



ORDINARY COUNCIL MEETING AGENDA

TUESDAY 27 OCTOBER 2026

2:00 PM

Council Chambers, Triabunna

ACKNOWLEDGEMENT OF COUNTRY

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 27 October 2026, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Thursday 22 October 2026



Nick McGuire

CHIEF EXECUTIVE OFFICER

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the Local Government Act 1993 (Tas).

IMPORTANT INFORMATION

- All Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 43, these video/audio files will be retained by Council for at least 2 years and made available for viewing live, as well as online within 5 business days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

1.0 Opening of Meeting

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

Mayor's Opening Statement:

Please be advised that this meeting is being audio and visually recorded. I ask that all attendees remain respectful and considerate of others and advise that offensive, defamatory, or threatening language or behaviour to those present or listening, is not acceptable.

1.1 Attendance and Apologies

1.2 Late Reports

(Motion to receive required)

1.3 Declaration of an Interest in a matter of a Councillor

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in The Model Code of Conduct for Councillors, in any item included in the Agenda.*

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 22 September 2026

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 September 2026 at 2:02pm be confirmed as a true and correct record.

2.2 Date and Purpose of Workshop(s) Held

13 October 2026

In accordance with the requirement of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, it is reported that a Council Workshop was held from 1:30PM to 2:45pm on 13 October 2026 at the Council Offices, Triabunna.

Present:

Mayor Cheryl Arnol
Deputy Mayor Michael Symons – Online via Microsoft Teams
Clr Rob Churchill
Clr Neil Edwards
Clr Kenneth Gregson
Clr Jenny Walker
Clr Robert Young

Apologies:

Nil.

In Attendance:

Nick McGuire, Chief Executive Officer
Isabelle Clarkson, Executive Officer

Guests

- Helen Lever

Agenda

- Chief Executive Officer Start Up Performance Monitoring Workshop

RECOMMENDATION

That Council notes the information.

2.3 Audit Panel Draft Minutes - Tuesday 6 October 2026

Author: Executive Officer (Isabelle Clarkson)

Responsible Officer: Chief Executive Officer (Nick McGuire)

ATTACHMENT/S

1. Audit Panel Draft Minutes 6 Oct 2026 [**2.3.1** - 3 pages]

PURPOSE

For Council to receive and note the Draft Minutes of the Audit Panel Meeting that was held on Tuesday 6 October 2026.

BACKGROUND/OVERVIEW

The Glamorgan Spring Bay Council Audit Panel (***the Panel***) met on Tuesday 6 October 2026 at the Council Offices at Triabunna.

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

- Local Government Act 1993;
- Local Government (Audit Panels) Order 2014;
- Local Government (Audit Panels Amendment Order) 2015;
- Local Government Audit Panels A Practice Guide; and
- Glamorgan Spring Bay Council Audit Panel Charter.

BUDGET IMPLICATIONS

Nil to consider.

RISK CONSIDERATION/S

Nil to consider.

OFFICER'S RECOMMENDATION

That Council receives and notes the attached Draft Minutes of the Glamorgan Spring Bay Council Audit Panel Meeting held on Tuesday 6 October 2026.

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2025*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Responses to Previous Questions on Notice Taken on Notice - 22 September 2026

Mr Greg Luck

Received - Thursday, 10 September 2026

- Q1. Request for Council consideration of implementing a "Fee free - GREENWASTE service for all GSBC Waste Transfer Stations during the upcoming fire season.
- A. Free green waste day for all transfer stations is scheduled for 4 October between 9am – 3pm. This is available for one day only and is for residents and light vehicle loads only. For more information, please visit our [website](#) or [Facebook page](#).
- Q2. With an upcoming El Nino of unparalleled proportions (according to BOM, Tasfire , independent experts etc) will GSBC rescind the Green Waste Fees from October 1st, 2026 until May 1st 2027.
- A. There is currently no plan in place to rescind Green Waste Fees.

3.2 Responses to Previous Questions Without Notice Taken on Notice

Nil

3.3 Questions on Notice

Mr Andrew Wyminga

Preamble to Questions on Notice – Development Assessment and Planning Authority Oversight

Since October 2025, only one Planning Matter has been presented to Council acting as the Planning Authority with the benefit of a Planning Report. Two current Councillors have recently expressed curiosity in Council Meetings as to why so few Planning Matters make it onto the Agenda. Meanwhile, Development Applications requiring discretionary approval are routinely determined under delegation where fewer than three representations are received.

There is a perception that Development Applications requiring discretionary approval are now being approved under delegated authority when fewer than three representations are received, resulting in very few matters being considered by the Planning Authority. The absence of planning reports identifying and assessing the discretions sought creates the perception that there is a lack of transparency, limits informed public participation, and makes it difficult for residents to understand, challenge, or appeal decisions. Concerns are compounded by largely invisible "No Permit Required" approvals, restricted access to approved plans, and occasional issues with advertised application information, all of which diminish public scrutiny and elected member oversight of planning decisions.

Q1. Will Council review its current Development Application approval processes to determine whether excessive reliance on the number of representations received is resulting in applications involving significant planning discretion being approved under delegation without a Planning Report or consideration by elected members acting as the Planning Authority?

Q2. Did Council correctly assess the application for 16A Chadwin Avenue, Bicheno, as meeting all applicable Acceptable Solutions and not requiring a permit, and if so, can it identify the relevant planning provisions and explain its assessment, or alternatively clarify why the assessment cannot be confirmed and what review, if any, will be undertaken?

Response from Chief Executive Officer

A response will be provided at the meeting.

3.4 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for September 2026

Author: Accountant (Mary Oyeyiola)

Responsible Officer: Acting Director Corporate and Communications (Danielle Tuck)

ATTACHMENT/S

1. Capital Works Project 2026-09 [5.1.1 - 2 pages]
2. Group Financial Statements 2026-09 [5.1.2 - 3 pages]
3. P& L Briefing Papers 2026-09 [5.1.3 - 12 pages]

BACKGROUND/OVERVIEW

The financial reports for the period from 1 July 2026 to 30 September 2026 (of which is attached to this report) are presented for the information of Council.

The first of the attachments is the Capital Works Program (**CAPEX**) for the 2026/2027 Financial Year. This attachment details that Council has budgeted to spend just over \$8.8m in Capital Works for the 2026/2027 Financial Year.

The major components of the program are Roads, Footpaths and Kerbs (41%), Bridges and culvert (12%) Parks, Reserves, Walking Tracks and Cemeteries (4%), Buildings (17%) and Plant Equipment (13%) and other capital works (13%).

As at 30 September 2026, Council has spent 21% of the budget for the 2026/2027 Financial Year (\$1,812,210/\$8,809,160). This expenditure is broadly consistent with 21% of the annual budget expended at the conclusion of the first quarter of the financial year.

