@gmail.com

hereby make application to **GLAMORGAN SPRING BAY COUNCIL**

to hire the Triabunna Community Hall
(Name of Council Hall / Building)

for the purpose of Movie screening
(Type of activity)

Date of Event 2nd Tuesday of each month ~~(not July)~~ Between the hours of 6 ~~am~~/pm and 10 ~~am~~/pm

Will alcohol be served or available? Please circle (YES) NO
Who is the "Designated Person" responsible for alcohol on site? Print name - See attached list
"Responsible Serving of Alcohol" – Please indicate what measures will be put in place -
Alcohol dispensed by holders of RSA certificate and in accordance with Liquor Licence; requisite signage displayed

The issuing of this permit is subject to:-

A. The permit holder agreeing to the General Conditions of the permit as contained herein.
B. The permit holder agreeing to all Special Conditions which the Council may determine.
C. The permit holder agreeing to comply with the maximum Occupancy for the building. (refer attachment)
D. The permit holder paying the prescribed fee prior to key issue.
E. The permit holder providing all appropriate insurance as required by Council.
F. If alcohol is to be served or available, a "RESPONSIBLE OFFICER" must be appointed. (Refer notes 4 & 5)
A copy of the license needs to accompany this application
G. This permit being signed by a duly authorised representative of Council.

General Conditions of Permit
The permit holder, in paying the prescribed fee of $30 $20 internet ..... will be covered by a general public and products liability insurance policy.

The permit holder agrees to pay the prescribed fee of $30 + $20 internet ..... to hire the Council facility.

All associated fees are to be paid in FULL prior to key issue.

Last Updated 13/03/2025

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
🖷 03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

I acknowledge that I have read and understand the permit conditions and agree to abide by the said conditions.

Signed for and on behalf of the Permit Holder

Name Susan Hawkins Date 16/8/26

Position Secretary Signature Susan Hawkins

Signed by or on behalf of the Council

Name _____ Date _____

Position _____ Signature _____

Council Authorisation

Fee Calculation: _____

_____ ***TOTAL FEE:*** _____

Permit: Approved/Denied *Date:* .....

Signed: .....

Please complete the hall bookings form, forward to the relevant Committee chair person. The Committee chair person will liaise with Council directly. Community Hall hire contacts (please see over page)

If you do not have access to email, please send this application to Council via post to:
Glamorgan Spring Bay Council
Attention: Community & Communications Officer
PO Box 6, TRIABUNNA TAS 7190

Last Updated 13/03/2025

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

1. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of this permit.

2. The permit is not transferable.

3. The permit holder shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity.

4. Alcohol consumption will be prohibited without the prior permission of Council. If applicable this should be indicated above as part of the event details.
   If as part of your event you intend on selling liquor on Council's premise, you must firstly obtain a liquor license from the Commissioner of Licensing (Launceston 6336 2261 or Hobart 6233 6415).
   Once obtained a copy of this license needs to accompany this application.

5. Duties of the "RESPONSIBLE PERSON" is to ensure compliance with Permit conditions and legal requirements.

6. No adhesive tape, bluetack or drawing pins etc shall be used on walls or ceilings. If suitable anchors are provided, decorations may be hung from them.

7. No polish, floor speed or other material is to be used on the floor without prior approval of the Council who shall reserve the right to refuse the same.

8. At the completion of the function, all toilets must be cleaned, floors must be swept; tables, chairs and other furniture placed in their original positions; and all areas cleaned to the satisfaction of Council. Failure to do so may result in cleaning fees being charged. Any breakages or faults must be reported to the Council.

9. All litter resulting from any function must be removed from the hall and adjoining Council property prior to key return.

10. The permit holder shall ensure that all doors and windows are securely fastened and lights extinguished when leaving the facility.

11. Repairing and/or replacing any damaged furniture, fixtures or fittings will be the responsibility of the permit holder. If any necessary repair or replacement is not undertaken within a reasonable time, Council may repair and/or replace and recover the costs from the permit holder.

12. Normal hire charges may be applied if a cancellation is not received at the Council office at least five days prior to the reserved date.

13. This permit may be revoked by Council if the permit holder fails to comply with a condition of the permit and may be revoked in any other justifiable circumstance.

14. If, during the course of the hire an emergency arises, contact must immediately be made to Council.

    Glamorgan Spring Bay Council (Working hours(03) 6256 4777) or (After hours 0438 741 642)

15. The Permit Holder will within 12 hours or ASAP after the conclusion of the hire period, return all keys as provided to the Glamorgan Spring Bay Council.

Last Updated 13/03/2025

Allianz

Your Insurance Schedule

Policy Number
109RN48826COM

Type of Policy
Allianz Business Insurance Pack

Policy

Insured	Triabunna Tivoli Theatre
Period of Insurance	
Effective date	14 October 2026
Expiry date	4pm on 14 October 2027
Registered for GST?	No
Insurer	Allianz Australia Insurance Limited
	ABN 15 000 122 850
	AFS Licence No. 234708

Premium

Base premium	$511.44
Government charges	
Emergency/Fire Services Levies	$0.00
GST	$51.24
Stamp duty	$8.76
Premium	**$571.44**
Monthly instalment Premium	
(including GST of $4.27)	**$47.62**
Last year's premium*	$548.40

On receipt of Your payment this Schedule will become Your current Schedule and a tax invoice.

*This includes any amendments made during the last policy period.

Certain words used in this Schedule and the Policy have special meanings that are set out in the General Definitions Section of the Product Disclosure Statement (PDS), in a particular Section of the PDS or are defined in other Policy documentation We provide You.

Your Premium Breakdown

Type of Policy

Allianz Business Insurance Pack

Sections	Base premium	Emergency / Fire Services Levy	GST	Stamp duty	Premium
Public and Products Liability	$511.44	$0.00	$51.24	$8.76	$571.44
Total	**$511.44**	**$0.00**	**$51.24**	**$8.76**	**$571.44**
Monthly instalment Premium					**$47.62**
Last year's premium*					**$548.40**

*This includes any amendments made during the last policy period.

Allianz

15 September 2026

Policy number
109RN48826COM

Period of Insurance
From 14 October 2026
To 4pm on 14 October 2027

Your Allianz Business Insurance Pack Certificate of Currency

This Certificate of Currency has been issued by the Insurer and confirms that on the Date of Issue the Policy is current for the Period of Insurance and Sums Insured and other limits as shown herein.

This Certificate of Currency is issued as a matter of information only and confers no rights upon its holder. This Certificate of Currency does not form part of the terms and conditions of the Policy and does not amend, extend, replace or alter the terms, conditions, definitions, limitations and exclusions noted therein.

This Certificate of Currency is provided as a summary only of the cover provided and is current only at the Date of Issue. The Policy may be subsequently altered or cancelled in accordance with its terms after the Date of Issue of this notice without further notice to the holder of this notice.

Certain words used in this document and the Policy have special meanings. The General Definitions Section of the Product Disclosure Statement (PDS) contains such terms. Please read the PDS, the Schedule and any other documents that form part of the Policy for the terms and conditions of cover:

Date of Issue:	15 September 2026
Insurer	Allianz Australia Insurance Limited ABN 15 000 122 850 AFS Licence No. 234708 (Allianz)

Details

Insured(s)	Triabunna Tivoli Theatre
Business	Cinema operations (other than drive-in)

ROADSHOW
PUBLIC PERFORMANCE LICENSING

Roadshow Public Performance Licensing
Level 3 Hub, Customs House, 31 Alfred Street,
Sydney, NSW, 2000, Australia
ABN 28 100 746 870
+61 (0)2 9552 8600
publicperformance@roadshow.com.au
ppl.roadshow.com.au

Tax Invoice

Invoice Ref: **10881297**
Invoice Date: 9 Sep 2026
Due Date: 30 Sep 2026
Customer Code: B4YZW

Licensed To
Triabunna Tivoli Theatre
3 Vicary St,
Triabunna , TAS, 7190, Australia

Invoice To
Triabunna Tivoli Theatre
3 Vicary St,
Triabunna , TAS, 7190, Australia

Site
Triabunna Tivoli Theatre
3 Vicary St,
Triabunna , TAS, 7190, Australia

Booking Ref: NT-41448
8 Sep 2026 - 8 Sep 2026 (1 day)

Complete Unknown, A M (52913) Includes Minimum Guarantee final shortfall of $AUD90.50	$AUD 125

Sub Total	$AUD 125.00
GST	$AUD 12.50
Total	**$AUD 137.50**

The Booking Agreement and the Roadshow Public Performance Licensing General Conditions for a Public Screening set out the terms and conditions upon which Roadshow grants the Exhibitor a limited licence for the non-theatrical exhibition of the Film(s).

Please note that your licence/s will not be valid if we do not receive your payment by the Due Date.

Biller Code: 49205
Ref: 10881297
Telephone & Internet Banking – BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Payment Instructions

Credit Card:
Pay by Credit Card by clicking the below link:
http://payment.villageroadshow.com.au/RDS/PPLAU/Pay/782717377721
A credit card surcharge of 1.5% applies to all credit card transactions.

Cheques are no longer accepted as a method of payment

Payment advice to be emailed to accounts_receivable@roadshow.com.au

PAYMENT ISSUES
For queries or issues regarding payment of this invoice please reach out to the Village Accounts Receivable team on 1300 652 436 or accounts_receivable@vrl.com.au

Bank Electronic Funds Transfer:
Bank: ANZ Banking Group, Prahran, VIC
Account: Roadshow Films Pty Ltd
BSB: 013 400
Account Number: 8372 51944

TIAS921109476

Tasmanian Government

Department of Justice
TASMANIAN INCORPORATED ASSOCIATIONS SYSTEM
ABN 29 206 713 203

Fees payable when lodged: **$78.40**
(Nil GST)
Service Tasmania Product Code: **TIAS**
Submission Reference Number: **921109476**

Registration Services
Consumer, Building and Occupational Services
PO Box 56
Rosny Park TAS 7018

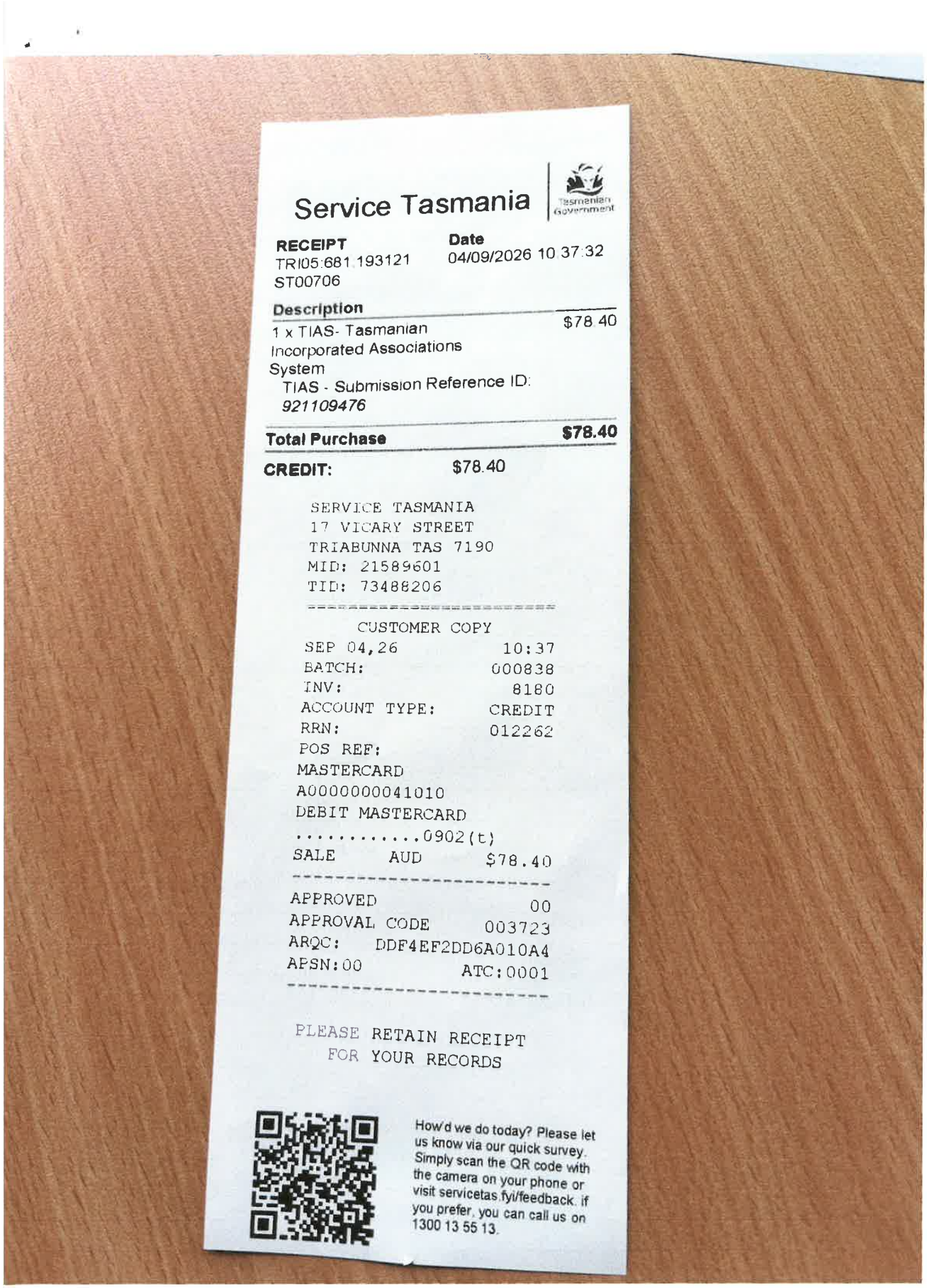
Email Registration.Services@justice.tas.gov.au
Web www.cbos.tas.gov.au

Enquiries 1300 654 499

Invoice

Association Annual Return Payment Details

Association Name:	TRIABUNNA TIVOLI THEATRE INCORPORATED	
Association Registration Number:	IA13099	
Form Submission Reference Number:	921109476	
Date Lodged:	03 September 2026	
Amount Payable:	$78.40	**No GST has been charged**



Service Tasmania

Tasmanian Government

RECEIPT
TRI05:681.193121
ST00706

Date
04/09/2026 10:37:32

Description $78.40

1 x TIAS- Tasmanian Incorporated Associations System
TIAS - Submission Reference ID:
921109476

Total Purchase **$78.40**

CREDIT: $78.40

SERVICE TASMANIA
17 VICARY STREET
TRIABUNNA TAS 7190
MID: 21589601
TID: 73488206

CUSTOMER COPY

SEP 04,26	10:37
BATCH:	000838
INV:	8180
ACCOUNT TYPE:	CREDIT
RRN:	012262
POS REF:	
MASTERCARD	
A0000000041010	
DEBIT MASTERCARD	
.....0902(t)	
SALE AUD	$78.40
APPROVED	00
APPROVAL CODE	003723
ARQC:	DDF4EF2DD6A010A4
APSN:00	ATC:0001

PLEASE RETAIN RECEIPT
FOR YOUR RECORDS

How'd we do today? Please let us know via our quick survey. Simply scan the QR code with the camera on your phone or visit servicetas.fyi/feedback. if you prefer, you can call us on 1300 13 55 13.

