



ORDINARY COUNCIL MEETING AGENDA

TUESDAY 22 SEPTEMBER 2026

2:00 PM

Council Chambers, Triabunna

ACKNOWLEDGEMENT OF COUNTRY

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 22 September 2026, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Thursday 17 September 2026

Nick McGuire

CHIEF EXECUTIVE OFFICER

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the Local Government Act 1993 (Tas).

IMPORTANT INFORMATION

- All Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 43, these video/audio files will be retained by Council for at least 2 years and made available for viewing live, as well as online within 5 business days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

1.0 Opening of Meeting

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

Mayor's Opening Statement:

Please be advised that this meeting is being audio and visually recorded. I ask that all attendees remain respectful and considerate of others and advise that offensive, defamatory, or threatening language or behaviour to those present or listening, is not acceptable.

1.1 Attendance and Apologies

1.2 Late Reports

(Motion to receive required)

1.3 Declaration of an Interest in a matter of a Councillor

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in The Model Code of Conduct for Councillors, in any item included in the Agenda.*

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 25 August 2026

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 August 2026 at 2:01pm be confirmed as a true and correct record.

2.2 Date and Purpose of Workshop(s) Held

8 September 2026

In accordance with the requirement of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, it is reported that a Council Workshop was held from 1:30PM to 3:30pm on 8 September 2026 at the Council Offices, Triabunna.

Present:

Mayor Cheryl Arnol
Clr Rob Churchill
Clr Neil Edwards
Clr Kenneth Gregson
Clr Robert Young

Apologies:

Deputy Mayor Michael Symons
Clr Jenny Walker

In Attendance:

Nick McGuire, Chief Executive Officer
Ron Sanderson, Director Works and Infrastructure
Dick Shaw, Director Planning and Development
Darren Smith, Works Manager
Tasha Tyler-Moore, Manager Innovation and Projects
Haylee Bishop, Planning & Development Administration Officer / Permit Authority

Guests

- John Kelly
- Scott Baker, Health Safety & Wellbeing Advisor
- Darren Smith, Municipal Coordinator.

Agenda

- Rheban Beach discussion
- Bird Flu update
- GSBC Emergency Management Plan update
- Annual Plan update

RECOMMENDATION

That Council notes the information.

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2025*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Responses to Previous Questions on Notice Taken on Notice – Nil

Nil.

3.2 Responses to Previous Questions Without Notice Taken on Notice - Nil

Nil.

3.3 Questions on Notice

Mr Greg Luck

Received - Thursday, 10 September 2026

- Q1. Request for Council consideration of implementing a "Fee free
- GREENWASTE service for all GSBC Waste Transfer Stations during the upcoming
fire season.
- A. Free green waste day for all transfer stations is scheduled for 4 October between
9am – 3pm. This is available for one day only and is for residents and light vehicle
loads only. For more information, please visit our [website](#) or [Facebook page](#).
- Q2. With an upcoming El Nino of unparalleled proportions (according to BOM, Tasfire ,
independent experts etc) will GSBC rescind the Green Waste Fees from October 1st,
2026 until May 1st 2027.
- A. There is currently no plan in place to rescind Green Waste Fees.

3.4 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for August 2026

Author: Accountant (Mary Oyeyiola)

Responsible Officer: Acting Director Corporate and Communications (Danielle Tuck)

ATTACHMENT/S

1. Capital Works Project 2026-08 [5.1.1 - 2 pages]
2. Group Financial Statements 2026-08 [5.1.2 - 3 pages]

BACKGROUND/OVERVIEW

The financial reports for the period from 1 July 2026 to 31 August 2026 (of which is attached to this report) are presented for the information of Council.

The first of the attachments is the Capital Works Program (**CAPEX**) for the 2026/2027 Financial Year. This attachment details that Council has budgeted to spend just over \$8.8m in Capital Works for the 2026/2027 Financial Year.

The major components of the program are Roads, Footpaths and Kerbs (41%), Bridges and culvert (12%) Parks, Reserves, Walking Tracks and Cemeteries (4%), Buildings (17%) and Plant Equipment (13%) and other capital works (13%).

As at 31 August 2026, Council has spent 8% of the budget for the 2026/2027 Financial Year (\$661,641/\$8,809,160). This low percentage reflects the early stage of the financial year, with only two months of the reporting period completed.

The second attachment is the Group Financial Statements. Included within these statements are the following sections.

The first section in the Group Financial Statements is the Profit and Loss Statement as at 31 August 2026. The operating profit is \$630k (5%) in front of the Budget Year to Date.

The second section is the Statement of Financial Position (Balance Sheet) as at 31 August 2026. The Statement of Financial Position details that the Net Assets are \$294m as at 31 August 2026 (\$279m as at 30 June 2026).

The final section is the Statement of Cashflows as at 31 August 2026. The statement of cashflows details a net change in cash of \$4m from 30 June 2026 (\$14.4m) to \$18.4m as at 31 August 2026.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB).
- International Financial Reporting Standards (IFRS).

BUDGET IMPLICATIONS

There are no budget implications regarding this report as it is an information report.

RISK CONSIDERATION/S

By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.

RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ending 31 August 2026.