The second attachment is the Group Financial Statements. Included within these statements are the following sections.

The first section in the Group Financial Statements is the Profit and Loss Statement as at 30 September 2026. The operating profit is \$571k (5%) in front of the Budget Year to Date.

The second section is the Statement of Financial Position (Balance Sheet) as at 30 September 2026. The Statement of Financial Position details that the Net Assets are \$291m as at 30 September 2026 (\$279m as at 30 June 2026).

The final section is the Statement of Cashflows as at 30 September 2026. The statement of cashflows details a net change in cash of \$3.2m from 30 June 2026 (\$14.4m) to \$17.6m as at 30 September 2026.

The last attachment is the profit and loss briefing papers for the first quarter of 2026/2027 financial year. This is to show the financial performance for each department.

These are interim statements and are subject to adjusting transactions that occur at the end of each financial year.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB).
- International Financial Reporting Standards (IFRS).

BUDGET IMPLICATIONS

There are no budget implications regarding this report as it is an information report.

RISK CONSIDERATION/S

By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.

RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ending 30 September 2026.

6 SECTION 24 COMMITTEES - NIL

7 INFORMATION REPORTS

7.1 Chief Executive Officer - Nick McGuire

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the service areas that are part of the Chief Executive Officers office, including Governance, Human Resources, Work Health and Safety, and Community Development.

OFFICER'S COMMENTS

GOVERNANCE

With the end of year fast approaching, plans are being made to manage Council's operations over this period. Council facilities will close at 12pm on Thursday, 24 December 2026 and reopen on Monday, 4 January 2027.

As per Council's Enterprise Agreement 2025-2028, the three days that aren't public holidays (29 – 31 December) between Christmas and New Year are paid as Christmas gratia leave.

As per previous years, a roster system is being developed to ensure essential tasks and emergency work can be carried out as required during this period.

As this is the busiest time of the year for the region, provisions are being made for increasing the number of times rubbish bins in public spaces are emptied and public toilets are serviced.

COMMUNICATIONS AND MEDIA

Key Activities and Highlights

Communications and Promotion

Council's Facebook page continues to be an important channel for communicating with the community, providing timely updates on Council activities, community events, public information and local initiatives. Council noticeboards are also regularly maintained throughout the municipality to ensure information remains accessible to residents and visitors.

During the reporting period, communications activities focused on promoting community events, public safety information, environmental initiatives, employment and training opportunities, Council projects and local government elections.

Key topics promoted over the month of September included:

Community events and activities

- Seniors Month events to be held across the municipality in October
- Mental Health Week activities across the region
- Garage Sale Trail
- Tivoli Theatre program – put on in support of Mental Health Week and Seniors Month in October.
- The Village Craft and Produce Market
- Car show at Triabunna Village
- Qi Gong sessions in Triabunna
- Buckland Meet the CEO event
- Bapcare community event as part of Mental Health Week
- CoHealth community events
- Dream Job – Family Circus at Triabunna Hall promotion

Public information, safety and environment

- Red Cross Emergency REDi sessions
- Tasmanian Fire Service bushfire readiness information sessions held in Swansea (30 September)
- Landcare Tasmania, Natural Resource Management South and the Australian National University facilitated a field day designed for farmers, property owners and Landcare members interested in improving farm dams in the Little Swanport Catchment.
- Hazardous household waste free disposal days
- Bird flu updates, including information from the Department of Natural Resources and Environment Tasmania
- Hooded Plover protection at Spring Beach
- Tasmanian Pied Oystercatcher information
- Free green waste day held on 4 October at all Council waste transfer stations
- Council waste transfer stations – information relating to change in operations

Council operations and projects

- Council meeting livestreams
- Community Development Coordinator visits in Swansea and Triabunna
- Works:
 - Lions Park, Bicheno updates
 - Vicary Street, Triabunna updates
- Local government election information
- Visit from The Honourable Jane Howlett MP

Employment, training and workforce development

- Glamorgan Spring Bay Council positions:
 - Principal Planner vacancy
 - Planning and Development Officer vacancy
 - Customer Service Officer vacancy
 - Casual Works Officer – Bicheno vacancy
- Work and Training – Aged Care Pathway
- BEST Training – Certificate III in Business
- Regional Hospitality Futures Program
- Food Safety Supervisor Training offered by Business and Employment Southeast Tasmania

These communications supported community awareness of Council services, local opportunities, community initiatives and important public information.

Publications

The spring edition of *SeaSpeak* was developed and distributed, providing another channel for sharing Council updates, community information and local stories.

COMMUNITY ENGAGEMENT

Community Development Team – Monthly Report

Overview

The Community Development Team continued to undertake a range of community engagement, stakeholder liaison, communications, emergency management and recovery activities throughout September.

A key highlight was the team's involvement in the Lunch with Mates events in Triabunna, where staff assisted with serving meals to community members. These events provide valuable opportunities for people to connect, socialise and enjoy a shared meal, helping to strengthen community connections and social inclusion.

Another focus during the month was supporting community awareness of the local government elections by sharing relevant information with residents.

Recovery and Community Engagement

The team continued to participate in inter-agency emergency management and recovery meetings coordinated by State Government agencies and other relevant stakeholders.

Key meetings and engagement included:

- Municipal Emergency Management Plan meeting
- Bushfire Recovery Coordination Group
- Engagement with Naomi Dance, SES Regional Emergency Management Coordinator (South)

Municipal Emergency coordination is now focused on community preparedness. Council has been working with the Australian Red Cross and the Tasmania Fire Service to deliver a series

of educational workshops, which will be held across the municipality over the coming months. These workshops aim to strengthen community knowledge, preparedness and resilience in the face of emergencies.

The Emergency Management Team continues working closely with the HeartBeat Group in Coles Bay to strengthen local emergency planning, preparedness and access to support during disaster events.

In preparation for the upcoming emergency season, the Recovery Team has been auditing community halls and the Emergency Trailer to help assess readiness and identify any requirements.

Events and Community Partnerships

The Community Development Team continued preparations for Seniors Month, with four events scheduled across the municipality in October. Events are planned for:

- Bicheno
- Swansea
- Orford
- Triabunna

The team also promoted activities and initiatives supporting Mental Health Week, helping to raise awareness of mental health and encourage community participation.

Ongoing stakeholder engagement remained an important component of the team's work, supporting relationships with community groups, service providers, businesses and government representatives.

- Mission Australia
- Better Together
- Swansea Chamber of Commerce
- Triabunna School
- Scott Price – Spring Bay Rotary
- Triabunna Christmas Crew
- Three Peaks Event
- Minister for Emergency Management, Kristy McBain – Disaster Management Reform
- Buckland Meet the CEO event
- BEST – Regional Engagement and Employment Program

These engagements provided opportunities to discuss local issues, identify community needs, share information about upcoming projects and explore opportunities for collaboration.