DEPARTMENT of TREASURY
and FINANCE

ABN 25 628 526 128

www.treasury.tas.gov.au

Tasmanian
Government

Liquor and Gaming Branch
Salamanca Building Parliament Square
4 Salamanca Place HOBART TAS 7000
GPO Box 1374, Hobart 7001

Phone: 6166 4040
Email: licensing@treasury.tas.gov.au
gaming@treasury.tas.gov.au

PAYMENT RECEIPT

Triabunna Hall

No. 256853

Licence Number:	98863
Client:	Gregory Crump
Premises:	7A Alma Rd ORFORD TAS 7190
Revenue Code:	720
Description:	Liquor Permit Application
Payment Date:	27 April 2026
GST Amount:	No GST Applicable
Amount Received:	$496.60

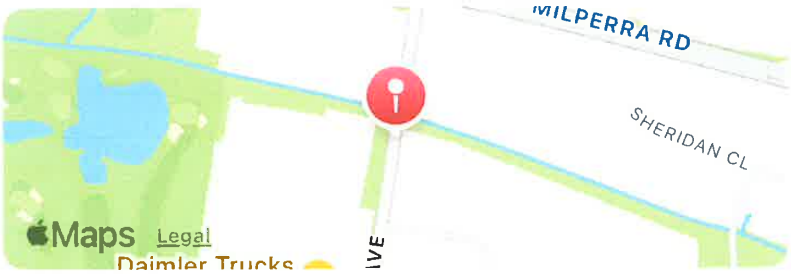
4:58 5G

SANITY

Sanity Music Milperra

Shopping > Consumer Electronics

-$39.48



TRANSACTION DETAILS

Date and time	Wednesday, 26 Aug 2026 9:24am (AEST/AEDT)
Card used	VISA •••• 2010
Address	36/48 Ashford Ave Milperra NSW 2214
Phone	(02) 9774 8396
Website	sanity.com.au

Something not right?

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Rohan Wilox		
Position in organisation:	Owner		
Postal Address:	149 Howden Rd, Howden, TAS, 7054		
Phone:	0435581221	Mobile:	0435581221
Email:	rohanwilcox@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Off The Edge/Cliff Masters
Address:	Spring Bay Mill, 555 Freestone Point Rd, Triabunna TAS 7190
Website:	
ABN:	54 701 758 536
Incorporation number:	https://www.cliffmasters.com

Legal Status (Please tick which one applies to your group):

☐ Not-for-profit or incorporated association.

☐ Registered business hosting a fundraising event where proceeds are donated to charity.

■ Registered business hosting a profited event.

EVENT DETAILS			
Event name:	Off the Edge		
Event description:	Extreme Sports Festival		
Event date(s):	23-24/01/2027	Time(s):	11:00-00:00
Set up date(s):	21-22/01/2027	Close down date(s):	24/01/2027
Event held previously:	■ Yes ☐ No	Total no. of people expected to attend at any one time:	1500
Entry costs:	Free entry: ☐	Voluntary donation: ☐	Admission fees: $ 40

EVENT VENUE	
Venue Name:	Spring Bay Mill
Venue Address:	Spring Bay Mill, 555 Freestone Point Rd, Triabunna TAS 7190
Has permission been obtained from the venue:	Yes ☒ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	☒ Yes ☐ No
Will the event be held on Council or private land?	☐ Council Land ☒ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

Off The Edge 2027 is a one-day action sports, music and community event to be held at Spring Bay Mill in Triabunna on 23 January 2027. The event builds on the previous two years of Cliff Masters, which brought Australian and international cliff-jumping athletes to the old woodchip wharf and generated strong spectator interest and media coverage.

For 2027, the event will expand into a larger festival-style experience featuring elite cliff jumping, live music, local food and drink, other action-sports demonstrations and brand activations. We expect the event to attract approximately 1,000–2,000 people, including local residents and visitors travelling from across Tasmania.

A major aim of the event is to bring more people into Triabunna and the wider Glamorgan Spring Bay region, creating increased activity for local accommodation providers, cafes, food businesses, tourism operators and other local businesses. The event will also create opportunities for Tasmanian musicians, suppliers, contractors and event workers to be involved and promoted.

INSURANCE	
Do you hold insurance for this event?	☒ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

we are operating under Spring Bay Mill's Insurance. We can provide more details upon further request.

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ☒ No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☐ Community Participation	☐ Environment	■ Sport & Recreation
☐ Community Education	■ Tourism & Events	☐ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	■ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

Glamorgan Spring Bay residents will gain access to a unique local event that brings high-level action sports, live music and entertainment into the region. The event will create opportunities for local residents to attend something that would normally require travelling to a major city, while also supporting local musicians, suppliers, hospitality businesses and event workers.

By attracting visitors from across Tasmania, Off The Edge is also expected to increase spending in Triabunna and surrounding towns through accommodation, food, tourism and other local businesses. It will help showcase the region to a wider audience and contribute to a stronger, more active events calendar for the community.

What will Glamorgan Spring Bay businesses gain from this event?

Glamorgan Spring Bay businesses will benefit from increased visitation and spending generated by people travelling to Triabunna for the event. This can create additional demand for accommodation, cafes, restaurants, fuel, retail and tourism services across the region.

Off The Edge will also create opportunities for local businesses to be involved as suppliers, vendors, sponsors and event partners, giving them exposure to both attendees and the wider audience reached through event promotion and

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

Council's contribution will be acknowledged across relevant event marketing and communications, including the event website, social media, selected promotional material and on-site signage. We would also acknowledge Glamorgan Spring Bay Council as an event supporter in public announcements and post-event reporting.

We are also happy to give a few council members free tickets for the whole event.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 2000

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

We are requesting $2,000 in financial support from Glamorgan Spring Bay Council.
The funding would be applied directly toward event delivery costs, with a focus on local music and sporting events. It will also help us run an additional event next year - The girls elite comp, featuring some of the world best cliff divers.
This support would help us keep more of the event spend within Tasmania while delivering a stronger program for local residents and visitors.
Relevant quotations for these costs will be included with the application.

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	■ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☑ Yes	☐ No
What in-kind support would you like?		
☑ Wheelie bin hire	☐ Venue/Site hire waiver	
☑ Permit fees waiver	☐ Power	
Other: Barricades and any other practical event support Council may be able to provide.		

CERTIFICATION / DECLARATION	

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Rohan Wilcox
Signature:	R W
Position in organisation:	Owner

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☒ Yes ☐ No
Signed the application form	☒ Yes ☐ No
Attached copies of any required documentation	☐ Yes ☐ No
Attached copies of supporting quotes	☐ Yes ☐ No

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Sue Maslin		
Position in organisation:	Festival Director		
Postal Address:	PO Box 259, Bicheno Tas 7215		
Phone:		Mobile:	0417346287
Email:	sue@filmartmedia.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Film Art Media Pty Ltd
Address:	28 Hall Street, Fairfield Vic 3078
Website:	https://www.filmartmedia.com
ABN:	66 132 956702
Incorporation number:	132 956702
Legal Status (Please tick which one applies to your group):	
☐ Not-for-profit or incorporated association. ☐ Registered business hosting a fundraising event where proceeds are donated to charity. ■ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	Bicheno Oz Film Festival		
Event description:	An annual showcase of some of the best feature films from Australia and NZ.		
Event date(s):	29/1/27 - 7/2/27	Time(s):	2.30 pm /6.30 pm sessions
Set up date(s):	29/1/27	Close down date(s):	7/2/27
Event held previously:	■ Yes ☐ No	Total no. of people expected to attend at any one time:	58 -90
Entry costs:	Free entry: ☐	Voluntary donation: ☐	Admission fees: $ 15/$10

EVENT VENUE	
Venue Name:	Bicheno Memorial Hall
Venue Address:	Burgess Street, Bicheno Tas 7215
Has permission been obtained from the venue:	Yes ■ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	■ Yes ☐ No
Will the event be held on Council or private land?	■ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

The Bicheno Oz Film Festival is an annual showcase of the best recent Australian & New Zealand feature films in theatrical release. Presented since 2025 by Film Art Media Pty Ltd, the festival has built awareness and audiences for a variety of quality Australian films. We are now seeking to expand the program in 2027 to make it more attractive to visitors from intrastate and well as the mainland. This will include inviting filmmakers to travel to Bicheno to introduce their films and participate in Q&A's. It will also involve partnering with local accommodation providers such as TasShacks and Sea Stacks Bicheno to offer film/accommodation packages.
The festival will run over two weekends between 29 Jan - 7 February 2027 with a program of matinee and evening screenings including dramas, comedies, documentaries, family films. Special events include:

- Opening Night event with guest filmmakers, food trucks, complimenmtary wine supplied by Devils Corner winery

- Special environmental screening, exhibition and panel for Plastic Tsunami - Voices of The Pacific

INSURANCE	
Do you hold insurance for this event?	■ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

Public Liability Insurance to $20 m for the duration of the event

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ■ No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☒ Community Participation	☒ Environment	☐ Sport & Recreation
☒ Community Education	☒ Tourism & Events	☐ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	☒ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

- Exposure to award winning, entertaining feature films and filmmakers
- screenings and discussions and events that bring the community together
- fundraising screening for Bicheno Landcare Group and Pademelon Park Wildlife Refuge
- an exhibition from artist Melanie Fidler demonstrating plastic pollution collected from East Coast Tas beaches
- special kids screening featuring a dress up theme celebrating fish and marine animals

What will Glamorgan Spring Bay businesses gain from this event?

- Additional vistor nights accommodation and local spend
- Hall Hire
- Business for food trucks, wineries
- IGA spend on icecreams and popcorn

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

- Acknowledgement on the film posters/flyers and in all major advertising.
- Acknowledgement in media interviews with ABC radio and Star FM
- Invitation for a Council Representative to formally open the festival on Friday 29 January

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 4,451

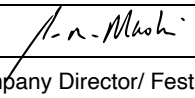
Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

The requested funds will cover the film hire expenses as well as subsidise the accommodation costs for the guest filmmakers.
JC Trust is contributing $2,051 and we are seeking to match this with funding from GSBC so that filmmaker guests and interstate sponsors can stay withing walking distance of the venue. (See quotes attached)
Film Art Media is underwriting $8,050 to be recovered from ticket sales and sponsorship.

The festival has already secured $1,000 from a Melbourne based sponsor who attenmded in 2026 and is

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	☒ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☒ Yes	☐ No
What in-kind support would you like?		
☐ Wheelie bin hire	☐ Venue/Site hire waiver	
☐ Permit fees waiver	☐ Power	
Other: Prommotional suppoprt via Council website and social media platforms		

CERTIFICATION / DECLARATION	
This declaration must be signed by a person authorised to sign on behalf of the organisation. • I certify to the best of my knowledge that the information given on this form is complete and correct. • I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant. • I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements. • I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards. • I agree that if funded, funds will be used only for the event described on this application. • I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council. • I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council. The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.	
Name:	Sue Maslin
Signature:	
Position in organisation:	Company Director/ Festival Director

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	■ Yes ☐ No
Signed the application form	■ Yes ☐ No
Attached copies of any required documentation	■ Yes ☐ No
Attached copies of supporting quotes	■ Yes ☐ No

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
K 03 6256 4777
F 03 6256 4774
x admin@freycinet.tas.gov.au
B www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding major festivals, events or promotions in the Glamorgan Spring Bay.