6 SECTION 24 COMMITTEES

6.1 Spring Bay Eldercare Committee Draft Minutes - 3 August 2026

Spring Bay Eldercare Units Committee Minutes

Location: Council Chambers – Council Offices

Date: Mon 3rd August 2026

Time: 10:00am

Chairperson opened the meeting at 10:07am

AGENDA DETAILS

1. Attendance and Apologies

Attendees:

Cl Jenny Walker – Lona Turvey – Rob Kelly – Tony Brown – Kath Fergusson - Margaret McElwee

Council Staff: Dan Herman (Facilities Coordinator), Mary Oyeyiola (Accountant) & Megan Watts (minute taking)

Apologies: Nil

2. Confirmation of Previous Minutes

Confirm that the minutes of the Spring Bay Eldercare Committee meeting held on the 13th April 2026 are true and correct.

Moved – Kath Fergusson **Seconded** – Tony Brown

Decision – unanimous subject to small grammatical changes.

Cl Jenny Walker commented on moving forward & starting fresh & how nice it was to see Council staff at the meeting. Jenny Walker also asked for Terms of Reference to be sent out to committee members (Megan to do) attached.

3. Maintenance Report

No maintenance report received as Dan Herman was only told about the meeting on the Friday before & hadn't been told of any maintenance issues from the last meeting which was held in April 2026.

Dan reported that he has spent \$27,000 on the units for the 2025/26 Financial Year on replacing hot water units, pest control, Tasfire, plumbing & electrical issues, Dan checks every invoice to do with the Units very carefully before approving.

Dan did a Condition report with Jason last year on the units & proposed to get a quote for a full refurbishment of each unit to bring up to code, with one unit to be done one at a time, when a unit becomes available. Quote attached. Committee thought this was a great idea. Cl Jenny Walker will ask at next Council meeting if Council can budget for one unit a year to be refurbished.

Tony Brown said there are some grants available for changing to heat pumps for hot water use. Tony also gave a brief explanation of how the units came about & who paid for the units to be built, Tony also said Rotary are always happy to help with fundraising.

Dan said he has someone working for Council in a handyman capacity so little jobs can get fixed as they arise. All Committee members thanked Dan for being at the meeting so they could ask questions & get answers straight away.

4. Financial Report

Report received from Mary Oyeyiola (Accountant) Report attached.

Interest & rent is the only revenue.

Committee voted at the last meeting not to increase the rent for each unit.

Kath made comment about being charged for Land Tax – Mary said that is a mistake & she is working on getting fixed.

The committee thanked Mary for being at the meeting.

5. Other Business

Kath asked if anyone was available to help put up scarecrows for mental health week.

Jenny thanked everyone for being at the meeting.

Next meeting scheduled for Monday 26th October 2026.

The chairperson closed the meeting at 10:40am

RECOMMENDATION

That the Draft Minutes of the Spring Bay Eldercare Committee meeting held on 3 August 2026 be received and noted.

6.2 Cranbrook Hall Committee - Annual General Meeting - 10 August 2026

Extraordinary General Meeting

Date: Monday 10th August 2026

Time: 3.00 pm at the Cranbrook Hall

Present: Chair_Melissa Austwick (MA), Cllr Kenneth Gregson (Cllr KG), Secretary Jennie Amos (JAA), Julie Amos (JKA), Jasmine Amos (JRA), Kevin Amos (KBA) joined via FaceTime from 3.40.

Apologies: Annie Browning, Edith Stanfield, Pat Greenhill, David Amos, Jo Calder

Welcome by Chairperson Melissa Austwick. She drew the committee's attention to the Section 24 Committee Guidelines as published on the GSBC website. MA highlighted the importance of the clauses regarding committee confidentiality & the management of conflicts of interest.

Action: MA to print Council Confidentiality Agreements for all committee to sign.

Correspondence:

Emails:

Isabella Clarkson GSBC 6 Aug 26: regarding AGM & names of office bearers, committee members & their contact details. Also, the current hall hire policy & the current Cranbrook Hall contact person, being the Secretary Jennie Amos.

Nicole Hobden GSBC: email sent with the balance of Cranbrook Hall accounts as of 30 June 2026.

General Business:

1. Cranbrook Hall signage:

Today's Extraordinary General Meeting has been held on the advice of the then Acting GSBC CEO Ron Sanderson (Director of Works) to document our approval of the Cranbrook Hall signage process.

We acknowledge the former Planner James Bonner's advice regarding our Cranbrook Hall sign, that the proposed sign is associated with the community hall and is thereby considered to be a community sign. It will be located on Council land.

A community sign is exempt from the Signs Code if it meets the following definition:

A sign exempt from requiring a planning permit if it meets the requirements of the following clauses:

Clause 4.6.1

Community information sign – means a sign erected by a statutory authority for the purpose of providing community information

C1.4 Development exempt from this code

C1.4 A sign listed in Table C1.4 is exempt from this code, provided it complies with the relevant requirements.

C1.4.2 A sign within a building or site that cannot be, or is not intended to be, seen from outside of the building or site is exempt from requiring a permit.

C1.4.3 Changes to the graphics of a sign that was lawfully displayed on or after the effective date including text, graphic design and colour, is exempt provided that:

- (b) The sign has not changed in dimension, proportion or location; and
- (b) If an illuminated sign, the method of illumination has not changed.

Table C1.4 Exempt Signs

Community information sign no requirements

Table 4.6 Miscellaneous exemptions

Use or development – **Requirements**

4.6.1 – signs – If listed in, and meeting the requirements of, clause C1.4 in the Signs Code.

2. Winter Games Night postponed. Update on progress so far from Jasmine Amos. JRA was asked to email the proposal regarding the itinerary, budget & flyer. To be further discussed at the next meeting.