RISK CONSIDERATION/S

Nil risks to consider

RECOMMENDATION

That Council notes the information.

7.2 Acting Director Corporate and Financial Services - Danielle Tuck

Financial Management, Information Technology, Customer Service, Risk Management, Records, Corporate Service and Rates.

ATTACHMENTS

Nil.

PURPOSE

This report is an information report that provides information on a monthly basis of what is being undertaken in the Directorate of Corporate and Financial Services.

OFFICER'S COMMENTS

This current information report is for the month of September 2026.

The following sections detail what has been undertaken in the Corporate and Financial Services Directorate from 1 September 2026 until 30 September 2026.

FINANCIAL MANAGEMENT

The Financial Management team has been working tirelessly to finalise the annual audit with the Tasmanian Audit Office. Alongside this, we have revised the Financial Management Strategy and as such this will be provided to Council for consideration at a future Council Meeting.

INFORMATION TECHNOLOGY

The Chambers Audiovisual (AV) project has progressed, with the quote accepted and preparatory works now underway for the installation of Council's new AV system. The system is currently scheduled for installation to commence after the November workshop and be completed before the November Ordinary Council Meeting.

The team is also progressing a number of policies and procedures to strengthen guidance and improve our processes across Council's information technology environment.

RECORDS

The Information Management Policy is being reviewed to ensure Council's data is managed effectively and in accordance with best practice. The review is nearing completion, with the updated policy expected to be finalised in the coming months. Also, officers will soon be seeking quotes from suppliers to undertake the Records Digitisation Project. Further information will be provided as the project progresses.

CUSTOMER SERVICE

The Customer Service team had a busy September. During the month, Council received 1,052 inbound calls and 1,267 emails through the administration inbox for redistribution and/or recordkeeping. The team also processed 236 items of outgoing mail, excluding rates notices,

reminders and animal registrations. Interviews also commenced for the Customer Service Officer position.

CORPORATE SERVICE AND RATES

Our rates officer has been working through applying the various exemptions under both the *Local Government Act 1993* and other relative Council policies, with 121 properties provided with exemptions so far and an additional 14 currently under assessment for this financial year. In addition, the first supplementary update has been received and processed for this financial year, and 2nd instalment notices soon to be issued.

RISK CONSIDERATION/S

Officers are in discussions around re-engaging Wise Lord & Ferguson to finalise the risk review they commenced back in 2024. This would include reviewing and updating our risk register/s, policies, reviewing and updating our business continuity plan and any other areas required to ensure Council is being proactive in risk mitigation.

RECOMMENDATION

That the Director Corporate and Financial Services report for the month of September 2026 be received and noted.

Director of Works and Infrastructure- Ron Sanderson

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; Cemeteries

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

- Cold mixing of potholes across the municipality - Ongoing across municipality approximately 4 ton of cold mix placed for September.
- Roadside weed spraying of sealed and unsealed roads – ongoing
- Bridge #51, 17 Acre Creek, Wielangta Rd now downgraded to 5t load limit (was 10t)- current replacement kick off date 21 September- 90% completed
- Maintenance grade of Wielangta Rd - underway
- Rheban Rd maintenance grade ready for Wielangta Rd detour - completed
- Dolphin Sands Rd/Cambria Drive reach/deck slashing of road verge ready for fire season - Reach slashing completed. Deck slashing is underway.
- Ravensdale Rivulet Bridge, Strip Rd, Little Swanport- following the third-party bridge inspection in August, Council is now being directed to put a 10t load limit on this bridge until it is replaced - Detour road beside bridge constructed for vehicles >10t and load limit imposed on the bridge.
- Esplanade, Coles Bay across from shops/bakery/pub - high pedestrian volumes during tourist season interacting with road users(vehicles). 20km/shared zone signage installed, extra line marking to be completed in October.
- Nailer Ave, Bicheno road shouldering - completed

STORMWATER, DRAINAGE

- Ongoing cleanouts and maintenance across the municipality as required

WASTE MANAGEMENT

- All Waste Transfer Stations (WTS) on winter operating hours, moving to summer hours on 16 November 2026
- Installation of a new boundary fence at Coles Bay WTS - materials received and works due to commence as soon as possible
- Expansion of Swansea WTS drum muster facility - Drum muster have received a grant to pay for the cage extension to increase capacity, no waiting for this to be actioned
- Free green waste day at all WTS's 4 October 2026- completed.
Loads received on the 4th of October:
 - Orford WTS 65 loads
 - Swansea WTS 60 loads
 - Bicheno WTS 40 loads
 - Coles Bay WTS 28 loads

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

- Ongoing general maintenance and inspections across the municipality
- Ongoing replenishment of soft fall in numerous playgrounds across municipality
- Installation of extra personnel access gate to Swanwick Rec Ground is completed
- Swanwick Rec Ground dedicated fire water tank - will be delivered and commissioned on 15 October
- Concrete around BBQ area at Coles Bay Park, Esplanade and installation of extra dog roll dispensers has been completed
- Coles Bay hall bike rack/stand has been completed
- Removal of dangerous wattle trees from Orford Oval has been completed
- Vegetation clean-up/fire mitigation on the Corner Rheban Rd/Happy Valley Rd has been completed