Major festivals and events are defined as significant events that are the only one of their kind in the Glamorgan Spring Bay in any one year and attract significant numbers of people to the event (generally in excess of 500) and/or attract significant media coverage for the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

The maximum allocation to an event is $2,000.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	**Rory Cadman**		
Position in organisation:	**Event Manager**		
Postal Address:	**17 Ashbourne Grove, West Moonah, 7009 TAS**		
Phone:	**0428 407 014**	Mobile:	
Email:	**rory.cadman@bichenofestivals.com.au**		

ORGANISATION DETAILS	
Name of group or organisation running the event:	**Bicheno Festivals Committee Inc**
Address:	**PO Box 93, Bicheno TAS, 7215**
Website:	**www.bichenofestivals.com.au**
ABN:	**52 144 768 200**
Incorporation number:	
Legal Status (Please tick which one applies to your group):	
☑ Not-for-profit or incorporated association.	
☐ Registered business hosting a fundraising event where proceeds are donated to charity.	
☐ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	**Bicheno Food and Wine Festival**		
Event description:	**A festival of food, beverage and entertainment showcasing east coast produce set ina beautiful location on the Bicheno foreshore**		
Event date(s):	**21/11/2026**	Time(s):	**11am - 6pm**
Set up date(s):	**19/11/2026-21/11/2026**	Close down date(s):	**21/11/2026-22/11/2026**
Event held previously:	☑ Yes ☐ No	Total no. of people expected to attend at any one time:	**3500**
Entry costs:	Free entry: ☐	Voluntary donation: ☐	Admission fees: **$39.50 (Adult)**

EVENT VENUE	
Venue Name:	**Bicheno Lions Park**
Venue Address:	**Burgess St, Bicheno**
Has permission been obtained from the venue:	Yes ☐ No ☐ **(Application Pending)** Owner / Manager / Committee of Management
Permission to use venue:	☐ Yes ☐ No **(Application Pending)**
Will the event be held on Council or private land?	☑ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

- 3500 patron event held each year at the Bicheno Lions Park

- Showcasing local food, wine, beer, spirits and sweets, with between 30 - 35 vendors each year

- Supported by a program of entertainment from some of the best musicians on the East Coast, with two performance spaces and children's activities

- Providing a significant event on the social calendar for the region, as well as being a significant driver of visitation, boosting tourism and hospitality for business in and around the Bicheno area

- Managed by a local board, with proceeds being directed to a community fund, available to local community organisations and busniness for improvements to their events, activities or facilities

INSURANCE	
Do you hold insurance for this event?	☑ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

Public Liability

Cancellation **(Previous CoC's attached, renewal applications pending and will be provided on request)**

Voluntary Workers

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☑ Yes ☐ No
Which road(s) will be closed for the event?	**Burgess St**
Time of road closures:	**8am - 6.30pm**

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☑ Community Participation	☐ Environment	☐ Sport & Recreation
☐ Community Education	☑ Tourism & Events	☐ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	☑ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

- **A significant event on the social calendar for the region**
- **Access to a vast array of food and beverages all in one location**
- **A full day of entertainment, with music and children's activities**
- **Significant visitation numbers, driving up business in tourism and hospitality**

What will Glamorgan Spring Bay businesses gain from this event?

- **Massive uptick in tourism and hospitality numbers**
- **Boost to regional recognition with visitors form across the state**
- **Opportunity to partner with the event to promote other local events or activities around the festival**

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

- **Partnership placement on marketing materials (website, social media and signage)**
- **Media content for use of Council**

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$**5, 000**

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

Waste Management Services - Skip Bin Hire and Waste Collection: $1,000

Waste Management Services - Staffing: $1,000 (allocation from cleaning services)

Waste Management Services - Wheelie Bin Hire and Trasnport (Truck Hire): $950

Event Medical Services: - $2,050

(Costs are based on a combination of quotes and indicative prices from previous years invoices. A combination of current quotes/ previous Invoices have been provided)

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	☑ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☑ Yes	☐ No
What in-kind support would you like?		
☐ Wheelie bin hire	☑ Venue/Site hire waiver	
☑ Permit fees waiver	☑ Power	
Other: Collection of recycling post event (aluminium cans, glass and plastic bottles). Sorted in Bulka Bags for collection		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Rory Cadman
Signature:	
Position in organisation:	Festival Manager

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☐ Yes ☐ No
Signed the application form	☐ Yes ☐ No
Attached copies of any required documentation	☐ Yes ☐ No
Attached copies of supporting quotes	☐ Yes ☐ No

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Murray Jones		
Position in organisation:	Race Director, 2027 Australian Three Peaks Race		
Postal Address:	PO Box 83 Orford Tas 7190		
Phone:		Mobile:	0419 368844
Email:	murray.g.jones@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	The Royal Yacht Club of Tasmania
Address:	15 Marieville Esplanade, Sandy Bay Tas 7005
Website:	https://ryct.org.au//
ABN:	27 009 585 059
Incorporation number:	

Legal Status (Please tick which one applies to your group):

- ■ Not-for-profit or incorporated association.
- ☐ Registered business hosting a fundraising event where proceeds are donated to charity.
- ☐ Registered business hosting a profited event.

EVENT DETAILS			
Event name:	2027 Australian Three Peaks Race		
Event description:	Trail running and sailing adventure race		
Event date(s):	26-31/03/2027	Time(s):	
Set up date(s):	26/03/2027	Close down date(s):	29/13/2027
Event held previously:	■ Yes ☐ No	Total no. of people expected to attend at any one time:	200
Entry costs:	Free entry: ■	Voluntary donation: ☐	Admission fees: $

EVENT VENUE	
Venue Name:	Coles Bay Wharf
Venue Address:	Jetty Road, Coles Bay
Has permission been obtained from the venue:	Yes ☒ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	☒ Yes ☐ No
Will the event be held on Council or private land?	☒ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

Race starts at Beauty Point, competing yachts sail to Flinders Island where two runners from each yacht run up Mt Strzlecki. The return to the yacht and sail to Coles Bay. Runners then run a loop around Freycinet National Park including Mt Freycinet and return to yacht. They then sail to Hobart where the runners runner up and down Mount Wellington, finishing at the Hobart waterfront.

INSURANCE	
Do you hold insurance for this event?	☒ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

Public Liability to $20,000,000.

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ☒ No
Which road(s) will be closed for the event?	NA
Time of road closures:	NA

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☒ Community Participation	☐ Environment	☒ Sport & Recreation
☐ Community Education	☒ Tourism & Events	☐ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	☐ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

National and international press coverage of the event.

What will Glamorgan Spring Bay businesses gain from this event?

Competing yachts will have support crews who will patronise local businesses.

Some competitors (especially runners) will visit Coles Bay in the months before the event to familiarise themselves with the course

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

We will have significant social media coverage of the event during which we will be acknowledging regularly all organisations which have supported the event.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 2,000

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

Provision of Portaloos for the wharf area. Still waiting on quote from Swansea Hire.

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	☒ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☒ Yes	☐ No
What in-kind support would you like?		
☒ Wheelie bin hire	☐ Venue/Site hire waiver	
☒ Permit fees waiver	☐ Power	
Other: _____		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Murray Jones
Signature:	
Position in organisation:	Race Director

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☑ Yes ☐ No
Signed the application form	☑ Yes ☐ No
Attached copies of any required documentation	☑ Yes ☐ No
Attached copies of supporting quotes	☐ Yes ☑ No

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Celia Ralston		
Position in organisation:	Volunteer & Secretary		
Postal Address:	10 Francis Street, Swansea		
Phone:		Mobile:	0432 415 516
Email:	ralstoncelia@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Swansea Community & Men's Shed Inc, and Swansea Local Events Committee
Address:	4 Arnol Street, Swansea
Website:	N/A
ABN:	54 100 473 298
Incorporation number:	IA 12674
Legal Status (Please tick which one applies to your group):	
☑ Not-for-profit or incorporated association.	
☐ Registered business hosting a fundraising event where proceeds are donated to charity.	
☐ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	Swansea Car, Bike & Truck Show 2027		
Event description:	family entertainment & vehicle display		
Event date(s):	Sat 27/3/27	Time(s):	7am - 4pm
Set up date(s):	Thurs 25/3/27	Close down date(s):	Sat 28/3/27
Event held previously:	☑ Yes ☐ No	Total no. of people expected to attend at any one time:	400
Entry costs:	Free entry: ☑ for people	Voluntary donation: ☑	Admission fees: $5 for show vehicles

EVENT VENUE	
Venue Name:	Swansea Recreational Ground
Venue Address:	1A Franklin Street, Swansea TAS
Has permission been obtained from the venue:	Yes ☑ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	☐ Yes ☐ No Pending
Will the event be held on Council or private land?	☑ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

we are hosting a vehicle show with judging, family entertainment, children's activities, raffles, food stalls, & music.
This is the 5th year we have hosted this event, with numbers & donations increasing every year. We have also applied for a grant from Bendigo Bank. No event partners as such, apart from GSBC & BB, however many sponsors & donors. The value of the event is that it draws many people into the town, who shop, stay & eat.

INSURANCE		
Do you hold insurance for this event?	☑ Yes	☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

PL cover of $20 million, through Local Community Insurance Services. CoC to be supplied on renewal in December 2026

TEMPORARY ROAD CLOSURES *(if applicable)*		
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes	☑ No
Which road(s) will be closed for the event?		
Time of road closures:		

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☑ Community Participation	☐ Environment	☑ Sport & Recreation
☑ Community Education	☑ Tourism & Events	☑ Heritage & History
☐ Health & Safety	☐ Multi-Cultural	☐ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

The event offers GSB residents a fantastic day out filled with spectacular vehicles, live entertainment, & opportunities to socialise with neighbours. Locals can enjoy a diverse range of classic and modern cars, bikes and trucks, fostering community pride and camaraderie.

What will Glamorgan Spring Bay businesses gain from this event?

The event will help support local businesses by attracting visitors to the area, boosting the local economy & creating a vibrant ~~area~~ atmosphere for all ages to enjoy. Some stall holders will be staying in the local motels.

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

Council will be named as major sponsor. Sponsors and donors are repeatedly advertised on our facebook page, other media, and on the day via PA announcements.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$2000.00

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

Approx $800 for PL Insurance
$1500 for entertainment & PA hire.

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	☑ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☑ Yes	☐ No
What in-kind support would you like?		
☑ Wheelie bin hire	☑ Venue/Site hire waiver	
☑ Permit fees waiver	☑ Power	
Other: _____		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

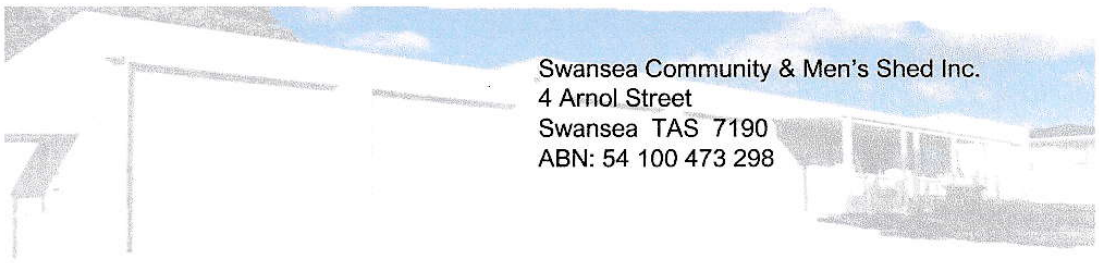
- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Celia Ralston
Signature:	Ralst
Position in organisation:	Volunteer & Secretary

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.



Swansea Community & Men's Shed Inc.
4 Arnol Street
Swansea TAS 7190
ABN: 54 100 473 298

13 October 2026

Event Support Grant Application
Glamorgan Spring Bay Council
9 Melbourne Street
Triabunna TAS 7190

Attn: Eliza

This is to confirm that the Swansea Community & Men's Shed Inc. has offered to support an application for an event grant for the Swansea Local Events Committee/Swansea Chamber of Commerce. To this end we will auspice the grant in terms of receiving and managing the grant funding on behalf of the Swansea Local Events Committee. We will assume legal and financial responsibility for the grant, ensuring the grant is acquitted and compliant with funding requirements.

We understand the primary use of the grant will be to cover public liability insurance costs for a 12-month period which is approximately $800.00 and $1500.00 for entertainment.

Please contact me if you require any further clarification or details.

Kind regards,

Colin Stevenson
President
Swansea Community & Men's Shed Inc.

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals and events in the Glamorgan Spring Bay.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Penny Davidson		
Position in organisation:	President		
Postal Address:	P.O Box 104, Triabunna, TAS 7190		
Phone:		Mobile:	0400633612
Email:	pennyd46@icloud.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Maria Voices Inc.
Address:	c/- 17 Mary Street, Orford, TAS 7190
Website:	
ABN:	15370642597
Incorporation number:	IA12897
Legal Status (Please tick which one applies to your group):	
■ Not-for-profit or incorporated association. ☐ Registered business hosting a fundraising event where proceeds are donated to charity. ☐ Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	Carols at Our Park		
Event description:	Free community carols sing-a-long with Maria Voices choir and band. Free BBQ, Santa		
Event date(s):	19th December 2026	Time(s):	5PM
Set up date(s):	19th December 2026	Close down date(s):	19th December 2026
Event held previously:	■ Yes ☐ No	Total no. of people expected to attend at any one time:	300-400
Entry costs:	Free entry: ■	Voluntary donation: ☐	Admission fees: $

EVENT VENUE	
Venue Name:	Our Park
Venue Address:	Orford, TAS 7190
Has permission been obtained from the venue:	Yes ☒ No ☐ Owner / Manager / Committee of Management
Permission to use venue:	☒ Yes ☐ No
Will the event be held on Council or private land?	☒ Council Land ☐ Private Land

Event description:
(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)

1. Maria Voices Choir and band will invite and join the community for singing of Christmas carols
We will provide a free BBQ and Santa with gifts for the children, and other fun surprise happenings.

2. Christmas is a special time to get together with family and friends, there is no other carols event in the Orford and Triabunna area. We give a fun and meaningful Christmas occasion to local residents and also those from out of town.

3. This event has always been successful through teamwork from other local organisations. Rotary Club of Spring Bay, Spring Bay RSL, East Coast Salvation Army, Spring Bay Gallery & Art Studio, Glamorgan Spring Bay Council, Orford Primary School and many other individuals.

INSURANCE	
Do you hold insurance for this event?	☒ Yes ☐ No

Please outline the insurance type and value involved: *(Attach Certificate of Currency with your application)*

Elders Insurance - Public Liability - Certificate of Currency attached

NOTE: COC expires in November the new one will be forwarded when renewed

TEMPORARY ROAD CLOSURES *(if applicable)*	
Will the event require road closure? *(Attach Traffic Management Plan)*	☐ Yes ☒ No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
☒ Community Participation	☐ Environment	☒ Sport & Recreation
☐ Community Education	☒ Tourism & Events	☐ Heritage & History
☐ Health & Safety	☒ Multi-Cultural	☒ Arts & Culture

What will Glamorgan Spring Bay residents gain from this event?

This event gives the community, local and visitors alike, the opportunity to gather at Christmas and enjoy the festive spirit.
Generations of families come together to sing old and new Christmas carols and enjoy a free BBQ. We have many Children
come along with excitement and the anticipation of a visit from Santa.

Carols at Our Park was first held in 2021 at the instigation of the Maria Voices Musical Director. Approximately 100 people attended. Six years on, this event has grown bigger each year, anticipating 300-400 this year.