The next General Meeting date was set for Monday 7th September 2026 at 3.30 pm.

Meeting closed 4.45.

RECOMMENDATION

That the Draft Minutes of the Cranbrook Hall Committee Annual General meeting held on 10 August 2026 be received and noted.

6.3 Coles Bay Hall Committee Minutes - 31 August 2026

DRAFT

MINUTES OF MEETING OF COLES BAY COMMUNITY HALL COMMITTEE

MONDAY 31 AUGUST, 2026.

MEETING OPENED: 6pm

PRESENT: Nigel Carins, Rob Churchill, Diana Carins, Kathryn Whitchurch, Liz Swain (by phone), Claire Ellis (Observer)

APOLOGIES: Nola Cooke, Kristin Hoerlein

ACCEPTANCE OF PREVIOUS MINUTES: Kathryn proposed that the Minutes be accepted. Seconded: Liz CARRIED.

TREASURER'S REPORT: As previously circulated, March to July.

Liz proposed that the report be accepted. **SECONDED:** Nigel. **CARRIED.**

Liz concerned that bank balance will be low at end of this financial year. We still have a very healthy bank balance and it was agreed that we would have more than enough in the working account to cover any expenses this year.

BUSINESS ARISING:

Update of payment options from Government Departments: As previously discussed, there was a problem with the SES paying for hall hire. Liz advised that GSBC invoiced them and transferred money to us. Rob advised it is appropriate to use Council's ABN so this practice will continue for anyone requiring an ABN on their invoice.

Charges for one off bookings: Liz had circulated a proposed new schedule as she was concerned that income would be significantly lower this year. Compared to the schedule agreed to in March, suggested charges were mostly lower. Nigel proposed that we continue with the current Schedule of Fees as Minuted on 2 March 2026. Seconded: Rob. **CARRIED.** Nola, as booking officer will use her discretion as to what is charged for eg. Kitchen use.

Banking: Need to transfer \$4000 to Term Deposit in September. Still need to apply for the card to enable us to deposit at Coles Bay Post Office. We will now wait until the AGM to get a name for the card.

Liz proposed Nola Cooke to become a new signatory for the bank accounts and Kathryn Whitchurch to be the other signatory. Nigel Carins and Kristin Hoerlein to be removed. Seconded: Nigel. **CARRIED.** Nola had previously given her consent to this and Kathryn also agreed.

Update on Coles Bay Health Service: We have written to new GSBC CEO to outline background and to point out that Cohealth, who have expressed an interest in resuming the health service in Coles Bay, is a not for profit organization and operates other health services in the Municipality. M Nick McGuire has been very supportive and proactive and has now suggested we apply for a licence to operate a commercial type operation at the facility. Previous CEO had tried for a sublease which was not permitted. We have approached cohealth to supply such submission which will be forwarded to Nick once received.

Bike Rack: Kathryn has tried several times to have the bike rack returned with no success. Rob suggested I write to Nick McGuire, CEO again with this issue.

NEW BUSINESS:

New Committee Members: Liz expressed concern that we are losing members at the AGM in December. Nigel advised that members have been proactive in recruiting and is certain we will have sufficient numbers.

COUNCIL UPDATES; Council is working with the Bushfire Management Committee for some mitigation work in this area. Parks get the final say with this issue.

Nigel thanked Rob Churchill for his efforts and support on our Committee over the last eight years. Rob is retiring from Council at the end of October.

FCA REPORT: for information only. Subscriptions sent out. AGM on 27 September, 2026. All welcome.

NEXT MEETING: AGM. Monday 7 December, 5pm in the Annex.

MEETING CLOSED: 6.35pm

RECOMMENDATION

That the Draft Minutes of the Cole Bay Community Hall Committee meeting held on 31 August 2026 be received and noted.

7 INFORMATION REPORTS

7.1 Chief Executive Officer - Nick McGuire

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Governance, Human Resources, Work Health and Safety, Economic Development and Community Development services, which are all part of the CEO's office.

OFFICER'S COMMENTS

COMMUNICATIONS AND MEDIA

Key Activities and Highlights

Communications and Promotion

Council's Facebook page remains the most effective channel for communicating with the community, while Council noticeboards are regularly updated throughout the municipality.

Topics promoted throughout July included:

- Red Cross Emergency REDi Sessions
- Mental Health Week
- Mission Australia NDIS visits
- Bird flu updates
- Council meeting livestreams
- Palliative Care Tasmania
- Orford Winter Challenge
- Work and Training
- The Village – Craft and Produce Market
 - Car Show
- Qi Gong in Triabunna
- Meet and Greet CEO sessions held in Triabunna, Bicheno and Swansea
- Works – Rosedale Road Bridge Limit
 - Our Park Orford
- Community Development Coordinator – Swansea and Triabunna
- National Immunisation Program
- LGAT – Local Government Elections

- Free Green Waste
- BEST Training – hospitality opportunities

Publications

The Spring edition of SeaSpeak is currently being finalised, and will be released in September.

COMMUNITY ENGAGEMENT

Community Development Team – Monthly Report

Overview

Community engagement remained strong throughout August, with the Community Development Team undertaking a range of stakeholder liaison, community engagement, communications and emergency management activities.