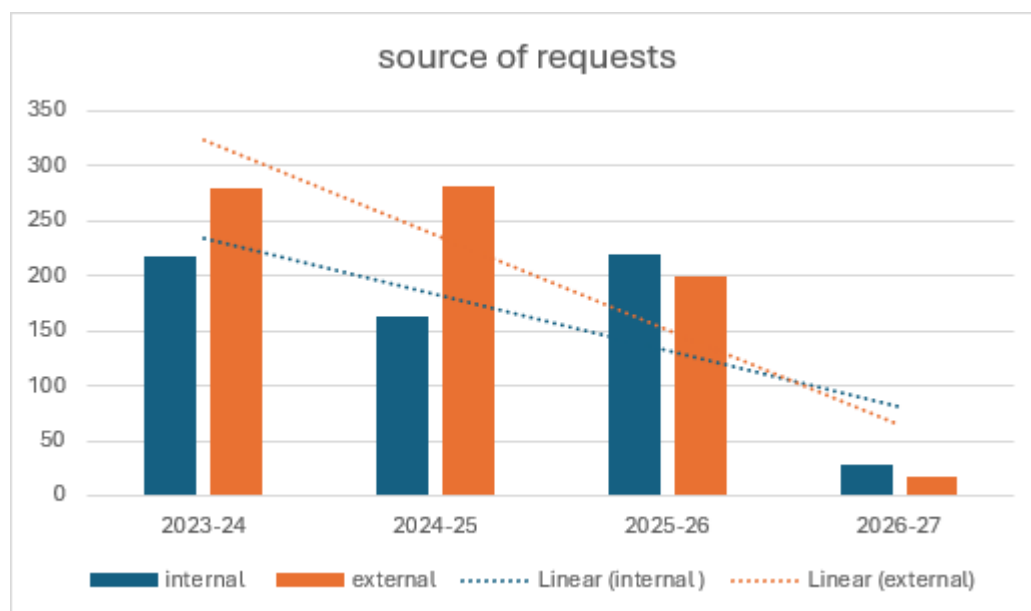
EMERGENCY MANAGEMENT

- After hours rostering carried out as scheduled.
- Last fire break at Dolphin Sands Rd/Cambria Drive intersection (Council property) - This break has now been cleared and completed
- Southern boundary above Council property in Cambria Drive - clear fire buffer zone along boundary fence - completed
- Fire breaks in Rita & Doris Reserve, Coles Bay, inspected, extra vegetation removal required along boundary fence with caravan park- completed
- Harold St Reserve (Hall) Coles Bay - Inspected, vegetation removed from around rear of hall and tennis court area for a fire break to the evacuation centre/hall - completed
- H5 bird flu - continuing to monitor updates and undertaking preparedness planning to respond if required.
- New emergency response trailer for evacuation centres - delivered
- Municipal Emergency Management Plan review- sent to Minister for sign off.
- Onsite green waste chipping for Dolphin Sands residents - currently planning, to be scheduled for November.

CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.

	Received	Completed	Internal	External
Jul-26	46	29	29	17
Aug-26	35	27	14	21
Sep-26	41	34	16	25
Oct-26				
Nov-26				



CAPITAL WORKS

- Playground renewal and upgrades
 - New decking for Duck Park play equipment – Purchase Order issued
 - Triabunna playground powder coating - underway
 - Triabunna Rec Ground play panels - received and awaiting install
 - Orford Our Park Carousel and exercise equipment - ordered
- Duck Park, Swansea pedestrian bridge replacement - completed
- New playground, Lion Park, Bicheno - New playground install is underway
- Reseal/Reclaiming/Stabilizing for 2026/27 financial year - starting 5 October at Buckland then Bicheno, Swansea, Triabunna and Orford
- Corrosion protection repairs on Vicary's Rivulet bridge, Triabunna - underway
- Triabunna Streetscape project (Vicary St)- 85% completed
- Re-asphalting of Triabunna Marina carpark - all prep work completed. Asphalting due on 19/20 October

- Pit and Pipe
 - Stormwater pipe and pit upgrades, Charles St, Triabunna - underway
 - Pit replacement 37 Red Bill Drive, Bicheno - completed
 - Victoria St/Meredith St pit and pipe upgrade - material ordered
- Footpath and Disability compliance program
 - Corner Ryans Rd and Roberts St, Triabunna replace footpath section - underway
 - 2 Champ St, Bicheno, replace section of footpath near police station - completed
- Kerb and Channel renewal
 - 16, 20 & 3 Selwyn St, Triabunna, replace small kerb sections before re-seal - completed
 - Corner Elizabeth/Charles St, Orford - replace section of kerb before re-seal - underway
 - Corner Meredith St/Victoria St, Triabunna - underway
- Morrison St, Bicheno new roll over kerb - completed
- Gamble Crescent, Bicheno - road/stormwater/kerb upgrade - tender closes 14 October
- Ryans Rd, Spring Beach - road/stormwater/kerb upgrade - tender closes 14 October

Grant funded

Generally, the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Disaster Ready Fund - Round 3 - Building Flood Resilience in key areas of Glamorgan Spring Bay, Tasmania has been successful for funding through the Australian Government's Disaster Ready Fund (DRF) Round Three - Implementation Plan now approved.
- Triabunna Tomorrow Vicary St Upgrade - approx. 85% completed

PLANT AND VEHICLES

- Replace Triabunna small Isuzu tip truck - Order issued, truck due mid to late November
- Replace 2 mowers - Order issued, due in October
- Replace four outdoor utes - 3 received and in use, 1 more to come
- New Swansea depot security fence - starting 14 October
- Trailer replacement - 2 new trailers ordered, due late October
- Coles Bay WTS backhoe replacement - current looking for a suitable machine

GENERAL

- Council Development Engineer assisting Southern Midlands Council one day per fortnight - ongoing
- Development Engineer- New subdivision and new driveway inspections - ongoing

- 2 new aluminium walkways to replace aging wooden structures at Marina - fabrication underway
- Triabunna Rec Ground public toilet refurb - completed
- Raspin Beach public toilet upgrade - tender/design documents received, ready to go to tender.
- Triabunna medical centre heat pump replacement - completed

RESERVE BOOKINGS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Bicheno Food and Wine Festival - 21 November
- Triabunna Seafarers - 18 October
- Triabunna Remembrance Day – RSL - 11 November

RECOMMENDATION

That the Director Works and Infrastructure's report be received and noted.

7.4 Director Planning and Development - Dick Shaw

Animal Control and Compliance; Building and Plumbing; Environmental Health; Natural Resource Management; Planning and Property

ATTACHMENT/S

Nil

PURPOSE

The purpose of this report is to provide an update on the activities from the Planning and Development Services Directorate and to specifically report on the development approvals issued under delegation.

BACKGROUND/OVERVIEW

Animal Control and Compliance:

There are currently 957 registered dogs in the municipality. Council thanks dog owners who have completed their registrations on time.

Reminder letters will be sent to owners with outstanding dog registrations, encouraging them to finalise payment to avoid penalties and additional fees. This follow-up will also help ensure Council's records reflect any changes in dog ownership.

Council records show that there are 188 properties where more than 2 dogs are kept.

Shorebird Protection at Spring Beach

Hooded Plover breeding activity was reported at Spring Beach throughout September. Friends of Orford Bird Sanctuary volunteers installed temporary fencing and signs around two nesting areas at the northern and southern ends of the beach. Chicks were subsequently reported at the northern end towards the end of the month.

The Eastern Hooded Plover is listed nationally as a vulnerable species. These beach-nesting birds lay their eggs in shallow scrapes in the sand, leaving their eggs and chicks particularly susceptible to disturbance from people and dogs. Protecting nesting areas and reducing disturbance gives the birds a better chance of successfully raising their young. For more information about Hooded Plovers and how to help protect them, visit the Friends of Orford Bird Sanctuary website at <https://friends-of-orford-bird-sanctuary.org/>.

Beach users can help protect these birds by respecting signs and temporary fencing, keeping clear of nesting areas and giving birds space to feed and care for their young. Dogs must be kept on a lead at all times on Spring Beach from 1 August to 1 April and remain outside fenced shorebird protection areas and coastal vegetation at all times.