What will Glamorgan Spring Bay businesses gain from this event?

The purchase of food and drinks for the free BBQ.

Various accommodation outlets benefit from out of town visitors who come for this event and that flows on to the other

businesses and tour operators.

Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.

Our appreciation of Glamorgan Spring Bay Council's support will be included on all our posters and flyers, on social media

and by word of mouth. Thanks will also included in our after event acknowledgements to everyone on the night.

REQUEST FOR FUNDING	
Please confirm the dollar amount you are applying for from Council (per year).	$ 1400

Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: *Please provide quotations with your application*

1. Printing of corflute posters for roadside display. Flyers to distribute to local organisations, businesses, schools and clubs.
2. Provision of a free BBQ with vegetarian options and bottled water. Santa gifts for all the children.
3.Professional photographic images for promotional purposes - on Council Website, social media and advertising material.

Are you prepared to accept partial funding? *(Council's grants are highly competitive and Council may offer less than the amount you request.)*	☒ Yes ☐ No

IN-KIND SUPPORT *In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.*		
Are you requesting in-kind support from Council?	☒ Yes	☐ No
What in-kind support would you like?		
☐ Wheelie bin hire	☐ Venue/Site hire waiver	
☐ Permit fees waiver	☒ Power	
Other: We do not believe there are any other fees involved ?		

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the event described on this application.
- I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

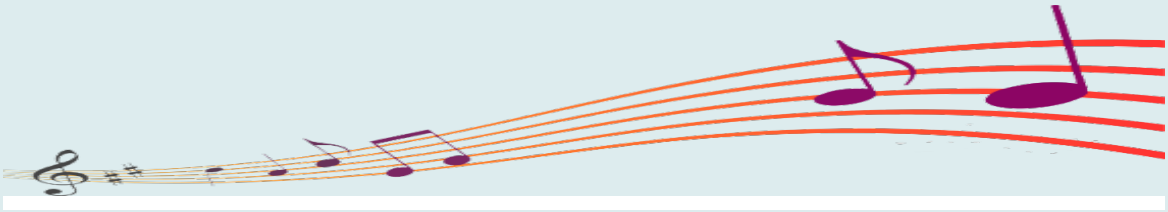
The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Penelope Davidson
Signature:	PA Davidson
Position in organisation:	President

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	**Completed**
Completed all sections of the application form	☒ Yes ☐ No
Signed the application form	☒ Yes ☐ No
Attached copies of any required documentation	☒ Yes ☐ No
Attached copies of supporting quotes	☒ Yes ☐ No



MARIA VOICES

c/- 17 Mary Street
Orford, Tas 7190

15th October 2026

Community Development Manager
Glamorgan Spring Bay Council
Triabunna, TAS 7190

Dear Bernadette,

We are pleased to submit our Event Grant application for financial assistance with Carols at Our Park on December 19th.

This will be the sixth year we have held the community carols and as with everything, costs and requirements for this event have risen each year. We continue to offer the complimentary BBQ and in conjunction with Spring Bay Rotary Club, the Salvation Army and the Spring Bay RSL who assist us “in kind”, we look forward to hosting this annual carol event once again. Other community groups have also been very generous with their time.

When we began singing carols at Christmas 2021, and so for four years, Maria Voices with Rotary (assisting with food costs) financed everything but now that the event has become so substantial (spectacular!) we need to ask Council for financial assistance if possible, we were very grateful to receive a grant last year.

The Carols at Our Park is unique in the area and always well attended in large numbers despite wind or rain, either of which we always seem to get!!. It is an important part of Christmas festivities for many people in our community. Maria Voices enjoys the preparation and rehearsals and is happy that we can contribute to the community in our way.

Please contact me if you require any further information about anything.

Kind regards,

Penny Davidson
President, Maria Voices Inc.

EDEN MEURE

QUOTE

Quote number 1009
Quote date 2026-10-15

From	To
Eden Meure Australia edenmeureweddings@gmail.com	Mary-Marg Gibson mmgibson42@gmail.com 0419 508 022

Items

Item	Qty	Price	Amount
Event Photography 1 hour of event photography for 'Christmas Carols at our park' $200 5-6pm Saturday 19th of Dec Accommodation included as discussed via phone. $150	1	A$350.00	A$350.00 No tax

Total A$350.00

40TH ANNIVERSARY
DocumentManagement TASMANIA
Multifunction Printers | Archival Services | Digital Print & Signage

Quotation

Mary-Marg Gibson
HOUSE CUSTOMER

Quote No: EST-0018214
Date: 08/10/2026

Dear Mary-Marg,

Thank you for the opportunity to submit the following quote.

Description	100 copies of "Christmas Carols" A4 Sheets
Size	210 x 297mm
Artwork	Print ready file supplied
Stock	80gsm Laser
Pages	1pp
Printed	Full colour, one side only
Finishing	Deliver flat and untrimmed
Proofs	No proof required
Delivery	To be collected from Howard Road Store
Quantity	**100**
Price (ex GST)	$77.27
GST	$7.73
Total Price (inc GST)	**$85.00**



40TH ANNIVERSARY

DocumentManagement TASMANIA

Multifunction Printers | Archival Services | Digital Print & Signage

Description	To supply full colour UV print Corflute signage
Size	A0: 841 x 1189 mm
Artwork	Print ready file to be supplied
Stock	FLATBED - Onyx Flute Board (Corflute) - 1830 x 1220mm
Printed	Single Sided Print: Full Colour
Finishing	Trim to finished size
Proofs	Supply electronic proof
Delivery	Supply only - to be collected from Brisbane Street Store
Quantity	**4**
Price (ex GST)	$359.80
GST	$35.98
Total Price (inc GST)	**$395.78**

I hope this price meets with your approval and if you would like to discuss this quote further, please contact us. Please note that this quote is valid for 30 days.

Yours sincerely,

The Print Division



Section 28ZK (7) of the *Local Government Act 1993* requires that any person who receives a determination report must keep the determination report confidential until the report is included within an item on the agenda for a meeting of the relevant council. Failure to do so may result in a fine of up to 50 penalty units.

Local Government Act 1993

CODE OF CONDUCT
PANEL DETERMINATION REPORT
GLAMORGAN SPRING BAY COUNCIL

Complaint brought by
Councillor Carole McQueeney and Councillor Rob Churchill

against

Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Councillor Neil Edwards, Councillor Jenny Walker, and Councillor Robert Young

Code of Conduct Investigating Panel

- Lynn Mason AM (Chairperson)
- Doug Chipman (Local Government Member)
- Victor-David Murray (Legal Member)

Date of Determination: 14 August 2026

Content Manager Reference: C38653

Explanatory Statement

Section 28ZJ (2) of the *Local Government Act 1993* (the Act) states that the determination of a code of conduct complaint must not contain any information of a kind referred to in section 338A of the Act, but, if the Investigating Panel for the complaint considers that any such information is relevant to the report and should be included, it is to include that information in an addendum to the report.

The Panel has determined that it is necessary in this Determination Report to append an addendum to provide relevant information to the council and the parties to the complaint. The report without the addendum is to be made available to the public through the agenda of an ordinary council meeting; the report and the addendum are to be included in the agenda of a council meeting closed to the public.

Summary of the complaint

1. Councillors McQueeney and Churchill (the complainants) submitted a code of conduct complaint to the Glamorgan Spring Bay Council Acting General Manager on 13 May 2025 alleging that during the Ordinary Council Meetings of 25 February 2025, 25 March 2025, and 29 April 2025, Councillors Arnol, Symons, Edwards, Walker and Young (the respondents) breached the following parts of the Code:

   (a) PART 1 - Decision making

   (b) PART 2 - Conflicts of interests that are not pecuniary

   (c) PART 3 – Use of office

   (d) PART 4 - Use of resources

   (e) PART 7 - Relationships with community, Councillors and Council employees

   (f) PART 8 - Representation

2. At a council meeting on 25 February 2025 the council was asked to consider an application for a public memorial for a past employee of Glamorgan Spring Bay Council (whom the Panel will refer to in the open report under pseudonym 'BN'). Both complainant councillors, as well as one other councillor, were not at this meeting.

3. The respondent councillors voted to approve the memorial, and that the council pay the costs associated with the installation (the decision). The complainants allege that this was done without adequate consideration of all of the relevant information in respect to the person who was to be the subject of the memorial, the circumstances of the termination of their employment with council and was in breach of a recent council approved policy with respect to public memorials.

4. *See addendum.*

5. *See addendum.*

6. *See addendum.*

Initial assessment

7. The complaint was referred for an initial assessment as required under s28ZA of the *Local Government Act 1993* (Tas) (the Act).

8. The Initial Assessor dismissed the allegation that there had been breaches of Part 7 of the Code on the grounds that a specific provision of Part 7 that would be relevant to the allegations in the complaint could not be identified.

9. The Initial Assessor determined that part of the complaint (that is, the rest of it) should be investigated against each of the respondent councillors by an Investigating Panel, and referenced Parts 1, 2, 3, 4 and 8 of the Code.

10. The complainants and the respondent councillors were notified of the outcome of the initial assessment by letter dated 18 July 2025.

Investigation

11. The determination of a code of conduct complaint is governed by s 28ZJ of the Act.

12. In accordance with section 28ZE of the Act, the Code of Conduct Investigating Panel (the Panel) investigated the complaint.

13. In the course of its investigation the Panel accepted and considered the following documents:

    (a) The complaint from Crs McQueeney and Churchill received and dated 13 May 2025, accompanied by Statutory Declarations, 14 May 2025, 52pp;

    (b) Response to the complaint from Cr Robert Young, accompanied by a Statutory Declaration, 7 August 2025, 6pp;

    (c) Response to the complaint from Cr Michael Symons, accompanied by a Statutory Declaration, 2 September 2025, 3pp;

    (d) Response to the complaint from Cr Neil Edwards, accompanied by a Statutory Declaration, 18 September 2025, 3pp;

    (e) Response to the complaint from Cr Cheryl Arnol, accompanied by a Statutory Declaration, 22 September 2025, 7pp;

    (f) Response to the complaint from Cr Jenny Walker, accompanied by a Statutory Declaration, 25 September 2025, 4pp;

    (g) Further submission from Crs McQueeney and Churchill in response to the submissions from the respondents, accompanied by Statutory Declarations, 10 October 2025, with attachments:

        (i) FINAL ALL Part 1 Chronology section, 5pp;

        (ii) FINAL ALL Part 2 PARTS OF THE CODE Response, 7pp;

        (iii) Letter to Mayor, Councillors and General Manager of Glamorgan-Spring Bay Council, 2pp;

        (iv) Letter from the Acting General Manager, Glamorgan-Spring Bay Council, 7 April 2025, 1p;

        (v) Message to Cr Walker, forwarded to Council on 8 October 2025, 1p;

        (vi) Screenshot of SMS, attachment dated 24 July 2025. 1p;

        (vii) Individual responses to the submissions provided in response to the complaint from Crs Arnol, 4pp, Symons, 2pp, Walker, 3pp, Edwards, 3pp, and Young, 3pp;

    (h) Further submission with Statutory Declaration from Cr Young, 20 October 2025, 9 pp;

(i) Email from Cr Arnol, 14 October 2025, Statutory Declaration dated 18 October 2025; and subsequent response from the complainants, 16 October 2025, with Statutory Declarations;

(j) Further submission from Cr Symons in response to the Panel's invitation to respond to the possibility of a breach of Part 1.2 of the Code, with Statutory Declaration dated 8 April 2026.

(k) Statutory Declaration from Mr Peter Porch, 22 October 2025, 3pp;

(l) Statutory Declaration from Ms Elysse Blain 6 January 2026, 1p;

(m) Statutory declaration from Mr Paul West, 23 October 2025, 4pp;

(n) Statutory declaration from Mr Alex Woodward, 8 January 2026, 1p;

(o) Osborn The Concise Law Dictionary Fourth Edition, one page excerpt, concerning Natural Justice, tabled by Cr Young during his closing statement;

(p) The *Local Government (Code of Conduct) Order 2024.*

14. The Panel met on 30 July 2025, 16 October 2025, 7 January 2026, 21 January 2026, 23 January 2026, 12 March 2026, and 26 March 2026. At its meeting of 16 October 2025, the Panel determined to conduct a hearing into the matter, in accordance with section 28ZG of the Act.

Hearing

15. As per section 28ZH of the Act, the Panel held a hearing on 19 January 2026, in Orford, Tasmania. Cr Steve McQueeney (Tasman councillor) attended as support person for Cr McQueeney, and Ms Annie Browning attended as support person for Cr Churchill.

16. The Chairperson opened the hearing with a statement about the procedures to be followed, and a summary of the complaint being investigated.

17. Both Cr McQueeney and Cr Churchill read the affirmation statement prior to giving their evidence or making statements to the Panel, and in turn, Crs Arnol, Symons, Walker and Young read the affirmation statement. Cr Edwards took the oath. Both support persons read the affirmation statement.

18. Cr McQueeney's support person left the hearing at approximately 2:29 pm.

19. Aside from the complainants and the respondents the following witnesses were called to give evidence:

(a) Mr Peter Porch;

(b) Mr Paul West;

(c) Ms Elysee Blain.

20. **Cr Churchill** made the first statement for the complainants. He stated that all the respondents had known of the criminal charges against BN (*see addendum*), and

they had failed to disclose this information. Cr Churchill alleged that this failure to disclose unfavourable information about BN while debating the notion of providing a publicly funded public memorial for him had the potential to bring council into disrepute.

21. Cr Churchill alleged that passing a motion (on 25 February 2025) for the Council to pay for the costs of the proposed memorial was contrary to the Public Art and Memorial Policy (Memorial Policy) which council had adopted on 28 January 2025, in that the Memorial Policy stated that the costs of a memorial were to be borne by the proponent. It was noted that the proponent had volunteered to pay for the memorial. Cr Churchill alleged that the decision to have the community pay for the memorial was a breach of section 4.1 of the Code, and in addition, a breach of section 4.3 of the Code, in that the motion allowed for the proponent of the memorial to misuse council resources.[1]

22. The Acting General Manager, Mr Peter Porch, had advised those councillors at the meeting of 25 February 2025, that failure to adhere to the Memorial Policy would be a moderate risk (of damage to the council). To mitigate that risk, Mr Porch had advised councillors to define reasons for not following policy. This was not done in the successful motion passed unanimously by the councillors; i.e., no reasons for disregarding that part of the Policy were included in the resolution. Cr Churchill alleged that this was a breach of section 8.2 of the Code, by omission.