A key highlight was the delivery of three evening Meet and Greet sessions across the municipality. The sessions provided community members with an opportunity to meet the new CEO, Nick McGuire, and learn more about the upcoming Local Government elections. The Bicheno session had the largest turn out, with approximately 20 community members attending. A range of community matters and local issues were discussed, providing valuable feedback to Council, and a great opportunity for Nick to connect with the community.

Recovery and Emergency Management Focused Engagement

The team continued to participate in regular inter-agency emergency management and recovery meetings and remained actively involved in the Dolphin Sands Recovery Coordination Group.

Bernadette Pogorzelski and Megan Watts attended a range of emergency and recovery management meetings during the month, including:

- Southern Regional Recovery Meeting
- Southern Municipal Coordinators Liaison Group
- Bushfire Recovery Coordination Group

The Dolphin Sands Recovery Project is now transitioning towards a greater focus on community preparedness. Council has worked with the Red Cross and Tasmanian Fire Service to confirm a series of educational workshops, which will be delivered across the municipality over the coming months.

The Emergency Management Team continues to work closely with the HeartBeat Group in Coles Bay to strengthen local emergency planning, preparedness and access to support during disaster events.

Over the next two months, the focus of the Emergency Management and Recovery Team will be on preparedness activities ahead of the upcoming fire season.

Events and Community Partnerships

The Community Development Team has been working extensively on preparations for Seniors Week, with four events planned across the municipality in October, including events in:

- Bicheno
- Swansea
- Orford
- Triabunna

The team is also coordinating and promoting community activities for Mental Health Week across the municipality. Promotional signage has been installed at town entrances to support awareness of the program.

Stakeholder Engagement

The Community Development Team continued to build and maintain relationships with a range of community groups, organisations and stakeholders throughout August. Meetings and engagement activities were undertaken with representatives from:

- Oz Film Festival – Sue Maslin
- Triabunna Men's Shed
- Swansea Men's Shed
- Reverend Louise and Reverend Andrew Lang from Bicheno
- Natural Resource Management
- Seafarers Committee
- Swansea Chamber of Commerce
- Bicheno Community Development Association
- Lunch with Mates - Triabunna

These engagements provided opportunities to discuss local issues, community needs, upcoming projects and opportunities for collaboration.

Youth Engagement – Skate of Mind

Planning is progressing for the large-scale Skate of Mind Youth Event, proposed for July 2027. The Community Development Team is continuing discussions with relevant stakeholders and working through the event concept, delivery arrangements and opportunities for community and youth participation. Further details are expected to be finalised over the coming months.

WORK HEALTH AND SAFETY

- Completed face mask fit tests for 11 of our outdoor team members.
- Completed the final flu shots for our Triabunna officer and outdoor team.
- Arranged some free WHS Training on WHS procedures & program importance

- Bird Flu support readiness and communications with NRE ongoing
- Ongoing support for the Outdoor Team in building stronger Work Pre-Start Meetings
- On going field and depot inspections in support of continuous improvements
- Review and development of an infield Safe Operating Procedure booklet completed
- Review of pending public events safety and emergency response plans
- Review of marina facilities that will support the new maria island cruise operator

RECOMMENDATION

That Council notes the information.

7.2 Acting Director Corporate and Financial Services - Danielle Tuck

Financial Management, Information Technology, Customer Service, Risk Management, Records, Corporate Service and Rates.

PURPOSE

This report is an information report that provides information on a monthly basis of what is being undertaken in the Directorate of Corporate and Financial Services.

OFFICER'S COMMENTS

This current information report is for the month of August 2026.

The following sections detail what has been undertaken in the Corporate and Financial Services Directorate from 1 August 2026 until 31 August 2026.

FINANCIAL MANAGEMENT

We continue to focus on End-of-Year round up and preparation for the final audit that will commence in September.

INFORMATION TECHNOLOGY

Multiple quotations have been received, and Council is working with the contractor/s in relation to the Chambers audio-visual upgrade. The project is expected to be completed prior to the end of the year, subject to the availability of required components and their delivery to the contractor.

RECORDS

Nothing new to report for August 2026.

CUSTOMER SERVICE

Nothing new to report for August 2026.

CORPORATE SERVICE AND RATES

Nothing new to report for August 2026

RISK CONSIDERATION/S

Nothing new to report for August 2026

RECOMMENDATION

That the Director Corporate and Financial Services's report for the month of August 2026 be received and noted.

7.3 Director Works and Infrastructure - Ron Sanderson

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; Cemeteries

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

- Cold mixing of potholes across the municipality. Approx. 5 ton of cold mix placed for August – ongoing.
- Roadside weed spraying of sealed and unsealed roads across the municipality – ongoing.
- Maintenance grade of Cutting Grass Rd and Levendale Back Rd, Levendale – completed.
- Bridge #51, 17 Acre Creek, Wielangta Rd, Triabunna now downgraded to 5t load limit (was 10t)- current replacement kick off date 21st September.
- Saggy Creek bridge, Rosedale Rd, Bicheno has sustained heavy impact damage resulting in damage to northern wooden abutment. Inspected by third party inspector and 3ton limit implemented. Repair works completed and all load limits removed. Will need to be replaced in 27/28 FY.
- Repair road failure Charles St, Orford – completed.
- Removal of trees on Hermitage Road, Triabunna in conjunction with landowner - completed.
- Part maintenance grade of Sand River Rd, Buckland – completed.
- Maintenance grade of Brockley Rd, Buckland – completed.
- Maintenance grade of Twamley Rd, Buckland – completed.
- Rheban Rd, Orford maintenance grade ready for Wielangta Rd, Triabunna detour-planned for week of 14th September.
- Dolphin Sand Rd/Cambria Drive, Dolphin Sands reach/deck slashing of road verge ready for fire season - Reach slashing completed on 11/9/2026. Deck slashing to starting mid-September.
- New chevron directional signs on corners at Saggy Creek bridge, Rosedale Rd, Bicheno - completed.
- Ravensdale Rivulet Bridge, Strip Rd, Little Swanport - following the third-party bridge inspection in August, Council is now being directed to put a 10t load limit on this bridge until it is replaced - Currently consulting with affected landowners and planning to

construct a temporary detour road around the bridge for traffic heavier than 10t. Also looking at replacing the small bridge with concrete box culverts that Council already have in stock to reduce costs.