Council acknowledges and thanks Friends of Orford Bird Sanctuary for their ongoing monitoring, installation of protective fencing and signs, and regular updates to Council. The group's efforts make a valuable contribution to protecting local shorebirds and raising community awareness during the breeding season.

Planning:

For the reporting period there were 10 Development Applications (DA) and one Subdivision Application (SA) approved. There were no active planning appeals.

Suburb	DA/SA	Description	Application Type
Dolphin Sands	DA	Dwelling	Discretionary
Triabunna	DA	Change of Use to Visitor Accommodation	Permitted Use
Orford	DA	Roof Over Deck	No Permit Required
Triabunna	DA	Demolition of existing Pile & Minor Works to Existing Jetty	Permitted
Triabunna	DA	Residential - New Outbuilding (Storage Shed)	Discretionary
Coles Bay	DA	Ground Mounted Solar Panels	Permitted Use
Orford	DA	Outbuilding (Shed)	Discretionary
Orford	DA	Extension to Dwelling (Deck)	Discretionary
Bicheno	DA	Dwelling, Outbuilding (Garage) & Visitor Accommodation	Discretionary
Bicheno	DA	Dwelling	No Permit Required
Triabunna	SA	Two lot subdivision	Discretionary

Building and Plumbing:

For the reporting period, the following was issued: 1 Building Permit, 10 Approvals for Notifiable Building Works, 0 Low Risk Building Approvals, 3 Permit of Substantial Compliance, 0 Temporary Occupancy Permit.

For the reporting period, the following was issued: 1 Plumbing Permit, 8 Approvals for Notifiable Plumbing Works, 1 Low Risk Plumbing approvals, 0 Building & Plumbing Notices were issued, 0 Building & 0 Plumbing Orders.

Environmental Health:

Annual Local Government Reporting 2025-26 on Council's environmental health activities has now been completed and submitted to the Department of Health. Details reported on included environmental health resources, food premises, cooling towers, water carriers and pool/beach sampling programs.

The Place of Assembly application for the Bicheno Food and Wine Festival 2026 has been assessed and the licence issued. This year's event has seen a range of changes to the site layout from previous years due to the construction of the new playground, including the location of several food stalls and portaloos.

Recent water sampling at Coles Bay has confirmed stormwater contamination at Muirs Beach esplanade and winter creek, with human waste/fecal matter. This has been confirmed through analysis of samples for *Bacetriodes dorei*. This new methodology has now enabled

identification of human DNA/RNA in samples. This is in addition to previous methods that were limited to the detection of contamination from warm blooded animals (which includes both humans and other mammals).

Problematic onsite wastewater systems continue to be addressed with property owners in Coles Bay and Buckland.

Participation in the Department of Health's - Tasmanian Food Safety Surveillance Program 2026 has resulted in water samples being collected from four food businesses where a Taswater supply is not available. Results of sampling will further inform best practice food safety measures in food premises where tank water, bore, river or other supplies are utilised.

Natural Resource Management:

Staffing changes

Nigel Palfreyman finished in his role as casual NRM Officer with LRF in late September. After working one-day a week, which involved travelling to Triabunna from Margate for that day, Nigel was presented an opportunity to simplify his working arrangements, spend more time working from home and improve his work-life balance.

Nigel made a huge contribution to LRF and to delivering NRM services for Council and will be missed by LRF and Council staff alike.

Adam Pennington, who commenced part-time with LRF in April and is based in Bicheno, will now be the primary contact for NRM with Council and continue to deliver NRM services for Council. The LRF are in the process of recruiting an experienced, skilled practitioner to support Adam and Council, particularly in delivery of the Disaster Ready Fund project (see below).

NRM & Climate Resilience Strategy

The Landscape Recovery Foundation has continued to implement Council's NRM and Climate Resilience Strategy, including the following key activities:

- Facilitated an Aboriginal Heritage Awareness session with experienced Aboriginal Heritage Officer Caleb Pedder for 12 Council staff at Sea Forest
- Met with Property Services (NRE Tas) to progress endorsement of the Bicheno Foreshore Management Plan and agree on a pathway forward for implementation
- Met with Biosecurity Tasmania regarding weed management, particularly invasive grasses, within the municipality
- Commenced discussions with Island Regen regarding running of community workshops on invasive grasses with funding from the Weed Action Fund
- Facilitated Biosecurity Tas, Island Regen and LRF to undertake a survey for the highly invasive grass, African Love Grass, on a property in the municipality to understand this species distribution and plan active management before the species spreads. This survey is planned for early November.
- Drafted a CEO briefing summarizing the history, current context and recommended approach to managing Serrated Tussock on private land within the municipality, particularly in the Swansea region.

- Updated planning and reporting templates to streamline quarterly and annual reporting on implementation of the strategy by LRF, Council and stakeholders.

Disaster Ready Fund Project - Building flood resilience in key areas of Glamorgan Spring Bay, Lutruwita, Tasmania

This project is in the initiation phase as outlined in the Implementation Plan for the project. Key developments in the last month include:

- Funding announcement endorsed by CEO and published on Councils website and Facebook pages and promoted through LRF channels.
- Submission of first progress report leading to release of the second payment of \$176,695.
- Initiation of real-time flood alerting system development with consultants Indicium Dynamics.
- Complete draft Community & Stakeholder Engagement Plan for review by Council staff
- Commenced drafting an online survey to gather community feedback on the project to inform future flood-modelling, particularly from residents in and around the Saltwater Creek catchment in Swansea.

In addition to these core areas of NRM activity, LRF staff have supported Council staff with advice on planning and compliance matters, including liaising with landowners on requests to manage vegetation around buildings, field requests to obtain permits for plant research, advising on maintenance of firebreaks in Dolphin Sands, and meeting with landscapers to finalise planting composition, locations and methods for the Vicary Street project in Triabunna, and finalized a proposal to provide planning and compliance advice to Council's Planning and Development Directorate.

Property:

A draft council leasing policy is in the works to bring greater consistency and transparency to lease renewals and extensions. Support has continued for community-use facilities, including compliance and building review work to help keep these spaces safe, accessible and available to local groups.

STATUTORY IMPLICATIONS

Given this report is for information only, there are no statutory implications.

BUDGET IMPLICATIONS

Given this report is for information only, there are no budgetary implications.

RISK CONSIDERATION/S

No risk associated with receiving an information report

OFFICER'S RECOMMENDATION

That Council receives and notes the report on the activities on the Planning and Development Directorate.

7.5 Action register - September 2026

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

Author: Chief Executive Officer (Nick McGuire)

Responsible Officer: Chief Executive Officer (Nick McGuire)

ATTACHMENTS

1. Action Register September 2026 [7.5.1 - 1 page]

PURPOSE

To document and track the status of actions arising from each Ordinary Council Meeting.