23. Cr Churchill then cited—(*see addendum)*.

24. **Cr McQueeney** then spoke for the complainants. She denied that the complainants had said BN was guilty of the alleged crimes and said that what had happened (in item 8.7 at the meeting of 25 February 2025) did not 'meet the pub test'. (*see addendum).*

25. Cr McQueeney said that the complainants believed that community distress, reputational damage and concerns about improper use of public funds were 'utterly foreseeable' to the respondents and that distress and furore did occur. She alleged that it was not the complainants who had published the recission decision. She noted that the complainants had not advocated for the memorial to BN, and that they had not disregarded the information given to the councillors at the meetings of 25 February, 25 March, and 29 April 2025. She said that the complainants had not voted to use public money (for the memorial).

26. The Panel notes that the issue of disclosure of confidential information was not relevant to the matters it had to consider.

27. A number of questions were put to the complainants by the Panel and by the respondents. In response to a Panel question, Cr Churchill said that he considered Cr Arnol had not acted openly and honestly in the public interest because at the time of the council meeting on 25 February 2025 – (*see addendum)*.

28. **Mr Paul West** was called at approximately 11:15 am as the first witness for the hearing. His witness statement was read to the hearing, and Mr West was asked several questions by the Panel and the parties to the complaint. Mr West concluded his appearance at approximately 11:31 am.

[1] In the sense that the policy said the costs were to be paid by the proponent, and so not from council resources.

29. **Mr Peter Porch**, the Acting General Manager during the period to which the complaint refers, was admitted to the hearing after the Chairperson had read his witness statement to the parties. Mr Porch said that he had known of the charges against BN and of the then General Manager's intention to terminate their employment, prior to the actual dismissal on 13 October 2023. Mr Porch confirmed that on 22 October 2024 he had provided those councillors present at the council meeting with a document, which included information about the charges which had been brought against BN. Mr Porch said that he had given the councillors time to read the information provided in an 'unhurried fashion', and that one councillor had requested extra time later to read the information more thoroughly. Mr Porch said that this request was 'fine' by him.

30. Mr Porch said he later reflected that if councillors had been searching for particular information in the document shown to them on 22 October 2024, the time allowed may not have been adequate. He also said that he had placed the item (Item 8.7 Memorial Policy – Seat Request) in the open agenda of the 25 February 2025 meeting, as he was following previous practice in dealing with such requests. Mr Porch said in answer to a question from the complainants that he did not know if BN's name was included in the agenda item, and that it may have been in the attachments to the agenda.

31. The Panel noted that the proponent's request for a public memorial for BN had been published in the open agenda, and that BN was named in that request. The Panel also noted that the witness statement from Mr Paul West said:

> *The initial request for the Memorial Seat should have been listed in closed session considering the issues surrounding the 'termination' and the significant references to [BN's] employment included in the testimonials; and*
>
> *The initial report was deficient and should have dealt with the circumstances of [BN's] termination – and the risks to the Council's reputation whether the memorial was approved or refused.*

32. Mr Porch told the hearing that it was now his view that owing to the circumstances arising from this proposal for a memorial bench, it would be *prudent at all times to put reports like that into a closed session.*

33. In answer to a question from the complainants, Mr Porch said that he had not advised Cr Walker nor any other councillor against the proposal to erect the memorial to BN.

34. *See addendum*.

35. The Panel asked Mr Porch if anyone was aware of the charges against BN before February 2025, and Mr Porch answered that potentially half the community knew.

36. When asked if the Memorial Policy had been discussed in the meeting of 25 February 2025, Mr Porch said that he did not believe so, although the agenda paper provided to the councillors drew their attention to the policy and its relevance to the agenda item.

37. It was stated by the Acting General Manager that there was community concern following the council meeting of 25 February 2025, because of the passing of motion 25/33, and that he himself experienced disquiet about the motion as passed. He said that a council employee had told him in April 2025 that a member of the public had

expressed concern to her over the decision taken to approve the memorial to BN; and further, that Council's decision had 'outraged' the member of the public because of the conduct of the former employee.

38. **Ms Blain** appeared as a witness. She was employed at Glamorgan Spring Bay Council from May 2021 to March 2025 as the Director Corporate and Community. She did not attend the council meeting on 25 February 2025. She told the hearing that she had become aware of the charges against BN in 2023 when it became public information, and the General Manager had informed the staff members present at a meeting of the Executive.

39. Ms Blain was asked about the legal basis for BN's termination of employment. She responded that there was a very clear clause in the council's enterprise agreement that employees who were charged with a criminal offence were subject to dismissal. She told the hearing that information about the charges was published in a Queensland online newspaper, the details of which were notified to the Executive meeting by the Director of Planning, Mr Alex Woodward. The Panel notes that Ms Blain was not in the meeting when the General Manager informed Cr Arnol of the charges against BN, and Cr Arnol denied that Mr Woodward had been present.

40. After these witnesses had been called the respondents were each given an opportunity to speak to the allegations against them. Their responses, where relevant, are discussed further below. Both respondents and complainants were given an opportunity to make a closing statement prior to the conclusion of the hearing. These are detailed below.

41. Before the conclusion of the hearing the Chairperson invited the parties to consider whether they wanted to make a submission on penalty in the event that any part or all of the complaint was upheld:

    (a) Cr Edwards said that he was not guilty of any breaches of the Code.

    (b) Cr Arnol said that in her previous experience with the Code of Conduct Panel, she had provided a submission on sanction, but her evidence had not been believed and that the Panel had given a different sanction when the complaint was upheld. She said that she would not bother making submission on sanction in this complaint because the Panel members are going to make the determination based on what they had heard at the hearing and she had 'no control' over that.

    (c) Cr Young said he would leave it up to the Panel.

    (d) The complainants indicated that a public apology was no longer sought.

42. The Chairperson invited any of the parties who had anything further to submit on sanction to provide their submission to the Executive Officer by midday on the following day. The hearing closed at approximately 5:00 pm.

43. Cr Arnol later responded that she considered that a caution was the only outcome she would suggest.

44. Cr Churchill later responded that *a suspension for each councillor - perhaps of different lengths of time - and governance training for all with emphasis on Part 1.3 - making decisions - would be appropriate.*

Dismissal of parts of complaint — all respondent councillors

Part 3 — Use of office

45. Part 3.1 provides that:

    1. The actions of a councillor must not bring the council or the office of councillor into disrepute.

46. Bringing something into disrepute means lowering its reputation in the eyes of the public.[2]

47. There was evidence before the Panel that the decision on 25 February 2025 to approve the memorial and pay the costs associated with the installation caused concern or disquiet within the community.[3] That decision, however, is properly characterised as an action of the council rather than an action attributable to an individual councillor. Consequently, even if the Panel were satisfied the evidence established the Council had been brought into disrepute by that decision, that would not provide a basis on which to uphold a complaint that an individual councillor had brought the Council into disrepute.

48. The Panel dismisses the complaint against individual councillors, that Part 3 of the Code has been breached.

Part 4 – Use of resources

49. The relevant sections of Part 4 of the code of conduct provide:

    1. A councillor must use council resources appropriately in the course of the councillor's public duties.

    3. A councillor must not allow the misuse of council resources by another person or a body.

50. The Panel considers that the ordinary meaning of the words 'use council resources' and 'misuse of council resources' requires the actual application of council resources; the prospect that resources may or would have been used is insufficient.

51. The relevant allegation related to the use of ratepayer funds.

52. Decision 33/25, which relevantly included the decision to pay for the costs associated with the installation of the memorial seat, was rescinded by decision 98/25 on 29 April 2025.

53. After the hearing the Panel sought confirmation from council as to whether any money had been spent prior to the decision being rescinded. On 23 February 2026, the acting CEO advised the Panel through its executive officer that no funds had been spent.

---

2 *UBS AG v Tyne* [2018] HCA 45 at [151] (per Gordon J); *Bell v Stewart* [1920] HCA 68; CLR 419 at 426 (per Isaacs and Rich JJ).

3 Paragraph [37]

54. Had funds been used, the complaint may have been upheld (noting that there were other elements which would need to have been considered); however, on the evidence before it the Panel is not satisfied that there has been any actual use of council resources. The Panel dismisses the complaint against Part 4 of the Code.

Part 8 - Representation

55. The Panel is not satisfied on the evidence before it that there was any knowing misrepresentation of information obtained in the course of the councillor's duties. Although the councillors did not follow their own policy, they did not misrepresent what the contents of that policy were, nor misrepresent the decision made by the council.

56. The Panel dismisses the complaint of a breach of Part 8.

Consideration of Part 1 - Decision making

57. The relevant sections of Part 1 of the Code of Conduct provide:

> 2. A councillor must make decisions free from personal bias or prejudgement in the course of the councillor's duties.
>
> 3. A councillor, in making decisions, must give genuine and impartial consideration to all relevant information known to the councillor, or of which the councillor should be reasonably aware.

58. Although clause 1.2 of Part 1 was not raised at the hearing, the Panel considered that it was more pertinent to the allegations made in the complaint than Part 2 of the Code, which pertains to conflicts of interest. The respondents were informed of the Panel's thinking on this matter by letter and asked to respond on a Statutory Declaration if they wished to do so.

59. Crs Arnol and Walker responded; however, both refused to make their statements on a Statutory Declaration. The Panel received a Statutory Declaration from Cr Symons on 8 April 2026, in which he denied that he had breached Part 1.2 of the Code.

60. The Panel determined that it would consider a possible breach of Part 1.2 rather than Part 2.2.

What was the relevant information for Part 1.3?

61. As it relates to Part 1.3, the gravamen of the complaint was that in the course of deciding to support motion 33/25 to approve and pay for the memorial, the respondents failed to give genuine and impartial consideration to:

> (a) The Memorial Policy;
>
> (b) The advice from the Acting General Manager, in as much as it identified that *Reasons for not following policy need to be articulated*.;[4]
>
> (c) The termination of BN's employment;

[4] Page 26 of complaint.

(d) The criminal charges against BN.

62. The Panel accepts that all of those things are relevant information.

63. The Memorial Policy and the advice from the General Manager were things that the respondents should reasonably have been aware of. The Memorial Policy had only recently been adopted (28 January 2025) and was referenced in the General Manager's advice; that advice was included with the request in the agenda.

64. The chronology prepared by the complainants notes[5] that in October 2023, only Cr Arnol was aware that BN's employment had been terminated and that *To our knowledge, all other Councillors were not advised of the termination. All believed [BN] was on long term personal leave.*

65. The Panel considers that the termination of BN's employment was relevant information known only to Cr Arnol and was not information of which the other councillors should have reasonably been aware.

Should the respondents have been reasonably aware of the criminal charges against BN?

66. On 22 October 2024, around 4 months prior to the February decision, Mr Porch provided the councillors present at a council meeting with a document. Within that document it was mentioned that serious criminal charges had been brought against a person, who was identified by their initials.

67. The Panel considers that if a respondent councillor had read the document, he or she would have understood that the initials were referring to BN — as Cr Churchill did. The only councillor who apparently failed to recognise the initials was Cr Young; however he asked Cr Churchill for an explanation during the meeting, and Cr Churchill told him that the initials referred to BN.

68. *See addendum*.

69. The Panel accepts that the nature of the criminal charges as alleged against BN are such that it is unlikely that anyone who had read them would have forgotten about them in the space of four months, particularly if those allegations related to someone they knew, and who had been an employee of the council they were serving on.

70. Mr Porch said that he had given the councillors time to read the information provided in an 'unhurried fashion'. The complainants noted in their chronology that the document was 11 pages long, and that *After 20 minutes of silent reading the AGM asked if any Councillor needed more reading time.*

71. Mr Porch told the Panel that he later reflected that if councillors had been searching for particular information in the document shown to them on 22 October 2024, the time allowed may not have been adequate.

72. The Panel does not have the document before it and therefore makes no findings about whether 20 minutes or thereabouts would or should have been a sufficient time within which to read 11 pages. It is not necessary to do so, because further time was

[5] Final All Part 1 Chronology Section, page 1.

available if the time allotted time was insufficient. Yet only one of the councillors present requested further time to review the document.

73. Whether it is reasonable to expect that a document should have been read carefully and completely will depend on facts and context relevant to the document in question. The Panel notes that:

    (a) *See addendum*.

    (b) The councillors were given a significant amount of time, with further time available, in which to read it;

    (c) *See addendum.*

    (d) *See addendum.*

74. The Panel considers that the existence of criminal charges was information of which the councillors should have been reasonably aware. Two members of the Panel considered that it was sufficient that the document was a significant document, and that it is reasonable to expect that each councillor should have read it in full. The third member of the Panel took a different view but reached the same overall conclusion, noting that according to Ms Blain the charges had been public information since 2023, and according to Mr Porch, potentially half the community knew. - *(see addendum*)

Complaint against Councillor Arnol

Part 1 — Decision making – Cr Arnol

75. Cr Arnol was given an opportunity to address the Panel in relation to the allegations. Cr Arnol initially said that she would *not address the alleged features of the Code as the Panel chooses to make their own mind up based on the evidence provided to them, even if that evidence contains disinformation. It really comes down to who you believe,* but proceeded to address the Panel in relation to the complaints.

76. Cr Arnol said that on approximately 19 September 2023, she had received a written document from a ratepayer expressing the ratepayer's concern about an interaction she had had with the (then) General Manager. The ratepayer's statement said that she had been told of the charges against BN and more information about the General Manager's decisions about BN's employment.[6]

77. Cr Arnol also agreed that she had been briefed by the General Manager regarding the charges against BN and denied that Mr Alex Woodward had been present at the briefing. She said that she had agreed with terminating an employee, so long as it was done in accordance with proper process. Cr Arnol said that she knew about the termination of BN's employment on 5 October 2023.