- Esplanade, Coles Bay across from shops/bakery/pub - high pedestrian volumes during tourist season interacting with road users (vehicles). Investigating vehicle speed management controls to be applied in this area – underway.
- Road repairs - Fieldwick Lane, Orford – completed.
- Clean out dumped rubbish from under Unemployed Gully Bridge, Nugent Rd, Nugent – completed.

STORMWATER, DRAINAGE

- Rockling of drains and install 2 new culverts under Bresnehans Road, Little Swanport - completed.
- Ongoing cleanouts and maintenance across the municipality.
- Drain cleanouts and install new culvert under road - Roberts St, Triabunna, - completed.

WASTE MANAGEMENT

- All Waste Transfer Station's (WTS's) on Winter operating hours.
- Installation of new boundary fence at Coles Bay WTS - materials received.
- Expansion of Swansea WTS drum muster facility – The Drum Muster has received a grant to pay for the cage extension to increase capacity - awaiting on The Drum Muster to action.
- Free green waste day at all WTS's on 4th October 2026. For more information, please visit our [website](#) or [Facebook page](#).

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

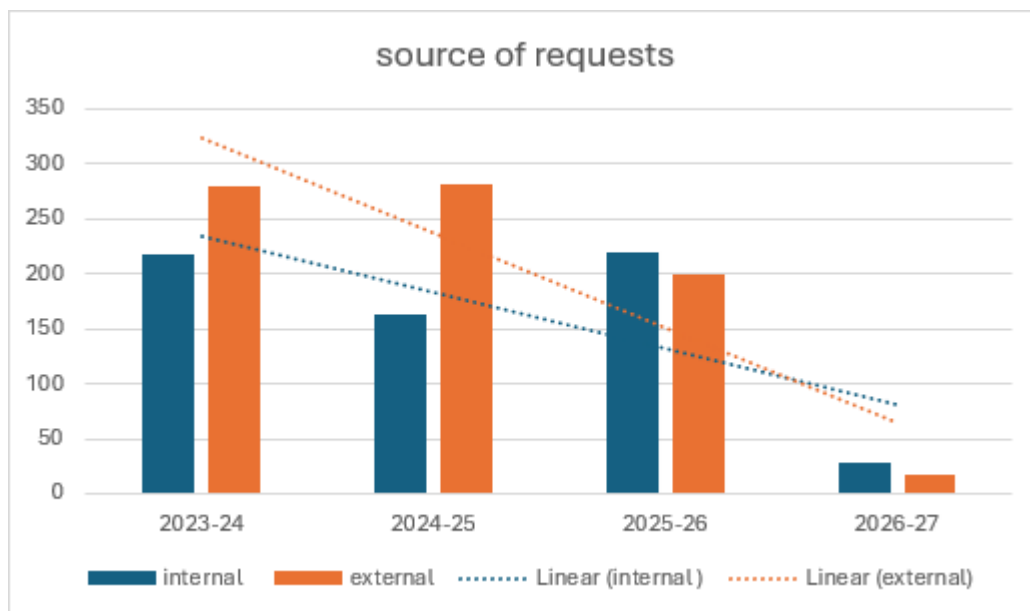
- Removal of dangerous dead tree at Raspin Reserve, Orford – completed.
- Stump grinding at Triabunna Rec Ground playground and next to Marina toilet – completed.
- Ongoing general maintenance & inspections across the municipality.
- Replenishing soft fall in numerous playgrounds across municipality – ongoing.
- Soccer nets for Swanwick Rec Ground - received, completed.
- Swanwick Rec Ground dedicated fire water tank - awaiting tank delivery.
- Concrete around BBQ area at Coles Bay Esplanade Park, and install extra dog roll dispensers – underway.
- New underground water line installed at Our Park from toilet to BBQ area - completed.
- Dolphin Sands fire breaks - 4 have had slashing completed.
- Mulching of Orford/Triabunna garden beds – completed.
- New toilets signs for Bicheno Triangle toilet - completed.
- Coles Bay hall bike rack/stand - underway.
- Triabunna Rec ground partial oval rail replacement – completed.

EMERGENCY MANAGEMENT

- Dolphin Sands fire breaks - 4 breaks have had slashing completed. Last break at Dolphin Sands Rd/Cambria Drive intersection – Cultural Heritage clearance given, awaiting flora survey from Nigel Palfreyman, NRM Officer.
- Vegetation management around 4 Dolphin Sands fire water tanks and levels checked – completed.
- Fire breaks in Rita & Doris Reserve and Harold St Reserves, Coles Bay - planning to inspect week of 14th of September and slash if needed.
- H5 bird flu – continuing to monitor State Government updates and undertaking preparedness planning to respond if required.
- New emergency response trailer for evacuation centres – ordered.
- Municipal Emergency Management Plan (MEMP) review - 90% completed, planning to send to minister week of 14th September for sign off.

CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



2026-2027

	Received	Completed	Internal	External
Jul-26	46	29	29	17
Aug-26	35	27	14	21
Sep-26				
Oct-26				
Nov-26				
Dec-26				
Jan-27				
Feb-27				
Mar-27				
Apr-27				
May-27				
Jun-27				
Totals	81	56	43	38

CAPITAL WORKS

- Playground renewal and upgrades: New decking for Duck Park play equipment – Purchase Order (PO) issued.
- Duck Park, Swansea pedestrian bridge replacement – underway.
- New playground, Lion Park, Bicheno - Proposed to start late August, old playground has been removed and the area turfed. New playground install is underway.
- Reseal/Reclaiming/Stabilizing for 26/27 FY - successful tenderer is AWC. GSBC meeting with AWC the week of the 22nd September.
- Corrosion protection repairs on Vicary's Rivulet bridge, Triabunna- due to start mid-August.
- Triabunna Streetscape project (Vicary St) - 70% completed.
- Re-asphalting of Triabunna Marina carpark- currently planning pre-asphalting works in house.
- Pit and Pipe:
 1. Stormwater pit and pipe upgrades, Charles St, Triabunna – underway.
 2. Pit replacement 37 Red Bill Drive, Bicheno – underway.
 3. Victoria St/Meredith St pit and pipe upgrade.
- Footpath and Disability compliance program:
 1. Corner Ryans Rd and Roberts St, Triabunna replace footpath section- underway
 2. 2 Champ St, Bicheno, replace section of footpath near police station- underway
- Kerb and Channel renewal
 1. 16, 20 & 3 Selwyn St, Triabunna, replace small kerb sections before re-seal – underway.
 2. Corner Elizabeth/Charles St, Orford - replace section of kerb before re-seal - underway.
 3. Corner Meredith St/Victoria St, Triabunna – underway.
- Morrison St, Bicheno new roll over kerb – underway.

- Gamble Crescent (Bicheno) road/stormwater/kerb upgrade - going out to tender for stormwater/kerb upgrade.
- Ryans Rd (Spring Beach) road/stormwater/kerb upgrade - going out to tender.

Grant funded

- Disaster Ready Fund - Round 3 - project DRFR300037 Building Flood Resilience in key areas of Glamorgan Spring Bay has been successful for funding through the Australian Government's Disaster Ready Fund (DRF) Round Three- Implementation Plan now approved.
- Triabunna Tomorrow Vicary St Upgrade - approx. 70% completed.

PLANT AND VEHICLES

- Replace Triabunna small Isuzu tip truck - PO issued.
- Replace 2 mowers - PO issued.
- New portaloo Orford WTS - received and in use.
- Chipper replacement – received.
- Replace four outdoor utes - 1 received and in use, 3 more to be delivered.
- Replace plumbing inspectors' vehicle - received and in use.
- New Bicheno Depot security fence – completed.
- New Swansea depot security fence - awaiting quote.
- 2 sets of excavator loading ramps - received and in use.
- Trailer replacement - 2 new trailers ordered.

GENERAL

- Development Engineer assisting Southern Midlands Council one day per fortnight – ongoing.
- Development Engineer- New subdivision and new driveway inspection - ongoing
- 2 new aluminium walkways to replace aging wooden structures - fabrication underway – Triabunna Marina.
- Triabunna Recreational Ground public toilet refurb – underway.
- Raspin Beach, Orford public toilet upgrade - tender/design documents received, ready to go to tender.
- Triabunna medical centre heat pump replacement - units ordered.

RESERVE BOOKINGS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Triabunna Seafarers - 18th October.
- Bicheno Food and Wine Festival - 21st November.

RECOMMENDATION

That the Director Works and Infrastructure's report be received and noted.

7.4 Director Planning and Development - Dick Shaw

Animal Control and Compliance; Building and Plumbing; Environmental Health; Natural Resource Management; Planning and Property

PURPOSE

The purpose of this report is to provide an update on the activities on the Planning and Development Directorate and to specifically report on the development approvals issued under delegation.

BACKGROUND/OVERVIEW

Animal Control and Compliance:

Preparation of the draft revised Dog Management Policy 2026–2031 is continuing. The draft will be presented at an upcoming Councillor workshop for discussion, before being submitted to Council for endorsement to proceed to public consultation in accordance with section 7(3) of the Dog Control Act 2000. Consultation will provide an opportunity for community members and relevant organisations to contribute to the policy before it is presented to Council for final adoption.

There are currently 888 registered dogs in the municipality, and 9 kennel licences have been renewed. Council records indicate that 227 dogs remain unregistered for the current registration period, with 2 kennel licence renewals outstanding.

Follow-up correspondence will be issued to owners of unregistered dogs, advising that registration is overdue and that a late payment fee of \$50 is charged where registration remains unpaid 60 days after the due date. This fee is charged in addition to the applicable registration fee. This follow-up will also assist in identifying changes in dog ownership or circumstances and ensuring Council's records remain accurate.

Correspondence will also be issued to holders whose kennel licence renewals remain outstanding, requesting payment of renewal fees or confirmation that a licence is no longer required. Where a licence has not been renewed, further follow-up will establish whether the property continues to require a licence and determine the appropriate action.