OFFICER'S COMMENTS

Actions remain in progress, and an update for each item still in progress has been provided in the Action Register.

RECOMMENDATION

That Council receives and notes the Action Register report for September 2026.

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 Community Grants Program

Author: Community and Communications Officer (Eliza Hazelwood)

Responsible Officer: {custom-field-responsible-officer}

ATTACHMENT/S

1. Event Support Grant Application - Friends of Buckland Church [**8.1.1** - 7 pages]
2. Event Grant Application - Tivoli Triabunna [**8.1.2** - 21 pages]
3. Event Support Grant Application - Off The Edge/Cliff Masters [**8.1.3** - 6 pages]
4. Event Support Grant Application - Bicheno Oz Film Festival [**8.1.4** - 6 pages]
5. Event Support Grant Application - Bicheno Food and Wine Festival [**8.1.5** - 6 pages]
6. Event Support Grant Application - Three Peaks [**8.1.6** - 6 pages]
7. Events Support Grant Application - Swansea Local Events (Auspiced by Swansea Community & Men's Shed Inc) [**8.1.7** - 6 pages]
8. Event Support Grant Application - Maria Voices [**8.1.8** - 10 pages]

PURPOSE

To consider the attached Community Grant applications.

BACKGROUND/OVERVIEW

The application(s) submitted by the applicant(s) are provided as attachments to this report for Council's consideration.

Council received the following grant applications for consideration.

Applicant	Grant Type	Project/Purpose	Amount Requested	In-kind Assistance
Friends of Buckland Church	Event Grant	The event will provide a free community Christmas Carols celebration at Buckland Church on 13 December 2026, bringing together local families and residents of all ages. The event will feature the Young Voices of Hobart Choir, who will travel to Buckland to lead the Christmas carols and engage with children throughout the celebration. Funding will help cover the choir's bus costs, a free sausage sizzle, soft drinks, ice creams and lollies for children, as well as the hire of a Santa suit and promotion of the event. The celebration will provide an opportunity for the community to come together, enjoy the festive season and	\$2,000	Nil

		strengthen connections within Buckland and the surrounding area.		
Tivoli Triabunna	Event Grant	The event series provides regular low-cost film screenings open to all members of the community, held on the second Tuesday of each month at the Triabunna Community Hall. The screenings provide a safe and inclusive opportunity for people to enjoy films, connect with others and participate in community activities. Funding will cover hall hire, public liability insurance and screening fees, supporting the ongoing delivery of the series.	\$2,000	Nil
Off the Edge	Event Grant	The event will provide a one-day action sports, music and community festival at Spring Bay Mill in Triabunna on 23 January 2027, building on the previous Cliff Masters events. The festival will feature elite cliff jumping, live music, local food and drink, and other action sports activities, providing a unique experience for locals and attracting visitors from across Tasmania. The event will support local musicians, suppliers, hospitality and tourism businesses while encouraging increased visitation to Triabunna and the wider region. Council funding will contribute towards event delivery costs, including local music and sporting activities.	\$2,000	In-kind support has been requested for waste management, specifically bin provision.
Bicheno Oz Film Festival	Event Grant	The Bicheno Oz Film Festival will run over two weekends from 29 January to 7 February 2027, showcasing Australian and New Zealand feature films, with screenings, filmmaker Q&As, family activities and special environmental events. The festival aims to attract visitors from Tasmania and interstate, supporting local accommodation providers, hospitality businesses and tourism. Special events include an opening night, a screening and panel on Pacific plastic pollution, a local	\$5,000 (Above the Policy amount)	

		environmental art exhibition and fundraising screenings for Bicheno Landcare Group and Pademelon Park Wildlife Refuge. Council funding will contribute towards film hire costs and accommodation subsidies for visiting filmmakers, helping expand the program and attract audiences to the region.		
Bicheno Food and Wine Festival	Event Grant	The Bicheno Food and Wine Festival showcases local food and beverage producers, with live entertainment and children's activities, attracting around 3,500 attendees. The grant will contribute towards waste management, bin hire and transport, waste collection staffing, and event medical services.	\$5,000 <i>(Above the Policy amount)</i>	Permit fees waived, power
Three Peaks Race	Event Grant	The Australian Three Peaks Race will return over Easter 2027, bringing together sailing and endurance running in a challenging race around Tasmania's east coast. Teams will sail from Beauty Point to Flinders Island and Coles Bay before continuing to Hobart, with runners tackling three mountain routes along the way. The event attracts competitors, support crews and media from across Tasmania and interstate, providing an opportunity to showcase the East Coast and support regional tourism. Council funding will contribute towards event delivery costs and help support the successful return of this iconic Tasmanian event. Council funding will contribute towards the hire of portable toilets for the wharf area, supporting the needs of competitors, event personnel and spectators.	\$2,000	
Swansea Local Events Committee - Swansea Car, Bike and Truck Show (auspiced by	Event Grant	The Swansea Car, Bike and Truck Show will be held on 27 March 2027 at the Swansea Recreational Ground, featuring a display of vehicles, children's activities, raffles, food stalls and live music. Now in its fifth year, the event continues to grow in attendance and donations, attracting visitors who support local	\$2,000	Permit fees waived, power and waste management, specifically bin provision

Swansea Men's Shed)		businesses through shopping, dining and accommodation. The event provides a family-friendly experience for all ages while supporting tourism and the local economy. Grant funding will contribute towards public liability insurance (approximately \$800) and entertainment and PA hire (approximately \$1,500).		
Maria Voices Inc – Carols at Our Park	Event Grant	Carols at Our Park will be held on 19 December 2026 at Our Park in Orford, providing a free community Christmas celebration featuring carols performed by the Maria Voices choir and band, a free barbecue and Santa with gifts for children. The event brings together local families and visitors and has grown from approximately 100 attendees in 2021 to an expected 300–400 people. Council funding will contribute towards promotional materials, barbecue supplies, Santa gifts and professional photography to support the event and future promotion.	\$1,400	Permit fees waived, power and waste management, specifically bin provision

STRATEGIC PLAN REFERENCE

Key Foundations

{custom-field-key-foundations}

This means

{custom-field-results}

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993.

BUDGET

IMPLICATIONS

Applications for funding are accepted throughout the financial year and are considered by Council on an ongoing basis until the available budget has been fully allocated.

The 2026/27 budget includes \$30,000 for the Event Support Grants Program.

To date, \$3,500 has been allocated through the Event Support Grants Program, leaving a balance of \$26,500 available for further applications.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Environmental and Public Health	Medium	Food handling, waste management, and public and environmental health matters must meet Council and health regulations.
Property and Infrastructure	Low	Use of council assets (e.g. parks, stages, utilities) may require maintenance or restoration post-event.
Public Liability	High	Essential to ensure appropriate insurance is in place to cover injuries or damages.
Reputation	Low	May result in missed opportunities for community development.