78. Cr Arnol said that at the council meeting on 25 February 2025, in considering Cr Walker's motion to approve the provision of a public memorial to BN at council's expense, she had complied with the provision in the Code which demands that a

[6] The Panel was not provided with a copy of the ratepayer statement.

councillor must give genuine and impartial consideration to all relevant information of which she knew, or of which she should have been reasonably aware (Part 1.3).

79. Cr Arnol said that she was 'absolutely aware' of the Memorial Policy on 25 February 2025. The Panel asked if she had turned her mind to that part of the Memorial Policy which said that the proponent was to pay for the memorial themselves. Cr Arnol said that with the time elapsed since the meeting of 25 February 2025 she could not recall whether she had read the advice from the Acting General Manager in the agenda for the meeting, which noted that Council has a policy for managing memorial requests.

80. Cr Arnol said that the information given to councillors about the charges was not completely correct, in that the charges were generalised, and she noted that BN had not been convicted. Cr Arnol was asked whether it was her view that the charges against BN were only relevant if they had occurred in the municipality (Glamorgan Spring Bay). Cr Arnol agreed that this was her view and further agreed that her view (of the proposal for a memorial seat) would 'probably' change had the alleged offences occurred in Tasmania.

81. The Panel asked Cr Arnol how the decision to approve the memorial proposal, and for it to be funded by Council, had been made known to the community. Cr Arnol said that she had mentioned the memorial decision when she did her regular column in the local newspaper after the council meeting when the motion passed on 25 February was rescinded at the 29 April meeting. The Panel noted that although Cr Arnol was unsure of whether she had published a column after the February meeting, information about the resolution passed at that meeting would be in the Council minutes of that meeting, and therefore available to the public.

82. Cr Arnol said that with regard to Part 3 of the Code, she could not see how it applied to her decision to support the motion for the public memorial. When asked why she could not, as Chairperson, require the mover to explain why Council should deviate from the Memorial Policy (in allowing for Council to pay for the memorial), she said that it would have *got the information about [BN] into the public arena, which is what people have wanted for more than twelve months.* Cr Arnol was then asked by the Panel why she could not have explained in the motion why council was deviating from the Memorial Policy, without mentioning the charges against BN. Cr Arnol said she could not answer that and said that she had not known that she should say why the councillors were deviating from the Memorial Policy. The Panel notes that the Acting General Manager's report on this item in the agenda for the meeting of 25 February 2025 advised that if council did not intend to comply with the Memorial Policy, it should *define reasons for not following policy* to minimise the risks to council.

83. The Panel asked Cr Arnol whether it had occurred to her to suggest to councillors that the item 8.7 of the 25 February meeting be moved into closed council, so that her knowledge of BN's charges and reasons for dismissal could be discussed by the councillors. Cr Arnol said that it was not something the councillors had considered in the meeting.

Determination – Cr Arnol

84. Cr Arnol seemed to place significant weight on the fact that the charges against BN had not been finalised, and that the alleged offending had occurred outside

Tasmania, in addition to her evidence at hearing was the following passage in her written response:[7]

> *It needs to be acknowledged that the crimes were alleged. What right did the 5 councillors have to act as judge and jury on a matter that had not been determined in a Court in Queensland, nor had occurred in our municipal area or indeed in this State!*

85. Both propositions are misconceived. As to the first, there has not been — and will never be — any finding as to whether BN committed the alleged offences. The relevant information was that BN **was** charged with serious offences. As to the second, the seriousness of the allegations renders the location — Queensland rather than Tasmania — irrelevant.

86. Although Cr Arnol asserted that she was aware of the Memorial Policy, there is nothing before the Panel which, in its view, indicates that she gave any real consideration to the policy, and in particular, the part which states: *Approved public memorials will be purchased and installed at the cost of the proponent.* Nor was there any reasonable explanation given as to why the reasons for departing from the policy were not given.

87. The Panel notes that in speaking to the Panel in the hearing, Cr Arnol stated that no advice was given to the council in the agenda of the meeting of 25 February 2025, regarding the need to explain deviations from policy in the decision. That is incorrect. The recommendation placed before the council by the General Manager included that the risks in not following the policy were moderate and that this could be mitigated by defining 'reasons for not following policy'. The Panel concludes that, despite being Mayor, and therefore the leader of the council, as well as chairperson for the meeting of 25 February 2025, Cr Arnol failed to properly read the agenda prior to that meeting.

88. It is unfortunate that Cr Arnol, who had knowledge of the charges against BN, (*see addendum*) did not suggest that the item should be taken into closed session or discuss the matter with the Acting General Manager, who could also have suggested that the item be taken in closed session.

89. The Panel considers that Cr Arnol failed to give genuine and impartial consideration to relevant information known to her, namely the serious criminal charges against BN, (*see addendum*) and relevant information of which she should reasonably have been aware, namely the Memorial Policy, and that reasons for departing from policy needed to be articulated.

90. The Panel upholds the complaint that Cr Arnol breached Part 1.3 of the code of conduct.

Sanction – Cr Arnol

91. The Panel notes that Cr Arnol had a complaint upheld against her on 9 June 2025, with a sanction of suspension for one month and a requirement to undergo training in recognition of conflict of interest. Given the determination of the Panel that the complaint is upheld on one charge of breaching the Code of Conduct, the Panel imposes a reprimand on Cr Arnol, and a requirement to undertake training prescribed

[7] C Arnol Response Sept 2025, page 3.

by the Director of Local Government in both proper preparation for and conduct of council meetings, and the Code of Conduct and its requirements.

Complaint against Councillor Symons

Part 1 — Decision making – Cr Symons

92. Cr Symons said at the start of his statement to the hearing, that the allegations by the complainants were presumptions. - *(see addendum)* Cr Symons denied having known of the criminal charges from the document he read at the meeting of 22 October 2024. He said that he did not take in all the import of the document provided to council on that date, and he did not recall information about the charges faced by BN.

93. Cr Symons was chairing the meeting of the 22 October 2024, and he described that as 'added pressure', as he had not chaired a council meeting prior to that. Cr Symons alleged that the complainants had said in their evidence that council could not deviate from a council policy in making a decision. The Panel notes that the complainants had only said in their complaint that the mover of the motion on 25 February 2025 had chosen to ignore the policy, and when asked directly in the hearing whether the complainants were aware that council decisions could deviate from council policy, both complainants confirmed that they were well aware of that.

94. The complainants asked Cr Symons whether he had read the document provided on 22 October 2024. Cr Symons replied that the document was difficult to read because of its language, phrasing, and punctuation, and if he had read of the charges against BN, he did not recall them.

95. The complainants asked Cr Symons why, in his statement to the hearing, he had concluded that BN was innocent of the charges against him. Cr Symons said it was because there had been no conviction at the time of BN's death, five days before the ex-employee was due to face Court. Cr Symons went on to say that he only became aware of the charges against BN in March 2025. Cr Symons declined to answer a question from the complainants about his apparent failure to notice the charges against BN in the document provided on 22 October 2024.

96. Cr Symons said that he had agreed that council should pay for the memorial on the grounds that it was 'reasonable'.

97. *See addendum*.

98. The Panel asked him if he was aware of any discussion amongst those councillors in attendance at the meeting of 22 October 2024 around the charges against BN. Cr Symons replied that he did not recall any discussion.

99. Asked by the Panel how often council had paid for public memorials, Cr Symons said he did not know. When asked whether the decision of 25 February 2025 for council to pay for the memorial to BN might set a principle for deciding on whether the council should fund any future applications, Cr Symons said that such a principle could apply to an employee's length of service, awards, and position in the workforce. Asked whether he put any weight on the fact the BN was being paid for their work for the council, and not a volunteer, Cr Symons said that he did and would put some weight on that (in the future).

100. In his closing statement Cr Symons said that he had nothing to add.

101. Cr Symons said that he had supported Cr Walker's motion on 25 February 2025 because BN was 'highly respected', and that a 'very large number' of testimonials had supported the project. The Panel notes that in the evidence presented to it, there were nine supporting statements from community members, and that at the time of the 2022 Local Government elections, there were 4,479 eligible voters enrolled in Glamorgan Spring Bay.

102. When asked by the Panel why he had not asked for extra time to read the document as Cr Churchill had done, given that it was a significant document - (*see addendum*), Cr Symons replied that he may have *inadvertently* not placed enough importance on the document. He said that he had *raced across it* and that he *might have read it*.

Determination – Cr Symons

103. Cr Symons' evidence as to whether on 22 October 2024 he read the whole of the document was inconsistent; however, he was clear that he did not recall those charges at the February 2025 meeting where he voted for the memorial. As noted above at [69], the Panel considers that it is more likely than not that anyone who had read the charges in relation to BN would recall them 4 months later. This leads the Panel to conclude that Cr Symons did not read the document on 22 October 2024 in full.

104. Given the statement at hearing that he considered BN was innocent of the allegations (as discussed above at [95]), it seems probable that actual knowledge of the charges may not have made any difference as Cr Symons (like Cr Arnol) did not seem to appreciate that it was the fact that BN had been charged rather than the validity of those charges which was the relevant consideration.

105. The Panel upholds this part of the complaint on the basis that Cr Symons breached Part 1.3 of the Code in that he failed to give genuine and impartial consideration to all relevant information known to him, or of which he should be reasonably aware, namely the Memorial Policy, that BN had been charged with serious criminal offences, and the advice that reasons for departing from the policy needed to be articulated.

Sanction – Cr Symons

106. The Panel notes that Cr Symons had a complaint upheld against him on 9 June 2025, with a sanction of suspension for one month and a requirement to undergo training in recognition of conflict of interest. Given the determination of the Panel that the complaint is upheld on one charge of a breach of the Code of Conduct, the Panel imposes a reprimand on Cr Symons, and a requirement to undertake training prescribed by the Director of Local Government in both proper preparation for and conduct of council meetings, and the Code of Conduct and its requirements.

Complaint against Councillor Edwards

Part 1 — Decision making – Cr Edwards

107. Cr Edwards said that without wishing to be disrespectful to the Panel, he 'could not care less' what decision was made about him.

108. *See addendum*.

109. Cr Edwards was asked by the Panel if he knew of BN's charges, or that he had been terminated before February 2025, and Cr Edwards said that he had not known, and had thought that BN had retired because of ill health. He said words to the effect that *I must have missed all of those memos for an awfully long time.*

110. (*See addendum*). Cr Edwards said that he was a fast reader and could well have read everything in the document, but that he was treating the document with disrespect, which he considered the document deserved. He said that the document had contained a number of lies about himself, and therefore he did not believe anything in the document.

111. Cr Edwards was asked by the Panel whether he considered that if the community knew that some councillors had not read a significant council document because they were cross, or offended by what the document said, that would bring the council into disrepute. Cr Edwards said in reply that the section about BN was an 'in house' matter and completely irrelevant to what the councillors were reading.

112. When asked whether he had considered the Memorial Policy (before or at the council meeting of 25 February 2025), Cr Edwards replied *not in the slightest*. He later said that he …*probably should have read the policy, but I'm not saying I'm sad because I didn't because the policy is a guideline……And to be honest with you, we go through that many policies to council….It becomes a bit of a monotony, policy after policy after policy.*

113. The Panel notes that the title of the Item in the agenda, Item 8.7, was Memorial Policy – Seat Request. In his closing statement Cr Edwards noted that the policy was not a topic of discussion, and that maybe it was a mistake not to get the policy out.

114. Cr Edwards showed considerable disregard for the tasks involved in being a councillor, viz., reading documents thoroughly before meetings, listening to debate before determining one's vote, and neglecting the relevance of council policies.

Determination – Cr Edwards

115. Despite Cr Edwards' acknowledging that maybe it was a mistake not to get the policy out, the Panel considered that Cr Edwards did not appear to regret not having read the Memorial Policy prior to the council meeting of 25 February 2025. Cr Edwards also appeared to show some disregard for council policies in general.

116. The Panel notes that not reading policies on the basis that they are 'guidelines' defeats the purpose of having them. Even if it were accepted that a policy is only a 'guideline', a guideline, as the name indicates, provides guidance to decision makers and information to the public. Not being aware of or engaging with policies that are relevant to the decision under consideration is likely to put a councillor at risk of breaching Part 1.3. Persistent or flagrant breaches could also lead to a finding that the office of councillor is brought into disrepute under Part 3.1.

117. The Panel finds that Cr Edwards did not read the entirety of the document on 22 October 2024 as he was treating it with the disrespect that he considered it deserved.

118. Cr Edwards' response in relation to the criminal charges—*And I didn't believe them when I heard about them* — indicates that he would not have been capable of giving

impartial consideration to the fact that BN had been charged with criminal offences if he had known about them prior to February 2025.

119. The Panel upholds the complaint that Cr Edwards breached Part 1.3 of the code of conduct in that he failed to give genuine and impartial consideration to all relevant information known to him, or of which he should be reasonably aware, namely the Memorial Policy, that BN had been charged with serious criminal offences, and the advice that reasons for departing from the policy needed to be articulated.

Sanction – Cr Edwards

120. The Panel notes that Cr Edwards has not had any previous Code of Conduct complaints brought against him. However, he has shown scant regard for his responsibilities as a councillor to consider possible decisions objectively, and to be properly informed of any information which might be relevant to the eventual decision. Given the determination of the Panel that the complaint is upheld on one charge of a breach of the Code of Conduct, the Panel imposes a caution on Cr Edwards, and a requirement to undertake training prescribed by the Director of Local Government in both proper preparation for council meetings, and the Code of Conduct and its requirements.

Complaint against Councillor Walker

Part 1 — Decision making – Cr Walker

121. Cr Walker said in her statement to the hearing that she did give genuine and impartial consideration to the motion she put forward at the meeting of 25 February 2025, and that she had acted openly and honestly in the public interest at that meeting. In the matter of whether the events cited in the complaint had bought the council or the office of councillor into disrepute, Cr Walker said that she considered that the council had been brought into disrepute.