Inspections of properties with renewed kennel licences will commence shortly to assess compliance with licence conditions. These activities will support responsible dog ownership and ongoing compliance with Council's animal management requirements across the municipality.

Building and Plumbing:

No report available.

Environmental Health:

The food business registration renewal process for the 2026-27 financial year is almost complete, with the majority of the 126 registered food businesses with outstanding applications and payments receiving final reminders over the next 14 days.

On a positive note, participation in the Department of Health's Tasmanian Food Safety Surveillance Program saw health care facilities surveyed and sampled for pathogen risks. Sites surveyed and sampled in Glamorgan Spring Bay were found complaint, with no samples returning a positive result for pathogens of concern.

Assessment of the Place of Assembly licence application for the Bicheno Food & Wine Festival 2026 is underway, with food safety, waste management, sanitary facilities (toilets), access and emergency management plans under review.

Annual reporting to the Director of Public Health for 2025-26 on Council's statutory environmental health activities is in draft form, covering beach and public pool water quality, food premises inspections and enforcement actions, details of registered water carters and cooling towers, and environmental health resources - quantified.

Natural Resource Management:

The Landscape Recovery Foundation has continued to implement Council's NRM and Climate Resilience Strategy, including the following key activities:

- Coordinator Aboriginal Heritage Awareness training for Council staff in-collaboration with Sea Forrest and Aboriginal Heritage Officers
- Supported private landowners to coordinate management and control of priority weeds in the Weilangta area
- Liaised with Biosecurity Tasmania, landowners and Council offers on management of Serrated Tussock in the Swansea area
- Follow-up public request to review and look at weed management along foreshore at Bicheno, particular with regard to Little Penguins inaction and management during weed controls works.

The project *Building flood resilience in key areas of Glamorgan Spring Bay, Lutruwita, Tasmania* has officially commenced with the first payment having been received by Council. This has seen LRF staff commence work on a Community and Stakeholder Engagement Plan for this important project, develop a funding announcement to inform the community of the projects aims, activities and outcomes, establish the project within Council's financial and project management systems, undertake field visits to gather information for flood-modelling and flood sensor consultants. This project will gather pace over the coming weeks and months.

In addition to these core areas of NRM activity, LRF staff have supported Council staff with advice on planning and compliance matters, including investigating reports of alleged illegal vegetation clearing and referrals to NRE Tasmania, reviewing Natural Values Assessment reports and Bushfire Hazard Management Plans, desktop assessments of proposed developments, advising on Vicary Street plantings and streetscape in Triabunna, and providing input on works in regards to natural values and Aboriginal heritage around the pedestrian bridge project in Swansea.

Planning:

For the reporting period, Council approved 9 development applications and 0 subdivision applications. There is currently one active planning appeal.

Property:

Work has commenced to revise the *Leasing and Licensing of Council Owned and Managed Property Policy*. New subordinate documentation will be developed to support implementation of the policy.

RISK CONSIDERATION/S

NII to consider.

OFFICER'S RECOMMENDATION

That Council receives and notes the report on the activities on the Planning and Development Directorate.

7.5 Action register - August 2026

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

Author: Chief Executive Officer (Nick McGuire)

Responsible Officer: Chief Executive Officer (Nick McGuire)

ATTACHMENTS

1. Action Register August 2026 [7.5.1 - 2 pages]

PURPOSE

To document and track the status of actions arising from each Ordinary Council Meeting.

OFFICER'S COMMENTS

There are four (4) previous Council decisions that remain outstanding and are being progressed. The status of each of these is outlined in the Action Register.

RECOMMENDATION

That Council receives and notes the Action Register report for August 2026.

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 Annual Plan - Update

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

Author: Chief Executive Officer (Nick McGuire)

Responsible Officer: Chief Executive Officer (Nick McGuire)

ATTACHMENTS

1. DRAFT Budget Summary - 2026_27 (1) [8.1.1 - 1 page]
2. Annual Plan Actions 2026_27 [8.1.2 - 8 pages]
3. DRAFT Public Health Statement 2026_27 [8.1.3 - 1 page]

PURPOSE

Under the Local Government Act 1993, Council is required to prepare an annual plan for the municipal area for each financial year. The purpose of this item is to present the proposed annual plan for endorsement.

BACKGROUND/OVERVIEW

Each financial year as a requirement of the Local Government Act 1993, Council is required to prepare an annual plan for the municipal area. An annual plan is to include the following:

- a) Be consistent with the strategic plan;
- b) Include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan;
- c) Include a summary of the estimates adopted under Section 82; and
- d) Include a summary of the major strategies to be used in relation to the Council's public health goals.

The annual plan is developed to respond to Council's Strategic Plan 2020-2029, and the subsequently endorsed Half Term Plan 2025-2027 that was developed as part of a review of the current Strategic Plan.

STATUTORY IMPLICATIONS

Section 71 of the Local Government Act 1993 outlines the requirement for an Annual plan to be prepared.

OFFICER'S COMMENTS

The annual plan is developed to respond to Council's Strategic Plan 2020-2029, and the subsequently endorsed Half Term Plan 2025-2027 that was developed as part of a review of the current Strategic Plan.

The Strategic Plan has four Foundations, or strategic priorities, these include:

1. Our Governance and Finance
2. Our Community
3. Infrastructure and Services
4. Our Environment

When the Half Term Plan was developed, a fifth Foundation was included, Our Economy.