OFFICERS COMMENTS

Council officers have reviewed each application in accordance with the relevant Event Support Grant guidelines and previous Council funding decisions. The applications are generally consistent with the intent of the guidelines and support events that provide opportunities for community participation, attract visitors to the region and benefit local businesses.

The Bicheno Oz Film Festival and Bicheno Food and Wine Festival applications each seek \$5,000, which exceeds the \$2,000 maximum funding amount generally provided under the Event Support Grants Program. To ensure a consistent and equitable approach to funding similar events, it is recommended that funding for these applications be limited to \$2,000 each.

The remaining applications seek funding within the usual \$2,000 limit and support community events and activities across Glamorgan Spring Bay.

OFFICER'S RECOMMENDATION

That Council:

1. Approve Event Support Funding of \$2,000.00 to Friends of Buckland Church towards the Buckland Church Christmas Carols event.
2. Approve Event Support Funding of \$2,000.00 to Tivoli Triabunna towards the ongoing community film screening series.
3. Approve Event Support Funding of \$2,000.00 to Off the Edge towards the sports, music and community festival, together with the provision of wheelie bins as in-kind support.
4. Approve Event Support Funding of \$2,000.00 to the Bicheno Oz Film Festival towards film hire costs and accommodation subsidies for visiting filmmakers.
5. Approve Event Support Funding of \$2,000.00 to the Bicheno Food and Wine Festival towards event delivery costs, together with the waiving of permit fees and provision of power as in-kind support.
6. Approve Event Support Funding of \$2,000.00 to the Three Peaks Race towards the hire of portable toilets for the wharf area.

7. Approve Event Support Funding of \$2,000.00 to the Swansea Local Events Committee - Swansea Car, Bike and Truck Show, auspiced by the Swansea Men's Shed, towards public liability insurance, entertainment and PA hire, together with the waiving of permit fees and provision of power and wheelie bins as in-kind support.
8. Approve Event Support Funding of \$1,400.00 to Maria Voices Inc. towards Carols at Our Park, including promotional materials, barbecue supplies, gifts for children and professional photography, together with the waiving of permit fees and provision of power and wheelie bins as in-kind support.

8.2 Code of Conduct Panel Determination

Author: Chief Executive Officer (Nick McGuire)

Responsible Officer: Chief Executive Officer (Nick McGuire)

ATTACHMENT/S

1. Attachment 1 - Determination Report - Glamorgan Spring Bay Council - C 38653 [8.2.1 - 22 pages]

PURPOSE

To table the Code of Conduct Panel's determination report in relation to a complaint made by former Councillor, Ms Carole McQueeney and Councillor Rob Churchill (the complainants) against Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Councillor Neil Edwards, Councillor Jenny Walker and Councillor Robert Young (the respondents) at the first meeting of the Council at which it is practicable to do so and which is open to the public in compliance with s. 28ZK(5) of the *Local Government Act 1993* (the Act).

BACKGROUND/OVERVIEW

Advice has been received from the Local Government Code of Conduct Panel (Panel) that the Panel has determined a complaint made by the complainants against the respondents. (Attachment 1).

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

Local Government Act 1993

BUDGET IMPLICATIONS

There are no budget implications for Council relating to the Code of Conduct determination.

RISK CONSIDERATION/S

As this report only requires Council to note the tabling of the determination report, there is no risk identified from Council's decision.

OFFICER'S COMMENTS

Under the Act the determination report is to be included within an item on the agenda for the first meeting of the Council at which it is practicable to do so, and which is open to the public. The details relating to the complaint, the subsequent determination and the findings are contained in the determination report, included as Attachment 1 to this report.

OFFICER'S RECOMMENDATION

That Council note the tabling of the Code of Conduct Panel's determination report.

8.3 Outdoor Dining Licence 1 Charles Street Orford

Author: Director Works and Infrastructure (Ron Sanderson)

Responsible Officer: Director Works and Infrastructure (Ron Sanderson)

ATTACHMENT/S

Nil

PURPOSE

To consider a request to allow outdoor (alfresco) dining on the footpath on the Esplanade, Orford.

BACKGROUND/OVERVIEW

An email has been received from the owner of the Orford Riverside Cafe at 1 Charles Street in Orford stating:

I have requested that additional seating be allowed along the perimeter of my cafe. This seating is necessary as we have a large amount of customers that enjoy bringing their pets for walks but sitting at our current tables located on the deck has caused various concerns. One of my staff was bitten on her leg when she passed by a dog trying to deliver a customer's order to their table on the deck, other customers have voiced that they are fearful of dogs and when customers have their dogs at the tables near the door has put them off entering my cafe, the dogs cause congestion and tripping hazards etc.

The footpath regarding this request on the Esplanade, Orford.



STRATEGIC PLAN REFERENCE

Key Foundations

2. Our Community

This means

Developing our facilities to be accessible and inclusive for all.
Improvement of access for all abilities across internal and external environments.

STATUTORY IMPLICATIONS

Legal advice has been received that Council can enter into a licence with a cafe/restaurant to use any council owned land for outdoor dining. The land in front of the cafe on the Esplanade is owned by council.

There is an exemption in the Glamorgan Spring Bay Planning Scheme:
for outdoor dining facilities, signboards, roadside vendors and stalls on a [road](#) that is managed by a relevant [council](#)

BUDGET IMPLICATIONS

None

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		Managed by terms in the licencing agreement
Environmental and Public Health		Council's EHO has consented to this outdoor dining
Public Liability		Managed by terms in the licencing agreement
Reputation		An adjacent restaurant has existing outdoor dining facilities

OFFICER'S COMMENTS

Council has the following policy in place: *Leasing and Licencing of Council Owned and Managed Property Policy*. Outdoor dining is outside the scope of this policy. As a result, this request for outdoor dining is being considered as a one-off licence without amending the policy.

A lot of councils have specific by-laws to deal with uses and commercial activities in public spaces. As part of its review of council policies staff will consider the best way to deal with such uses; amending the existing policy, creating a new policy or a new by-law.

It is proposed that Council authorise the CEO to enter into a licence agreement with the owner of the Orford Riverside Cafe to occupy the space in front of the premises for outdoor dining. The agreement will consider such items as:

- Public liability insurance
- Details of tables, chairs, benches, umbrellas, gas heaters, etc
- Retention of sufficient pedestrian access at all times

Outdoor dining is considered appropriate for this cafe:

- due to the existence of outdoor dining facilities at the adjacent restaurant on the Esplanade
- the footpath is sufficiently wide to permit ample pedestrian access with outdoor dining tables
- moving customers' dogs from the restaurant deck to the footpath
- providing an alfresco dining experience at a popular vacation venue

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to enter into a licence agreement with the owner of the Orford Riverside Cafe to occupy the space in front of the premises for outdoor dining.