122. Cr Walker said that *one of the regrets I do have with regards to being the mover of the motion is putting in that* (the requirement for council to pay for the memorial) *and speaking for myself, I think I'd got totally wrapped up in the emotion of the situation because….believed that [BN] was a good man*.

123. (*See addendum*). She said that she was a slow reader and that she had not read the section in the document about BN. When asked why she had not asked for extra time to read the report, she said that the document was *guff*.

124. Cr Walker said that if she could retract anything (from the meeting on 25 February 2025) she would retract that the council pay for the memorial bench. She said that she trusted and believed in BN. She said that when she heard the accusations (charges against BN), she believed them to be *gossip*. Asked by the Panel whether she would have taken the same view in favour of the motion had the proposed recipient of the memorial not been known to her, but had been charged with historic similar offences, Cr Walker refused to answer what she described as a hypothetical question. She asserted that despite knowing and working with BN, she had made an objective decision on the proposal for a memorial, but that the decision to have council pay for it was an emotional decision. – (*see addendum)*.

125. Cr Walker told the hearing that she thought the council had been brought into disrepute by the infighting within the councillors following the decision of 25 February 2025. She said it was 'palpable' and the council staff were aware of it, and that it was 'clearly' out in the community.

126. Cr Walker said that she had read the agenda paper for item 8.7 for the meeting on 25 February 2025, including the advice from the Acting General Manager about risk management in the event that the recommendation was not followed, but she *neglected to act on it*.

Determination – Cr Walker

127. The Panel acknowledges Cr Walker's reflection about getting wrapped up in the emotion of the situation and that leading to the amendment that council pay for the memorial; the Panel accepts that Cr Walker was aware of and considered the Memorial Policy, however that consideration was not impartial.

128. The Panel notes that Cr Walker said the decision about whether there should be a memorial was an objective one and distinguished it from the, acceptedly emotional, decision to have council pay for the memorial. However, the Panel considers that it is more likely than not that Cr Walker's connection to BN,[8] which was sufficient to create an emotional response that saw her depart from council policy, also prevented her from bringing an impartial mind to both questions.

129. The Panel accepts Cr Walker was not aware of the criminal charges and that she did not read the document on 22 October 2024 in full.

130. The Panel upholds this part of the complaint on the basis that Cr Walker breached Part 1.2 and 1.3 of the code of conduct, in that she failed to give genuine and impartial consideration to all relevant information known to her, or of which she should be reasonably aware, namely the Memorial Policy, that BN had been charged with serious criminal offences, and the advice that reasons for departing from the policy needed to be articulated; and her admitted emotional decision about payment for the memorial seat was an outcome of her personal bias towards BN.

Sanction – Cr Walker

131. The Panel notes that Cr Walker has not had any previous Code of Conduct complaints brought against her. However, Cr Walker is a very experienced councillor, and a previous Deputy Mayor. Given the determination of the Panel that the complaint is upheld on two charges of breaches of the Code of Conduct, the Panel imposes a caution on Cr Walker, and a requirement to undertake training prescribed by the Director of Local Government in both proper preparation for council meetings, and the Code of Conduct and its requirements. – *(see addendum).*

[8] In her statutory declaration, on page 4, Cr Walker noted that she respected and had a good council working relationship with BN.

Complaint against Councillor Young

Part 1 — Decision making – Cr Young

132. Cr Young responded, when asked for his response to the allegation that he had failed to give genuine and impartial consideration to the motion from Cr Walker in the meeting of 25 February 2025, that councillors had had (on occasion) 500 pages to read in a council agenda for a meeting. He said that *you can't read them all*. He said that he had not known the extent of the charges against BN until he read the letter sent to Cr Churchill from the Maroochydore Court. He said that he knew there was an allegation of a serious offence against BN, but his statements to the hearing about when he knew of this allegation are unclear. He again stated that there was not enough time to read the papers for a council meeting, not enough time for all of it to be *taken in*. – (*see addendum)*.

133. He noted that Cr Arnol, presiding at the meeting as the Mayor, had silenced him when he attempted to explain to the meeting why he considered that BN had been very harshly dealt with by the council. Later in the hearing he told the Panel that he had wanted to speak about the merits or demerits of the good work that BN had done.

134. Cr Young said that he did not remember whether the Memorial Policy had been mentioned in debate on item 8.7 (25 February 2025). He reminded the Panel that council received hundreds of pages in a council agenda, and said again that *you can't read them all*. He said that there were 13 pages in the document — (*see addendum*) — and that it was printed in very small font, making it hard to read. He said that he was looking for allegations against the Mayor (Cr Arnol) and that he had no recollection of reading of the charges against BN. He said that he had no desire to stay later to reread the report. He also said that he had not misrepresented council matters to anyone.

135. Cr Young said that he did not think that the information he had prior to the February 2025 council meeting about the charges against BN would bring the council into disrepute. He said that the Memorial Policy was not in the forefront of his mind during the debate in February 2025.

136. Cr Young asserted that because of the length of agenda papers provided to council before meetings, he did not have time to read them all, and could not take them all in. He had found the document on 22 October 2024 difficult to read, and did not appear to have recognised the section about BN, owing to his uncertainty about the use of BN's initials.

137. The complainants put it to Cr Young that during the consideration of the document in October 2024, Cr Young had asked Cr Churchill, who he was sitting next to, what the initials in the report referred to, and that Cr Churchill had said that this was an acronym for BN. Cr Young in response said that he had *probably* asked Cr Churchill the question, which the complainants alleged showed that Cr Young had seen the references to the charges against BN in the report. Cr Churchill reminded the hearing that Cr Young had said that he had *a very good memory.* -(*see addendum*).

138. Cr Young tabled two additional documents for the Panel:

    (a) Code of Conduct draft closing submission; and

(b) Extract from the *Osborn the Concise Law Dictionary Fourth Edition*, Sweet and Maxwell

139. During his statement Cr Young referred to the recommendations from the General Manager and s 65 of the Act, submitting that a General Manager is to ensure that any advice, information or recommendation is given by qualified persons. He went on to say that councillors are therefore not required to look behind a recommendation from the General Manager, however there is nothing in the text of s 65 which supports that proposition. The Panel considers that s 65 does not have any relevance to this complaint.

140. Cr Young also made a submission that he had been denied natural justice and referred the Panel to s 28ZE of the Act, which provides that an investigation must observe the rules of natural justice. He clarified, however, that his contention was that he was not given an opportunity to be heard before the initial assessor determined, under s 28ZA, that the complaint should be referred for investigation.

141. That submission misconceives the operation of the statutory scheme. Section 28ZE is directed to the investigation of a code of conduct complaint by the Panel; it does not govern, and is not expressed to apply to, the initial assessment process under s 28ZA. In context, the structure and sequencing of Division 3A suggest that Parliament intended procedural fairness obligations to attach at the investigation stage (s 28ZE), rather than at the initial screening/referral stage (s 28ZA).

142. The Panel notes that a decision to refer a complaint for investigation is a preliminary step. It does not itself involve any determination that the Code has been breached, or that any adverse finding should be made. Where, as here, a complaint is referred to the Panel for investigation, natural justice is afforded through that investigation process, including by providing the subject of the complaint with an opportunity to respond before any substantive findings are made.

143. Finally, the Panel notes that it has no power to take any action in relation to the initial assessment decision. The Panel's statutory functions are to investigate and determine the complaint (s 28ZI) and to provide a determination report (s 28ZJ).

144. Cr Young also submitted:

> *If a code of conduct complaint can be taken against a councillor who votes for something it'll mean you'd never get certainty at the council meetings because they'd always be at risk that those who didn't like the motion, even if unanimously passed, would raise the issue that the councillors that voted for it didn't do this or didn't do that and produce a code of conduct hearing which would mean that you couldn't be certain what council would be operating on until the time to appeal or go to code of conduct had passed so you can't have it the way it's done.*

145. The Panel considers that the possibility that a Code of Conduct complaint might be taken against a councillor in relation to a vote they made does not create any uncertainty in relation to the effective decision of the Council.

146. Cr Young went on to submit that the complaint was not well founded because it involved second guessing at the passing of a unanimous motion. There is some merit in this submission, to the extent that it refers to the passing of a motion — see

paragraph 47 dismissing the complaint against Part 3. However, this complaint encompasses more than just that decision of the council.

Determination – Cr Young

147. It appears to the Panel that Cr Young may well have been aware of the criminal charges prior to February 2025, but it is not necessary to make a finding about that in circumstances where the Panel has determined that knowledge of the criminal charges is something of which each respondent councillor should reasonably have been aware.

148. The Panel upholds this part of the complaint on the basis that Cr Young breached part 1.3 of the code of conduct in that he failed to give genuine and impartial consideration to all relevant information known to him, or of which he should be reasonably aware, namely the Memorial Policy, that BN had been charged with serious criminal offences, and the advice that reasons for departing from the policy needed to be articulated.

Sanction – Cr Young

149. The Panel notes that Cr Young has not had any previous Code of Conduct complaints brought against him. However, he is a previous Mayor and has been on Council since 2020. He has shown scant regard for his responsibilities as a councillor to be properly informed of any information relevant to the eventual decision. Given the determination of the Panel that the complaint is upheld on one charge of a breach of the Code of Conduct, the Panel imposes a reprimand on Cr Young, and a requirement to undertake training prescribed by the Director of Local Government in both proper preparation for council meetings, and the Code of Conduct and its requirements.

Timing of Sanctions

150. The requirement to undertake training by Crs Arnol, Symons, Edwards, Walker and Young is to be completed within 3 months of the tabling of the Determination Report.

Timing of the Determination

151. In accordance with section 28ZD (1) a Code of Conduct Panel is to make every endeavour to investigate and determine a code of conduct complaint within 90 days of the Initial Assessor's determination that the complaint is to be investigated.

152. The Panel has been unable to determine the complaint within 90 days, owing to granting extension for responses and appearances, intervening holiday periods, and other commitments by the parties and the Panel members, which prevented conduct of the hearing and preparation of the final report.

Right to review

153. A person aggrieved by the determination of the Code of Conduct Panel, on the ground that the Panel failed to comply with the rules of natural justice, is entitled under section 28ZP of the Act to apply to the Tasmanian Civil and Administrative Tribunal for a review of the determination on that ground.



Lynn Mason AM
Chairperson



Doug Chipman
Member



Victor-David Murray
Member

DATE : 14 August 2026

18 October 2026

To Whom it may concern

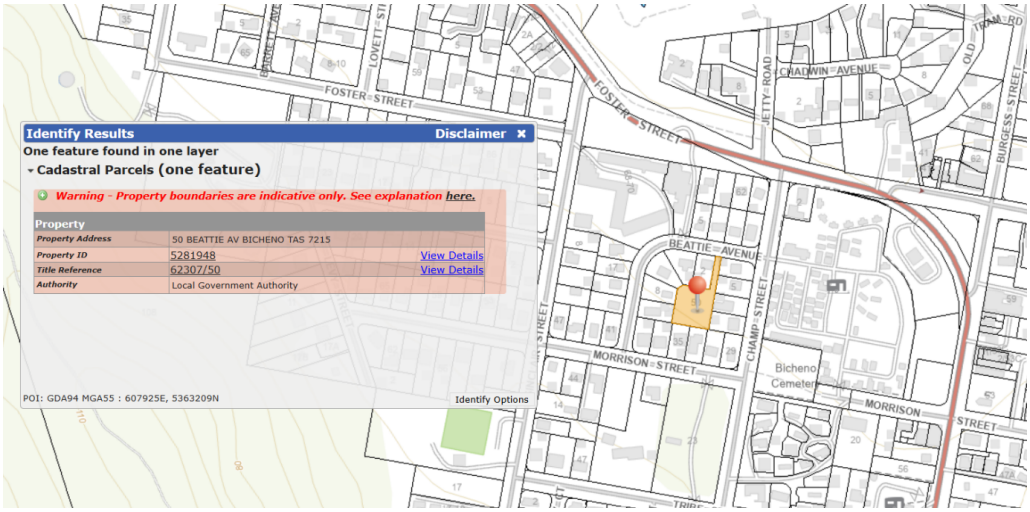
I was asked to confirm a sighting of a threatened plant at 50 Beattie Street, Bicheno – a reserve that is owned by the Glamorgan Spring Bay Council (see attached map).

I inspected the property yesterday and I can confirm that 100 plus plants of *Thryptomene micrantha* (ribbed heathmyrtle) are present. Although the reserve is apparently periodically mowed the plants appear healthy and many were in flower.

This plant is listed on the Tasmanian *Threatened Species Protection Act 1995* (TSPA) as 'vulnerable'. It has a very limited distribution in Tasmania. Other populations mainly occur along the Freycinet Peninsula and some are protected within the Freycinet National Park.

This population at Beattie Street appears to be quite disjunct from the Freycinet populations. According to the Threatened Flora Listing Statement it appears that this is a previously unknown population and consequently it is important for the conservation of the species.

Dr Nicky Meeson
Ecologist
nickymeeson@gmail.com





Thryptomene micrantha

ribbed heathmyrtle

TASMANIAN THREATENED FLORA LISTING STATEMENT

All images by Richard Schahinger

Scientific name: ***Thryptomene micrantha*** Hook.f., *J. Bot. Kew Gard.* (Hooker) 5: 299, t.8 (1853)

Common Name: ribbed heathmyrtle (Wapstra et al. 2005)

Group: vascular plant, dicotyledon, family **Myrtaceae**

Status: *Threatened Species Protection Act 1995*: **vulnerable**

Environment Protection and Biodiversity Conservation Act 1999: **Not Listed**

Distribution: Endemic status: **Not endemic to Tasmania**

Tasmanian NRM Region: **South**

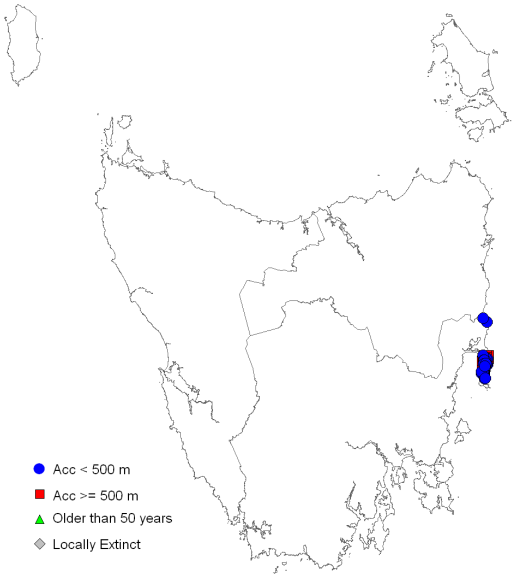


Figure 1. Distribution of *Thryptomene micrantha* in Tasmania



Plate 1. *Thryptomene micrantha* in flower

IDENTIFICATION & ECOLOGY

Thryptomene micrantha is a small shrub in the Myrtaceae family (Curtis & Morris 1975), known in Tasmania from the central east where it grows in near-coastal heathy woodlands on granite-derived sands. Flowering may occur from mid winter through to early summer.