As part of the Half Term Plan's development a range of Outcomes and Initiatives were identified to further refine the priorities for the region, and the Annual Plan has been developed to respond to these priorities. Where there are priorities for the 2026/27 financial year that aren't directly linked to these priorities they have been aligned with a priority from the longer term Strategic Plan.

There are a lot of things that Council does that aren't included in the Annual Plan. The Annual Plan isn't intended to include everything, it is primarily designed to focus on the projects that will be delivered throughout the year that aren't part of our business-as-usual work. It is worth noting that one of the actions in the draft Annual Plan is to look into the services we deliver as part of a service review, this will provide more information about all the 'business as usual' type services Council delivers and why.

Another thing to note is that the actions proposed for 2026/27 aren't necessarily intended to completely deliver the Strategic Plan or Half Term Plan priority, as many of these priorities will take the life of these strategic plans to deliver the intended outcome and in some cases longer. They are the key projects we plan to deliver for this financial year that contribute towards delivering the priority outcome/theme.

Structure of the Annual Plan

As previously mentioned, the Annual Plan is structured to demonstrate what initiatives the Administration of Council will deliver over the 2026/27 financial year that are linked to the previously Council endorsed Strategic Plan and Half Term Plan.

The Annual Plan 2026/27 is structured to reflect this. The 5 Strategic Priorities, the goals listed in each of the grey cells in the Plan, and the items under the column with the heading 'SP/HTP Reference', which means 'Strategic Plan/Half Term Plan Reference' are all taken from the Strategic Plan or Half Term Plan. These items are not up for discussion as part of this report, they are from these Strategic Plans that have previously been endorsed by Council.

The part of the Annual Plan that is up for consideration is the actions under the column heading '26/27 Action'. These are the priority actions the Administration of Council plan to undertake through the remainder of the 2026/27 financial year.

RISK CONSIDERATION/S

Risk rating colour code: **Low** **Medium** **High** **Extreme**

Area of Risk	Rating	Officer Comments
Environmental and Public Health		The Annual Plan summarises Councils public health goals and objectives for 2026/27.
Financial		The Annual Plan provides a summary of the 2026/27 budget.
Political and Governance		The Annual Plan addresses Councils' obligations in terms of strategic planning for the financial year.

RECOMMENDATION

That Council endorses the Annual Plan 2026/27 attached to this report.

9 COUNCILLOR MOTIONS WITH NOTICE

Nil.

10 PETITIONS

Nil.

11 COUNCILLORS QUESTION TIME

11.1 Questions Taken on Notice from previous meeting

Q. Cllr Jenny Walker noted streets Bernacchi Drive and Barton Avenue and asked if they could they be given some attention.

A. The Works Manager has been advised of this request, and will assess the extent of works required to address what is needed.

Q. Cllr Young also asked could Earlham Street be considered as well.

A. The Works Manager has been advised of this request, and will assess the extent of works required to address what is needed.

Q. Cllr Gregson asked a follow-up question about council installing an extra flagpole at the Council Chambers.

A. Staff are waiting for cost estimates to install a third flagpole at the council office.

Q. Cllr Gregson asked a follow-up question about making Arnol Street one way.

A. Initial research indicates that changing to a one way street may not improve safety, a summary of the research is provided below:

*One-way streets are often designed to move vehicles efficiently, but research shows they can **increase crash severity and create more dangerous conditions for pedestrians and cyclists**. By funneling traffic in a single direction, drivers may travel at higher speeds, and intersections can become more confusing, leading to collisions. Studies indicate that converting one-way streets back to two-way traffic often **reduces accidents and improves overall road safety***

For council to consider this change for Arnol Street, Swansea, it should be provided with some evidence and/or support from members of the public. To implement such a change would require an extensive public consultation process which would cost council in funds and staff time. It is suggested that Cr Gregson put forward a motion to consider changing Arnol Street, Swansea, to a one way street if it is believed it is something that needs to progress.

Q. Cllr Gregson asked could someone from Municipal Emergency Management Committee do a presentation at the upcoming council workshop in preparation for the upcoming fire season?

A. A presentation by our Municipal Coordinators occurred at the 8 September 2026 Council workshop, and a representative from the UTAS Fire Centre is being approached to present at a future Council Workshop.

Q. Cllr Gregson asked if there could be speed humps put in the area near Glen Gala Road, Cranbrook?

A. Speed humps are mainly used in residential and high volume urban roads with low speed limits to improve safety for pedestrians. They are not used in rural roads with faster speed

limits and no pedestrian safety concerns. For such rural roads there would be driver complacency which would likely cause vehicle suspension damage resulting from excessive speeds over a road hump.

Unless there is a compelling case for this road it is recommended that no speed humps be installed on Gala Road, Cranbrook.

11.2 Questions with Notice - Nil

Nil

11.3 Questions without Notice

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item 1.1 Requests for Leave of Absence

As per the provisions of Regulation 17 (2) (i) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 1.2 Notification of Leave of Absence for parental leave

As per the provisions of Regulation 17 (2) (j) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 2.1: Minutes of Closed Session – Ordinary Council Meeting held on 25 August 2026

As per the provisions of regulation 39 of the *Local Government (Meeting Procedures) Regulations 2025*.

RECOMMENDATION

That Council moves into Closed Session at [time].

The Mayor to confirm that the recording has been terminated.

13 CLOSE

The Mayor to declare the meeting closed at [time].

CONFIRMED as a true and correct record.

Date: **Mayor Cheryl Arnol**