8.4 Glamorgan Spring Bay Audit Panel - Annual Report 2026

Author:	Acting Corporate Services Officer (Danielle Tuck)
Responsible Officer:	Chief Executive Officer (Nick McGuire)

ATTACHMENT/S

Nil

PURPOSE

To recommend that Council receives and notes the attached Glamorgan Spring Bay Council Audit Panel Annual Report for 2024-2025.

BACKGROUND/OVERVIEW

The Glamorgan Spring Bay Council Audit Panel (the Panel) plays a vital role in assisting Elected Members of the Glamorgan Spring Bay Council in fulfilling responsibilities relating to the review of the Council's financial performance and effectiveness as well as safeguarding its long-term financial position.

The Glamorgan Spring Bay Council Audit Panel Annual Report 2024-2025 is attached for Council's information. This report summarises the activities of the Audit Panel throughout the calendar year.

The 2024-25 financial statements were submitted by Council to the Tasmanian Audit Office (TAO) on the due date of 14 August 2025, as required by the Audit Act 2008 s17(1). Following the audit completion, TAO representatives are invited to attend the next Audit Panel meeting to discuss the audit. This is scheduled for December 2025.

The audit reports that were scheduled for completion by TAO on 25 September 2025 were received by Council on 14 November 2025. These are included in Councils' Annual Report 2024-25.

STRATEGIC PLAN REFERENCE

Key Foundations

- 1. Our Governance and Finance

This means

- Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

- Local Government Act 1993
- Audit Act 2008
- Glamorgan Spring Bay Audit Charter
- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

BUDGET IMPLICATIONS

Nil.

RISK CONSIDERATION/S

Area of Risk	R a t i n g	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		
Other		There is no material risk associated with adopting the recommendation.

OFFICER'S COMMENTS

The Audit Panel provides valued discussion and guidance regarding governance of financial controls and risks. The Audit Panel has noted the substantial and ongoing improvement in Councils' organisational financial governance and controls significantly assisting towards the resulting positive financial performance and audit results.

OFFICER'S RECOMMENDATION

That Council receives and notes the Glamorgan Spring Bay Council Audit Panel Annual Report for 2024-2025.

9 COUNCILLOR MOTIONS WITH NOTICE

Clr Rob Churchill Motion with Notice received Monday 19 October 2026

I move that:

- 3 A budget variation be considered by Council to fund the Bicheno Lions park playground.
- 3 The funds be made available from the Public Open Space reserve to the amount of \$150,000.
- 3 That the funding is NOT dependent on the sale of 50 Beattie Avenue.

ATTACHMENTS

Thryptomene-micrantha confirmation Dr Nicky Meeson October 2026

Thryptomene-micrantha- Listing Statment

KEY FOUNDATIONS

2. Our Community
3. Our Environment.

BACKGROUND

It was again decided by Council in 2023 to sell the property at 50 Beattie Avenue and the funds raised to be used to pay for the upgrade of the Lions Park in Bicheno.

There are elements of risk around such a decision where the expenditure on an asset is dependent on the sale of another asset. With the sale value of the property unknown and the issues around conditions of title and the presence of significant native species of plants and animals being identified at the site.

The Public Open Space (POS) Reserve Fund currently has \$1,470,000 available for potential expenditure on POS. There is no allocation of funds from this reserve for any project in the 2026-27 budget. With the support of Council the funds can and should be allocated to the Lions Park upgrade.

BRIEF HISTORY

2010 50 Beattie Avenue gifted to GSBC with "Reserve" status on the title document.

2011 Title document had "Reserve" removed.

2014 Council resolved to sell the property.

2015 Title document had POS instated.

2016 Council resolved to sell the property.

2017 Council resolved not to sell the property.

2023 Council resolved to sell the property. (error in advertising)

2025 Council resolved to sell the property.

2026 April - Notice of intention to sell was advertised.

6th May – 21 day period for objections closed with 18 objections to the sale.

28th July – Came to Council under the Strategic Plan reference of *Infrastructure and Services*. No reference to Community or Environment. On this occasion the motion to adopt the recommendation to sell the property was lost due to the lack of the required absolute majority.

Uncertainty within the community is understandable. Neighbours and residents need assurance around the future of this Public Open Space which was committed as part of the development in 1967. People living in close proximity purchased their property and built their homes with the understanding that this land was and is POS.

NATURAL VALUES

The site in question has recently been viewed and assessed by Dr Nicky Meeson (PhD in Environmental Studies). Her report detailing the threatened species *Thryptomene micrantha* (ribbed heathmyrtle) is attached.

Other native plant species are also present and bandicoots are regularly sighted.

Bicheno Landcare has expressed interest in the preservation and importance of the Beattie Street POS.

10 PETITIONS

Nil.

11 COUNCILLORS QUESTION TIME

11.1 Questions Taken on Notice from previous meeting

Q. Cllr Gregson asked a question about a condition on a development approval on Sherbourne Road, and that the Mayor, Cr Arnol was going to do some research on. Cllr Gregson asked whether a reply would be available by the next Ordinary Council Meeting.

A. The Mayor advised she hadn't been able to find the information Cllr Gregson referred to, and Cllr Gregson asked whether officers would be able to find it.

Q. Cllr Gregson asked a question about the security of the power box that controls the lighting at Swansea Oval. Cllr Gregson asked if a lock can be installed to restrict access, and when will this be rectified?

A. Staff will monitor reports of such usage before locking this switchboard. Having it locked could create issues of how to get it unlocked for various community users and who would be given access. If this is not a major problem, it would possibly be better to leave it unlocked.

11.2 Questions with Notice

11.3 Questions without Notice

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item 1.1 Requests for Leave of Absence

As per the provisions of Regulation 17 (2) (i) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 1.2 Notification of Leave of Absence for parental leave

As per the provisions of Regulation 17 (2) (j) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 2.1: Minutes of Closed Session – Ordinary Council Meeting held on 22 September 2026

As per the provisions of regulation 39 of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 3.1: Tender Award – Road Renewals - Ryans Road and Gamble Crescent

As per the provisions of Regulation 17 (2) (e) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 3.2: Code of Conduct Panel Determination

As per the provisions of Regulation 17 (2) (h) and (i) of the *Local Government (Meeting Procedures) Regulations 2025*.

RECOMMENDATION

That Council moves into Closed Session at [time].

The Mayor to confirm that the recording has been terminated.

13 CLOSE

The Mayor to declare the meeting closed at [time].

CONFIRMED as a true and correct record.

Date: **Mayor Cheryl Arnol**