Beardsell et al. (1993a & b) noted that *Thryptomene* species tend to shed their fruit each year within 6 to 18 weeks of flowering, with at least two years ageing and weathering required before a seed's initial dormancy is broken. Dormancy was found to be due largely to the action of the seed coat acting as a barrier to water uptake, with the surrounding fruit having a smaller inhibitory effect. Profuse flower and fruit production mean that the soil beneath *Thryptomene* plants may be littered with fruit from several seasons in various stages of dormancy, giving rise to prolific germination after fire or soil disturbance. Plants do not resprout following fire.

Survey techniques

Surveys for *Thryptomene micrantha* may be undertaken at any time of year due to its distinctive foliage (Plates 1 & 2).

Description

Thryptomene micrantha is a woody shrub 0.3 to 1.5 m high, with slender spreading branches. Leaves are opposite and decussate, crowded, narrow-obovate, 4 to 6 mm long with a blunt apex, aromatic with oil gland dots visible beneath. Flowers occur singly or in clusters of 2 to 3 in the leaf axils of the current year's growth, forming profuse sprays, and are 4 to 5 mm across. The calyx-tube is cylindrical and 10-ribbed. The sepals (5) and petals (5) are similar in appearance, usually glistening white though sometimes pinkish in bud, the sepals being broadly oblong and about 1.5 mm long, the petals orbicular and slightly shorter. Stamens (5) are opposite the sepals and have filaments that are very short and incurved. The fruit is small, dry and indehiscent, and contains a single seed (Curtis & Morris 1975, Costermans 1994, Walsh & Entwisle 1996).



Plate 2. *Thryptomene micrantha:* habit

Confusing Species

None. The only other species of *Thryptomene* in southeastern Australia is *T. calycina*, a taxon endemic to The Grampians in western Victoria.

DISTRIBUTION AND HABITAT

Thryptomene micrantha occurs in widely disjunct populations in South Australia, Victoria and Tasmania (Walsh & Entwisle 1996). In Victoria the species occurs on sandy soils, mostly in heath or heathy woodland near the Gippsland Lakes. In Tasmania it occurs in near-coastal areas at Freycinet Peninsula, mostly between Cape Geographe at the peninsula's southern tip and the township of Coles Bay, with two small sites about 30 km to the north near Bicheno (Figure 1).

The species has a linear range in Tasmania of 48 km, an extent of occurrence of 185 km^2 and an area of occupancy of about 40 ha (Table 1). It generally occurs close to sea level, but has been recorded at elevations up to 100 m. The annual mean rainfall is in the range 650 to 750 mm.

Table 1. Population summary for *Thryptomene micrantha* in Tasmania

	Location	Tenure	NRM region	1:25 000 mapsheet	Year last (first) seen	Area of occupancy (ha)	Number of mature plants
1	Freycinet Peninsula	Freycinet National Park (9 sites) & private land	South	Coles Bay 6033 Graham 6032 Schouten 6031	2010 (1906)	c. 40 (patches spread over c. 18 km)	> 100 000
2	Bicheno	Lookout Rock State Reserve	South	Bicheno 6036	2011 (1933?)	0.00001	1
3	Bicheno (4 km NW)	Private	South	Bicheno 6036	2011 (2009)	0.25	150–200

NRM region = Natural Resource Management region

Thryptomene micrantha may form locally dense thickets on sands derived from Devonian granite, typically in *Eucalyptus amygdalina* heathy woodland or forest on gently undulating lower slopes or flats. Associated species include the tall shrubs *Banksia marginata* and *Allocasuarina littoralis,* the shrubs *Philotheca virgata, Hibbertia riparia, Calytrix tetragona, Leucopogon ericoides, Xanthorrhoea australis, Acacia suaveolens, Aotus ericoides, Epacris impressa, Dillwynia glaberrima, Bossiaea cinerea, Allocasuarina monilifera, Leptospermum scoparium,* as well as *Pteridium esculentum* and the sedges *Lepidosperma concavum* and *Hypolaena fastigiata.*

There are unconfirmed reports of *Thryptomene micrantha* from Castle Cary in the Fingal Valley, Mt Stronach near Scottsdale, and Grants Point near St Helens (from 1982, 1990 and 1993, respectively, all by the same recorder). Targeted surveys of each site have failed to locate the species, and the original records are believed to be inadvertent misidentifications of *Kunzea ambigua*. However, the Castle Cary area does support rare plants typical of *Thryptomene's* east coast habitat, including *Conospermum hookeri* and *Spyridium vexilliferum*, so there is a possibility that the species is present in low numbers at what would be an atypical inland site.

The Tasmanian Herbarium holds collections of *Thryptomene micrantha* from 'Paradise Gorge, Orford' and 'between Runnymede and Buckland'. These are assumed to represent location transcription errors, as the habitat in the two cited areas is unsuitable for the species and, moreover, the same recorders also purportedly collected *Thryptomene* from Coles Bay on the same day in 1946, a highly unlikely scenario given the transport system at the time.

POPULATION ESTIMATE

The number of *Thryptomene micrantha* plants in Tasmania is likely to exceed 100 000, with large stands known from several sites in Freycinet National Park, viz., Sleepy Bay, east of Freycinet Lodge, Fisheries–Hazards Beach walking track area, northern end of Hazards Beach, Hazards Beach–Cooks Beach, Cooks Beach–Bryans Beach, southeast of Wineglass Bay, south of Passage Beach, and west of the track linking Cooks Beach and Bryans Beach. A small number of plants occur on private land around the Fisheries and to the northwest of Bicheno (Table 1).

There is a reasonable chance of additional colonies being found at Freycinet Peninsula within the species' known range. However, given the known threats to the species any such discovery is unlikely to trigger a change in its conservation status.

RESERVATION STATUS

Reserved within Freycinet National Park and Lookout Rock State Reserve.

CONSERVATION ASSESSMENT

Thryptomene micrantha was listed as rare on the original schedules of the Tasmanian *Threatened Species Protection Act 1995* and up-listed to vulnerable in early 2008 as part of the Act's five-year review. The species qualifies for vulnerable under criterion B:

- extent of occurrence less than 2,000 km^2;
- area of occupancy less than 50 ha;
- known to exist at no more than ten locations;
- a continuing decline projected in area and quality of habitat and the number of mature individuals.

THREATS, LIMITING FACTORS AND MANAGEMENT ISSUES

The principal threat to *Thryptomene micrantha* in Tasmania is the introduced soil-borne plant pathogen *Phytophthora cinnamomi*. Other threats include inappropriate fire frequencies, land clearance, competition from weeds and chance events. Potential threats include myrtle rust and climate change.

Phytophthora cinnamomi: *Thryptomene micrantha* is highly susceptible to infection by this exotic pathogen. Unfortunately, the pathogen is widespread throughout the species' range, with only one of the colonies within Freycinet National Park considered to be manageable in the medium-term (Schahinger et al. 2003).

Inappropriate fire: *Thryptomene micrantha* recovers from fire solely by seed, and is thus in danger of local extinction if a second fire happened to occur within the time required for plants to reach reproductive maturity and produce viable seeds (c. 5 years based on field observation). Conversely, in the prolonged absence of fire plants will naturally senesce and seed production will cease, meaning that future recruitment will depend wholly upon the species' soil-stored seedbank (the longevity of which is unknown).

Land clearance: An unknown number of plants are likely to have been lost since European settlement during the establishment of towns at Coles Bay and Bicheno. A small number of plants on private property remain at risk from land clearance in the Fisheries area to the south of Coles Bay and also to the northwest of Bicheno.

Weeds: The Lookout Rock site at Bicheno has dense infestations of the environmental weeds *Billardiera heterophylla* (bluebell creeper) and *Pittosporum undulatum* (sweet pittosporum), the former posing a direct threat to the remaining *Thryptomene* plants.

Stochastic risk: The localised nature of some colonies means that it at a high risk of local extinction due to chance events, the Lookout Rock site being especially vulnerable due to its low numbers.

Myrtle rust is a disease caused by the rust fungus *Uredo rangelii*. Infestations in Australia are currently limited to New South Wales and Queensland, its detection in Australia dating to April 2010, and the risk to species in the Myrtaceae family in Tasmania's cooler climate is as yet unknown.

Climate change: A warmer climate and longer periods of drought may impact adversely on the habitat of *Thryptomene micrantha* through effects such as an increased frequency and intensity of fire events.

MANAGEMENT STRATEGY

The main objective for recovery of *Thryptomene micrantha* is to prevent the inadvertent destruction of subpopulations, maintain the viability of standing populations, and promote conditions for the species' successful recruitment. Management of the species' habitat with respect to *Phytophthora cinnamomi* and fire are high priorities.

What has been done?

Phytophthora cinnamomi: A *Phytophthora* management zone designed specifically for the protection of *Thryptomene micrantha* is in place within Freycinet National Park (Schahinger et al. 2003). Any development or activity proposed in this area requires the submission of a formal project proposal and must be endorsed by DPIPWE's Biodiversity Conservation Branch. Specific management prescriptions may be prescribed depending on the nature of the proposed activity.

A pamphlet dealing with *Phytophthora* issues is available to park visitors to Freycinet National Park, and an interpretation panel focusing on the link between the pathogen and the death of *Thryptomene micrantha* (and other species) has been installed along the Fisheries to Hazards Beach walking track (Plate 3).



Plate 3. *Phytophthora cinnamomi* interpretation panel, Freycinet National Park.

Fire: A number of ecological burns have been conducted within Freycinet National Park in the past decade in line with the aims of the fire management plan (Parks and Wildlife Service 2002), that is, to maintain the Park's biodiversity, including the heathy woodlands that support *Thryptomene micrantha*. The prescribed burning interval for such vegetation is 8 to 30 years, with no consecutive intervals less than 15 years, and no more than two consecutive intervals of 15 to 30 years.

Myrtle rust: Since July 2010 the importation of plant material in the Myrtaceae family from outside Tasmania has been restricted under the *Plant Quarantine Act 1997*.

What is needed?

Recovery actions necessary to decrease the extinction risk to *Thryptomene micrantha* include:

- continue to ensure that users of Freycinet National Park are made aware of and respect any hygiene precautions prescribed for *Phytophthora* management;
- undertake regular *Phytophthora* surveys in Freycinet National Park to ensure the disease-free status of the designated management area is maintained;
- undertake ecological burns within Freycinet National Park to maintain suitable habitat for the species across its range;
- collect seed from across the species' range for storage at the Tasmanian Seed Conservation Centre at Hobart's Royal Tasmanian Botanical Gardens;
- provide information and extension support to relevant Natural Resource Management committees, local councils, government agencies, the local community and development proponents on the locality, significance and management of known sites and potential habitat.

BIBLIOGRAPHY

Beardsell, D.V., Knox, R.B. & Williams, E.G. (1993a). Fruit and seed structure of *Thryptomene calycina* (Myrtaceae). *Australian Journal of Botany* 41:183–193.

Beardsell, D.V., Knox, R.B. & Williams, E.G. (1993b). Germination of seeds from the fruits of *Thryptomene calycina* (Myrtaceae). *Australian Journal of Botany* 41:263–273.

Costermans, L. (1994). *Native trees and shrubs of south-eastern Australia*. Lansdowne Publishing, Sydney.

Curtis, W.M. & Morris, D.I. (1975). *The Students Flora of Tasmania, Part 1. Second edition*. Government Printer, Hobart.

Parks and Wildlife Service (1995). *Freycinet National Park Management Plan*. Department of Environment and Land Management, Hobart.

Parks and Wildlife Service (2002). *Freycinet Reserves Fire Management Plan*. Department of Primary Industries, Water and Environment, Hobart.

Schahinger, R., Rudman, T. & Wardlaw, T. (2003). *Conservation of Tasmanian Plant Species & Communities threatened by Phytophthora cinnamomi. Strategic Regional Plan for Tasmania*. Technical Report 03/03, Nature Conservation Branch, Department of Primary Industries, Water and Environment, Hobart.

Walsh, N.G. & Entwisle, T.J. (eds) (1996). *Flora of Victoria. Volume 3. Dicotyledons: Winteraceae to Myrtaceae*. Inkata Press, Melbourne.

Wapstra, H., Wapstra, A., Wapstra, M. & Gilfedder, L. (2005). *The Little Book of Common Names for Tasmanian Plants*.

Department of Primary Industries, Water and Environment, Hobart.

Prepared in 2006 under the provisions of the Tasmanian *Threatened Species Protection Act 1995*. Reviewed in August 2011.

Cite as: Threatened Species Section (2011) Listing Statement for *Thryptomene micrantha* (ribbed heathmyrtle). Department of Primary Industries, Parks, Water and Environment, Tasmania.

View:
www.dpipwe.tas.gov.au/threatenedspecieslists

Contact details: Threatened Species Section, Department of Primary Industries, Parks, Water and Environment, GPO Box 44 Hobart Tasmania Australia 7001. Ph (03) 6233 6556; fax (03) 6233 3477.

Permit: It is an offence to collect, disturb, damage or destroy this species unless under permit.